Cresco Park & Recreation

316 3rd Ave E Cresco, IA 52136

Park Office

(563) 547-3230

Fitness Center (563) 547-3443

Fax (563) 547-1020

Park and Rec. Board Meeting Minutes

Date: 12-13-17 @ 5:30pm

Roll Call - Members present: Michele Tuchek, Scott Wiley, Jeff Blythe & Marshall Rogne. Holly O'Brien absent.

Others present - Bill Caffrey, Wendy Bohr and Rick McCarville

A motion to accept the November Minutes was made by Tuchek, second by Wiley. All Yes.

A motion to accept the Expenditures was made by Rogne, second by Tuchek. All Yes.

Bill gave the yearly report to the City Council with the 5 year wish list plan.

Parks:

- The City decided to treat only 5 out of the 14 Ash trees in Beadle Park, along with one at Evans Park and 2 at East Park. It will be about \$5,000 to cut done the remaining trees.
- Two new light poles were put in at the tennis courts and this spring the lights will be installed.
- Hoping for colder weather so we can fill the ice rink.

Recreation:

- Boys and Girls basketball has about 110 participants this year.
- The family Twins game bus will be August 1st with students and special needs persons at \$25.00 per ticket.

Fitness Center:

- Letter was sent to the park board involving issues in the pool on a very busy night. Consensus is the
 lifeguard needs to have better control of the pool; making sure that the rowdier kids are not overtaking the
 different use areas in the pool.
- Tuchek made a motion to re-hire Mark Farlinger. Wiley second. All Yes
- Tuchek made a motion to hire Kim Streich as aerobics instructor. Wiley second. All Yes.
- The new batting cages are complete.

The next meeting will be January 10th @ 5:30pm.

A motion to adjourn @ 6:25pm was made by Tuchek, second by Wiley. All Yes. Submitted by Wendy Bohr

Date: 11/8/17

Roll Call - Members present: Jeff Blythe, Holly O'Brien, Marshall Rogne and Michele Tuchek. Scott Wiley was absent.

Others present - Bill Caffrey, Rick McCarville Wendy Bohr and Dave Brenno.

A motion to accept the October Minutes was made by Rogne, second by O'Brien. All Yes.

A motion to accept the October Expenditures was made by Rogne, second by Blythe. All Yes.

Parks:

- Ash Trees are still a problem. Bill going around parks to look at what trees need to be cut down and what trees can be saved. Trees would need treatments every 2 years.
 - o Have some bids to treat.
 - o Rogne going to put a bid in.
- Ice Rink will get filled when weather is 0 degrees for at least 3 days.
 - o Ceiling is gone and echo's. May look into to cut down the echo.

Recreation:

- Boys and Girls Basketball starts Nov 20th-Feb 6th
- Michelle and Bill got price for on-line Recreation Registration Software \$2500-\$3000
 - Minor things to figure out yet before running.

Fitness Center:

- Big jump in numbers.
- 20 year Anniversary give away
 - o Half price weekend
 - o \$50.00 off 20 memberships starting now until December 20th ***Wendy was going to update***
- Need to rehire college girls, Skye Meinecek and Alexis Reicks Motion made by Tuchek, second by O'Brien. All
 Yes.
 - Skye Meinecke lifeguard\front desk \$9.00
 - o Alexis Reicks lifeguard\front desk \$9.25
- Motion to hire new lifeguards for mostly weekends and starting wage of \$8.00 was made by Tuchek, second by Rogne. All Yes.
 - o Kale Anderlik, Kristen Kuhl and Lawson Brown.
- A new candy machine will be ordered from Sam's Club for about \$1892.00.

Yearly Report to City Council:

- Bill present on November 20th
- Talk about 2018/2019 budget, completed projects and wish list.

Old Business: ---

New Business:

• Blythe is resigning from the Park Board effective 1/1/18. Tuchek made a motion to accept resignation, second by Rogne. O'Brien yes, Blythe abstain. Bill will get out information to the public to fill the vacancy.

The next meeting is scheduled for Wednesday, December 13th at 5:30 pm. A motion to adjourn @ 6:12pm was made by Tuchek, second by Rogne. All Yes. Submitted by Holly O'Brien

Date: 10/11/17

Roll Call - Members present: Jeff Blythe, Holly O'Brien, Marshall Rogne, Michele Tuchek and Scott Wiley.

Others present - Bill Caffrey and Rick McCarville.

