

Park and Rec. Board Meeting Minutes

Date: **12/14/2016**

Roll Call – Members present: Jeff Blythe, Holly O’Brien, Marshall Rogne, Michele Tuchek and Scott Wiley.

Others present – Bill Caffrey, Rick McCarville and Wendy Bohr.

A motion to accept the November Minutes was made by O’Brien, second by Wiley. All Yes.

A motion to accept the Expenditures was made by Rogne, second by Blythe. All Yes.

2017-2018 Budget was submitted to Council 12/14.

**Parks:**

- Water in Ice Rink, will open after Christmas.
- Will be updating retaining wall around Ice Rink in future.

**Recreation:**

- Boy and Girls basketball started 4 weeks ago. 115 kids signed up.

**Fitness Center:**

- Finishing new Led Lights around facility. Have been getting rebates back.
- There was an ad in the paper about free lessons to learn Pickleball.
- Motion made by Tuchek to rehire Dakota Rasmusson at \$8.75 as a lifeguard. Second by Rogne. All Yes.

**Park Board:**

- Park Board recommends to city council Jeff Blythe be re-appointed for 3 year term on Park Board. Motion made by Tuchek, second by Wiley. O’Brien, Rogne, Tuchek and Wiley all Yes, Blythe abstains.
- Park Board recommends to city council O’Brien be re-appointed for 3 year term on Park Board. Motion made by Tuchek, second by Wiley. Blythe, Rogne, Tuchek and Wiley all yes, O’Brien abstains.  
City Council will act on these appointments at their Dec. 19<sup>th</sup> meeting.
- Park Board wage effective 1/1/17 will be \$45.00 per meeting attended. Motion made by Wiley, second by Blythe. All Yes.

**Old Business:**

- Waiting on Theatre advertisement.

**New Business:**

- Going to look in advertising at the school.

The next meeting is scheduled for January 18<sup>th</sup> at 6:00pm.

A motion to adjourn @ 6:27pm was made by Wiley, second by Rogne. All Yes.

Submitted by Holly O’Brien

Park and Rec. Board Meeting Minutes  
Date: 11-9-2016

Roll Call – Members present: Marshall Rogne, Michele Tuchek, Holly O’Brien, and Scott Wiley.

Members absent: Jeff Blythe.

Others present – Bill Caffrey and Rick McCarville

A motion to accept the October Minutes was made by Wiley, second by O’Brien. All Yes.

A motion to accept the Expenditures was made by Rogne, second by Wiley. All Yes.

**Parks: -----**

**Recreation:**

- Boy and Girls basketball to start end of November.

**Fitness Center:**

- Down a few members.
- Motion made by Tuchek to rehire Skye Meinecke at \$8.25 as a lifeguard. Second by Wiley. All Yes.
- Motion made by Tuchek to pay for Becky Creger and T.J. Casper continuing Ed classes. (2 year certification) Second by Rogne. All Yes.

**Park Board:**

- Blythe and O’Brien term to expire. Will accept another term on the board if re-appointed.
  - Ad in the paper for others to apply.
- Park Board pay was addressed. Tabled for now, will discuss in December.

**Old Business:**

- Shrubs were planted at Kessel on the North Side of panels, still need on west side of panels.

**New Business:**

- 11/22 at 11am there is a meeting about UV (Ultra-Violet) pool sanitation system.
- Pickle Ball will be getting mapped out upstairs in the gym.

The next meeting is scheduled for December 14<sup>th</sup> at 6:30pm.

A motion to adjourn @ 7:03 was made by Wiley, second by O’Brien. All Yes.