A motion to accept the September Minutes was made by Rogne, second by Wiley. All Yes.

A motion to accept the September Expenditures was made by Tuchek, second by Blythe. All Yes.

Parks:

- Disc Golf pads are all done. Howard County Foundation grant of \$600.00.
- Cracks filled and lines are painted for more Pickleball at the Tennis Courts.
 - Some players requested the backboard be put back up, but not going back up because it ruins the fence.
 - o Also raised their own money for Pickball Nets.
- Repairing the inside of the Ice Rink for insurance reasons.
 - O Waiting on Mehmert for a quote on the outside.
- Going to work on fixing up Kessel Park.
 - o Get new dirt and fix holes.
 - Will ask for Mehmert's assistance.

Recreation:

- 1 week left of Football and Volleyball.
 - o Had issues with parents during Youth Flag Football.
 - Bill is hosting a fall meeting with coaches and suggesting on going back to Flag Football.
- CPU is working on online registration.
 - o Looking into an online payment, but not sure if that would be another fee.

Fitness Center:

- Up some new members.
- Shed Addition has been added in the back.
 - Getting a quote from Wemark to build shelves and a loft. This will be used to store all recreation equipment.
- Going to cost \$6000.00-\$7000.00 to get new equipment, fix the walls, ceilings, floors, batting cages and another aerobics room in the basement.
 - o Grube's will come and spray foam on ceiling to knock down the sound from the gym above.
 - Going to be 2 batting cages with the golf simulator.
- Going to order Table Candy Machines that hold smaller amounts.
 - o Sam's the cheapest \$1892.00

Old Business:

• Waiting on a quote from Tupy for the cheapest way to fix the Gazebo by left field at East Park.

New Business:

- · Having some credit card issues.
 - Need to keep low inventory.
 - o Credit Cards are kept at city hall.
 - Need approval before ordering.
 - o Give PO orders to city hall.

The next meeting is scheduled for Wednesday, November 8th at 5:30pm. A motion to adjourn @ 6:04pm was made by Tuchek, second by Wiley. All Yes. Submitted by Holly O'Brien

Date: 9/13/17

Roll Call – Members present: Jeff Blythe, Holly O'Brien, Marshall Rogne, and Scott Wiley. Michele Tuchek was absent.

Others present - Bill Caffrey, Rick McCarville and Wendy Bohr.

A motion to accept the August Minutes was made by Rogne, second by O'Brien. All Yes.

A motion to accept the August Expenditures was made by Wiley, second by Rogne. All Yes.

Parks:

- Ash Borer Bugs are in Cresco.
 - o 17-19 trees infected at Beatle, 1-2 trees infected at East and 2-3 trees at Kessel infected.
 - o 3 Arborists have looked at the trees and give input on what to do.
 - City Council needs to have a meeting to determine if they should save the trees by treating them or getting rid of them.
 - Bill will send out e-mail with City Council updates.
- Tennis Courts at Evan's are very popular with Pickle Ball.
 - Some cracks need to be replaced.
 - Players would like more Pickle Ball Courts by painting new lines and getting more nets.
 Estimated cost for this is \$500.00
 - Going to ask Pickle Ball players to donate.
 - Will look for grants to help with cost.

Recreation:

- Fall Program in full swing.
 - Low in numbers: Youth Football-60, Flay Football-50 and Volleyball-50
- Going to have an online registration option, but would need to pay by check or in person.
 - o Looking into an online payment, but not sure if that would be another fee.

Fitness Center:

- Numbers are low compared to this summer.
- Compliments on the new UV System. Doesn't have the chlorine smell or feel.
- 6 Treadmills are getting harder to fix.
 - Going to order 1 new one "Green Company" TM 7000 without TV/WIFI approximately \$4000.00
- Going to switch vending machines in hallway and pool area to Pepsi.
 - o They come and fix if broken.
- The ceiling in the basement meeting room is in rough shape. Going to spray/insulate to fix it and knock down the sound from the gym above.
 - Going to work on making the basement more "user friendly" with all the rooms down there. Ex: More room for dance classes, 2 batting cages.

Old Business:

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New Business:

- Going to close on Christmas Eve and New Year's Eve.
- Received movie theatre quotes. Going to pass due to high expense.

The next meeting is scheduled for Wednesday, October 11th at 5:30pm. A motion to adjourn @ 6:46pm was made by Rogne, second by Blythe. All Yes. Submitted by Holly O'Brien

Date: 8/2/17

Roll Call – Members present: Holly O'Brien, Marshall Rogne, Michele Tuchek and Scott Wiley. Jeff Blythe was absent.