Submitted by Holly O’Brien

# Cresco Park & Recreation

316 3<sup>rd</sup> Ave E  
Cresco, IA 52136

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Park Office (563) 547-3230  
Fitness Center (563) 547-3443

Fax (563) 547-1020

Park and Rec. Board Meeting Minutes  
Date: **10-12-2016**

Roll Call - Members present: Michele Tuchek, Keith Anderlik, Jeff Blythe and Holly O'Brien.  
Absent: Marshall Rogne

Others present - Bill Caffrey, Wendy Bohr and Rick McCarville

A motion to accept the September Minutes was made by O'Brien, second by Wiley. All Yes.

A motion to accept the Expenditures was made by Blythe, second by Wiley. All Yes.

Blythe and O'Brien will accept another term on the board if re-elected.

## **Parks:**

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## **Recreation:**

- The fall programs will complete this next Monday.

## **Fitness Center:**

- The fitness center will enter into a contract with AmeriHealth Caritas for payment of Medicaid approved participants for CFC membership.
- Bill presented information about the LED lighting, see attached sheet.
- Rick talked to Wendy Lickteig at the theatre to get an ad, the next time they are in town they will contact us.
- A meeting to discuss Ultra-Violet (UV) pool sanitation system is scheduled.

The next meeting will be November 9<sup>th</sup>.

A motion to adjourn @ 6:48 was made by O'Brien, second by Tuchek. All Yes.

Submitted by Wendy Bohr

Park and Rec. Board Meeting Minutes  
Date: **09-14-2016**

Roll Call – Members present: Jeff Blythe, Holly O’Brien, Marshall Rogne, Michele Tuchek, and Scott Wiley.

Others present – Bill Caffrey and Rick McCarville

A motion to accept the August Minutes after typing error was corrected was made by Rogne, seconded by Wiley. All Yes.

A motion to accept the Expenditures was made by Rogne, second by Blythe. All Yes.

Annual report to City Council was discussed. (Completed projects, future projects and budget.)

**Parks:**

- 4 Dog Waste stations will be installed at all parks.
- Caffrey added another coat to bag boards to help protect during winter.
- Adult Flag Football at East Park has been successful.

**Recreation:**

- Fall season sports are going well. (Youth football, flag football and volleyball.
- Elimination of 7<sup>th</sup> and 8<sup>th</sup> grade baseball\softball was discussed. Tabled for now.

**Fitness Center:**

- Members are average with years past.
- Replacing and de-lamping lights with LED Lamps. Will receive refund from rebate and will save money on utility bill.
- Will no longer be hosting basketball tournaments.
- Going to start renting out table and chairs. Tables - \$5.00 apiece and Chairs - \$1.00 apiece. Motion by Tuchek, second by Wiley. This excludes nonprofit organizations.

**Old Business:**

- Advertising at the theatre. Going to follow up with Bohr.
- The shrubs that were supposed to be planted around the solar panels haven’t been completed yet due to rain.

**New Business:**

The next meeting is scheduled for October 12<sup>th</sup> at 6:30pm.

A motion to adjourn @ 7:21 was made by Wiley, second by Blythe. All Yes.

Submitted by Holly O’Brien

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316 3<sup>rd</sup> Ave E  
Cresco, IA 52136

Park Office (563) 547-3230  
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Fax (563) 547-1020

Park and Rec. Board Meeting Minutes  
Date: **08-10-2016**

Roll Call - Members present: Michele Tuchek, Jeff Blythe, Marshall Rogne and Holly O'Brien.

Others present - Bill Caffrey, Wendy Bohr, Rick McCarville

A motion to accept the July Minutes was made by O'Brien, second by Blythe. All Yes.

A motion to accept the Expenditures was made by Rogne, second by O'Brien. All Yes.

## **Parks:**

- Four Dog Waste Stations are in and will be installed one at each park.
- Marshall mentioned that the bag boards in East Park need another coat of finish.
- Bill will see when the shrubs are to be planted around the solar panels put in by the Kessel Lodge.

## **Recreation:**

- The fall programs will get underway just after school starts.  
Registration numbers are: 53 Boys Flag Football, 48 Girls Volleyball and 59 Youth Football.  
The coaching staff looks adequate at this time.

## **Fitness Center:**

- A spin bike was purchased from Diane Bruess, which previously was looked at by Rick on an equipment auction. We will see how popular it is and may decide to purchase more.
- Tuchek made a motion to hire David Meinecke, Josie Johnson and Bryce Grotegut as part-time lifeguards. Second by O'Brien. All Yes.
- Tuchek made a motion to appoint Scott Wiley for the duration of Keith Anderlik's vacated board position. Second by O'Brien. All Yes.
- Michele thought we should look into advertising at the Cresco theatre. We will look into the possibility.

The next meeting is scheduled for September 14<sup>th</sup>.

A motion to adjourn @ 6:57 was made by Tuchek, second by Rogne. All Yes.

Submitted by Wendy Bohr

Park and Rec. Board Meeting Minutes

Date: **07-13-2016**

Roll Call – Members present: Michele Tuchek, Keith Anderlik, Jeff Blythe, Marshall Rogne and Holly O'Brien.

Others present – Bill Caffrey and Rick McCarville

A motion to accept the June Minutes was made by Rogne, seconded by O'Brien. All Yes.

A motion to accept the Expenditures was made by Anderlik, second by Rogne. All Yes.

**Parks:**

- Train is all complete and ready for Cresco's 150<sup>th</sup> celebration.
- Thank you will be going in the paper.

**Recreation:**

- Softball/Baseball programs are all done.
- Basketball camp will be starting.
- Wrestling camp will be starting. Working on finding help.

**Fitness Center:**

- Members are down, but still high compared to previous years.
- Need to hire a new lifeguard.
- Motion by O'Brien to hire Johnathan Millage at \$8.00 an hour, second by Rogne. All Yes.

**Employee Wages:**

- New wages in effect to make wages more fair across the board.
- Motion to make recommended changes by Tuchek, seconded by Anderlik. All Yes.

**Park Board Members:**

- Anderlik resigning due to moving outside of city limits. Motion to approve by Tuchek, second my Rogne. All Yes.

**Old Business:**

- Shrimp Factory not coming to 150<sup>th</sup> celebration anymore.

**New Business:**

- Detail report of budget is ready to be submitted. It's the best ever.
- Thank You to Darrel Riehle for fixing lights at Evans and East Park.
- Complaint about summer help.

The next meeting is scheduled for August 10<sup>th</sup> at 6:30pm.

A motion to adjourn @ 7:06 was made by Anderlik, second by Blythe. All Yes.

Submitted by Holly O'Brien

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316 3<sup>rd</sup> Ave E  
Cresco, IA 52136

Park Office (563) 547-3230  
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Fax (563) 547-1020

Park and Rec. Board Meeting Minutes  
Date: **06-08-2016**

Roll Call - Members present: Michele Tucheck, Keith Anderlik, Jeff Blythe, Marshall Rogne and Holly O'Brien.

Others present - Bill Caffrey, Wendy Bohr, Rick McCarville

A motion to accept the May Minutes was made by O'Brien, second by Anderlik. All Yes.

A motion to accept the Expenditures was made by Rogne, second by O'Brien. All Yes.

The following motions are all effective July 1, 2016:

-Tucheck made a motion to accept the Cresco Park & Recreation & Fitness Center Part Time Employee Wage Guidelines. Second by O'Brien. All Yes.

-Tucheck made a motion to accept the wage increases of the part-time employees. (see attached).  
Second by Anderlik. All Yes.

-Rogne made a motion to increase Becky Creger (Front Desk Assistant) by 2%. Second by Tucheck. All Yes.

-O'Brien made a motion to promote TJ Casper to Front Desk Assistant at \$12.00/hr. Second by Tucheck. All Yes.

-Anderlik made a motion to increase full time employee wages by 4%. Second by Blythe. All Yes.

## **Parks:**

- Anderlik made a motion to allow a temporary liquor license to Sherlock Shrimp/Estelle's for vending at the 150<sup>th</sup> Celebration at the Kessel Lodge, second by Tucheck. All Yes.
- The train restoration should be complete by the 150<sup>th</sup> Celebration...that is the goal.

## **Recreation:**

- The programs are in full swing. Need someone to cover wrestling camp and have Michaela Juelsgaard doing the cheerleading camp.

## **Fitness Center:**

- The gym floor got a new coat of varnish Friday night June 3<sup>rd</sup> and will be closed till June 13<sup>th</sup>.
- There is a young member that needs a service dog and we will need to make the staff aware that it is okay for it to be in the facility.
- Rick, Michele and Wendy reviewed the inventory list and we will revisit it in August after summer sales.

The next meeting is scheduled for July 13<sup>th</sup> @ noon.

A motion to adjourn @ 12:37 was made by O'Brien, second by Tucheck. All Yes.

Submitted by Wendy Bohr

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Cresco, IA 52136

Park Office (563) 547-3230  
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Fax (563) 547-1020

Park and Rec. Board Meeting Minutes  
Date: **05-11-2016**

Roll Call - Members present: Michele Tuchek, Keith Anderlik, Jeff Blythe, Marshall Rogne and Holly O'Brien.

Others present - Bill Caffrey, Wendy Bohr, Rick McCarville

A motion to accept the April Minutes was made by O'Brien, second by Blythe. All Yes.

A motion to accept the Expenditures was made by Rogne, second by Anderlik. All Yes.

## **Parks:**

- Tuchek made a motion to accept the new NEIAAA contract, effective July 1, 2016, at \$425 per month rent at the Kessel Lodge meal site. Second by O'Brien. All Yes. This is an increase of \$25.
- All four of the picnic tables are complete. Funding for the materials is from the 150<sup>th</sup> Celebration.
- O'Brien brought up vandalism and trash talking happening at the parks during softball practices by a known group of rebellious boys. The board said to just call the police Bill or Rick if they are available.

## **Recreation:**

- Registration for the most part are in for summer programming. Soccer started last night. Only 12-14 players for girls' 7-8 grade softball, may need to think about discontinuing as the organized teams are taking over.

## **Fitness Center:**

- As the 150<sup>th</sup> parade will be going by the fitness center at 1:00pm on Sunday, July 24<sup>th</sup>, we are thinking of closing the facility. Will look to see if anyone is available to work, then decide.
- The Gym Floor will be waxed June 1-2 so it will be closed for 10 days.
- Bill is working with the city attorney to draft a letter for warning members who are being disrespectful someway in the facility and we are considering termination of their membership status.
- Tuchek made a motion to rehire Eric Meyerhoff and Natalie Knobloch as returning college students in positions previously worked; and hire Taylor Shelton for swim team coach/lesson instructor, Shannon Pisney for lesson instructor (both can also sub or as needed lifeguarding); and hire Teddie Lensing as an aerobics instructor; and hire Jordan Girolamo for in the park and rec department. All will be part-time employees and Rick will determine re-start or starting wages. Second by Blythe. All Yes.
- O'Brien will participate on a committee to determine increases to part-time wages effective July 1, 2016.

The next meeting is scheduled for June 8 @ **12noon**.

A motion to adjourn @ 5:40pm was made by O'Brien, second by Blythe. All Yes.

Submitted by Wendy Bohr



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316 3<sup>rd</sup> Ave E  
Cresco, IA 52136

Park Office (563) 547-3230  
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Fax (563) 547-1020

Park and Rec. Board Meeting Minutes

Date: **04-13-2016**

Roll Call - Members present: Michele Tuchek, Keith Anderlik, Jeff Blythe and Holly O'Brien.

Marshall Rogne was absent. Others present - Bill Caffrey, Wendy Bohr, and Rick McCarville

A motion to accept the March Minutes was made by O'Brien, second by Anderlik. All Yes.

A motion to accept the Expenditures was made by Anderlik, second by Blythe. All Yes.

## **Parks:**

- The picnic tables being made by the NICC school, 2 are complete, 1 only needs staining and the 4<sup>th</sup> is getting assembled. We will need to discuss how much to rent them, if we deliver and pick-up. Plan to have them completed by the NICC open house May 5<sup>th</sup>.
- Reno's will be taking care of both concession stands this summer.
- Need to decide what to do with the concrete pool sign from the old site.

## **Recreation:**

- The information is out to the schools and parents can look online for more information.
- TJ and Rick made new soccer goals as the old ones were busted up.

## **Fitness Center:**

- A new diving board was purchased for \$1789 as the old one broke off.
- Tuchek made motion to increase all returning college students' wage by \$ .25 effective May 1<sup>st</sup>, second by Anderlik. All Yes.
- Tuchek made a motion to hire Jesse McConnell for summer Park & Rec, second by O'Brien. All Yes.
- We are looking to get a new software program to incorporate all the inventory, membership and check-in computer needs. The auditors want us to be able to track things better.
- We are looking at some energy efficient lights, need to balance the savings with the expense of changing.

The next meeting will be May 11 at 5:00pm.

A motion to adjourn @ 7:05 was made by Tuchek, second by O'Brien. All Yes.

Submitted by Wendy Bohr

Park and Rec. Board Meeting Minutes

Date: 03-9-2016

Roll Call – Members present: Michele Tuchek, Keith Anderlik, Jeff Blythe, Marshall Rogne and Holly O'Brien.

Others present – Bill Caffrey and Rick McCarville

A motion to accept the February Minutes was made by Blythe, seconded by Anderlik. All Yes.

A motion to accept the Expenditures was made by O'Brien, second by Rogne. All Yes.

**Parks:**

- Old Pool house is torn down. "Cresco Pool" sign was saved and will go into storage. Cement blocks will go up for auction.
- 1 frame for the picnic table in complete and at Harvey's to get sandblasted. The first picnic table took 4 weeks to make; the last 3 should be a quicker process after the 1<sup>st</sup> one.
- Danielle Baldwin will no longer be managing Evan's Park Concession Stand. Kuhn's said they would manage both East and Evan's Concession Stands.

**Recreation:**

- The 2016 Recreation Program 1<sup>st</sup> draft is ready to go. It's on the website "under construction." Wendy will add pool part sometime later.
- Travel Baseball and Softball teams may submit their schedules to reserve diamonds.

**Fitness Center:**

- Basketball Tournaments are done for the year. Had a hard time getting refs. Debating on hosting next year or seeing if Booster Club would take over tournaments at the schools.
- Bill & Rick are replacing the basement lights with LED fixtures. Need to order 6 or 7 more to get the hallway & golf room completed. The cost approximately \$130 for a 4' fixture and \$245 for an 8'. Money will come from the local option fund.
- Received 3 applications for summer employment. Molly Creger for Maintenance and Park and Rec but would only be able to work 1 day a week. Kelly Larson for Arts and Crafts. Katie Chapman for Park and Rec.
- Tuchek made a motion to hire Kelly Larson for the 2016 Arts and Craft season for \$1600.00. Second by Anderlik. All Yes.
- Tuchek made a motion to hire Katie Chapman for the 2016 Park and Rec summer help at \$7.25 an hour. Anderlik second. All Yes.
- Someone suggested having Ping Pong Tables on the stage of the upstairs gym. Rogne willing to donate his old table. Will make members sign out equipment.

The next meeting is schedule for April 13<sup>th</sup> at 6:30pm.

A motion to adjourn @ 7:01 was made by O'Brien, second by Tuchek. All Yes.

Submitted by Holly O'Brien

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316 3<sup>rd</sup> Ave E  
Cresco, IA 52136

Park Office (563) 547-3230  
Fitness Center (563) 547-3443

Fax (563) 547-1020

Park and Rec. Board Meeting Minutes

Date: **02-10-2016**

Roll Call - Members present: Michele Tucheck, Keith Anderlik, Jeff Blythe, Marshall Rogne and Holly O'Brien.

Others present - Bill Caffrey, Wendy Bohr, and Rick McCarville

A motion to accept the January Minutes was made by O'Brien, second by Rogne. All Yes.

A motion to accept the Expenditures was made by Anderlik, second by O'Brien. All Yes.

## **Parks:**

- Rick and the street department workers started to clear the old pool house buildings as they will be torn down to make a place to install solar panels. Tucheck mentioned that they were to save the "Cresco Pool" arch over the doorway. They are also looking to place some on several of the buildings as well: Kessel Lodge, Street Department and Fire House.
- The NICC is making four 30' portable picnic tables with wheels and hitches.

## **Recreation:**

- The 2016 Recreation Program should be out the first weeks of April. Bill asked the board members to look online at last years and bring any needed changes or price increases to the next meeting.
- An ad for summer help was placed in the paper. Bill will see who is planning on coming back.

## **Fitness Center:**

- The last basketball tournament of this year is February 27<sup>th</sup> for the 7<sup>th</sup> and 8<sup>th</sup> grade boys.
- Rick had Dale Andera give pricing for lighting in the basement. They will get started in replacing most of the fixtures using money from the local option fund.
- Tucheck made a motion to increase membership rates by about 7% effective July 1, 2016. Second by Anderlik. All Yes.
- Tucheck made a motion to add \$5.00 joining fee effective July 1, 2016. Second Rogne. All Yes.

The next meeting is scheduled for March 9<sup>th</sup>.

A motion to adjourn @ 7:06 was made by O'Brien, second by Blythe. All Yes.

Submitted by Wendy Bohr

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Park and Rec. Board Meeting Minutes  
Date: **01-20-2016**

Roll Call - Members present: Michele Tuchek, Keith Anderlik, Jeff Blythe, Marshall Rogne and Holly O'Brien.

Others present - Bill Caffrey, Wendy Bohr, Rick McCarville

A motion to accept the December Minutes was made by O'Brien, second by Rogne. All Yes.

A motion to accept the Expenditures was made by Anderlik, second by Rogne. All Yes.

Blythe made a motion to re-elect Tuchek as Chairman for 2016, second by O'Brien. Anderlik, Blythe, O'Brien, Rogne, Yes. Tuchek abstained.

Tuchek made a motion to elect O'Brien for Secretary, second by Anderlik. All Yes.

Bill presented the 2016-2017 budget to the city council. Asked for 1/3 parking lot pavement at Kessel Lodge. UV light filtration for the pool & spa. Resurface the spa. Also requested funds for paint & repair for parks and Fitness Center and funds for new equipment at Fitness Center. Final requests will be made at a later date.

## **Parks:**

- The ice rink opened Saturday, January 17<sup>th</sup>.

## **Recreation:**

- February 8<sup>th</sup> will be the free throw contest to conclude the boys and girls basketball program.

## **Fitness Center:**

- We are still seeking 8<sup>th</sup> grade teams for the boys tournament on February 27<sup>th</sup>.
- Andera's will be looking at replacing the lighting in the basement and wrestling room.
- Membership prices may need to be increased in the next fiscal year. It has been 4 years since the last one. The front desk staff would like to include a small joining fee of \$5.
- Rick is planning to check out some spinning bikes at clearance auction this next weekend.
- Rogne asked about special pricing for basketball or volleyball league nonmembers.
- USA swimming is wanting to re-start their program end of March thru August. We will talk to coach Erik about moving the practice time back in the summertime.

The next meeting is scheduled for February 10<sup>th</sup>.

A motion to adjourn @ 7:12pm was made by Rogne, second by Anderlik. All Yes.

Submitted by Wendy Bohr