Others present – Bill Caffrey, Rick McCarville and Dave Brenno (City Council Member)

A motion to accept the July Minutes was made by Tuchek, second by Wiley. All Yes.

A motion to accept the July Expenditures was made by O'Brien, second by Tuchek. All Yes.

Parks:

- Dead trees at Evans have been cleaned up
 - During storms, luckily not much damage.
 - o Boy Scouts helped clean up sticks
- Eagle Tree at Beadle Park is decaying at the bottom. Talked about cutting tree and putting in cement pad.
- Received grant to put cement pads around Disc Golf at East Park.
- No longer need to put railing around the shelter at East Park, just need to paint yellow line
- Bob Tupy will fix gazebo in left field at East Park either in the spring or if things slow down this fall.

Recreation:

- Summer programs finished up. Had a good summer.
 - Wiley had 2 different grandparents compliment the Park-n-Rec Program on how great of a job they do and how they make everyone feel welcomed.
- Youth football starts August 14 and currently has 61 kids signed up.
- Volleyball & flag football numbers are still lower than normal.

Fitness Center:

- Gained 11 members since last month.
- New UV System and Control System are in.
- Had 650 people use the facility for RAGBRAI. Grossed around \$4700.00
 - o 240 paid for pool and hot tub at \$10.00 the rest paid \$5.00 to shower.

Old Business:

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New Business:

- Kelcie Johnson with Just For Kix inquired about using the lower aerobics room every Thursday from 3:30-6:30 and Sunday 3:30-8:15 starting August 27th – May.
 - o She will provide insurance forms.
 - o She will be responsible for locking the facility on Sundays.
 - o Agreed to let her use the facility at \$210.00 per month.

The next meeting is scheduled for September 13th, at 6:00 pm. A motion to adjourn @ 12:27 pm was made by Tuchek, second by Rogne. All Yes. Submitted by Holly O'Brien

Date: 7/12/17

Roll Call - Members present: Jeff Blythe, Holly O'Brien, Marshall Rogne, Michele Tuchek and Scott Wiley.

Others present - Bill Caffrey, Rick McCarville and Dave Brenno

A motion to accept the June Minutes was made by Tuchek, second by Wiley. All Yes.

A motion to accept the June Expenditures was made by Rogne, second by Tuchek. All Yes.

Parks:

- Bob Tupy gave an estimate to repair Ice Rink. Roughly \$4200.00 to fix ice rink wall, shelter and gazebos, but could be more pending removal of wall. Going to fix the gazebo by left field at East. Tabled ice rink, shelter, wall and other gazebo for now.
- Have to have a railing around the gazebos for insurance purposes.
 - o Going to ask welding shop to help make.

Recreation:

- Summer programs are rolling right along. Went well, almost over.
- Numbers are low on camps. When held, poor attendance.
- Fall Programs will be starting up.
- Good number for Wednesday night Co-Ed Softball at East.
- Will be hosting Co-Ed Flag Football again this fall.

Fitness Center:

- Members are maintaining.
- 1967 Class is donating Bronze Statue.
 - o Believe they were the last class to graduate from old gymnasium.
 - o Had a revealing party, Saturday, July 15th.
- Purchased a new commercial size Washer and Dryer from Northeast Iowa Appliances.
- Going to have to look at replacing a new treadmill every year. Roughly \$4000.00
 - o Same ones from first opening and don't make parts to fix anymore.

Park Board Appointments:

- Tuchek motioned to approve Scott Wiley for a 3 year term, Rogne second. Blythe and O'Brien, yes.
 Wiley, abstain.
- Tuchek motioned to approve Marshall Rogne for a 3 year term, Wiley second. Blythe and O'Brien, yes.
 Rogne, abstain.

Old Business:

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New Business:

- Need to do some landscaping in the fall.
- · Kessel sidewalk has been replaced.
- Dead trees at Evan's will be taken down.
- Tuchek brought up the idea of having a slip-n-slide at East Park?
 - o Going to look into liability.

The next meeting is scheduled for August 2nd, at 12 noon. A motion to adjourn @ 12:28pm was made by Wiley, second by Rogne. All Yes. Submitted by Holly O'Brien

Date: 6/7/17

Roll Call – Members present: Jeff Blythe, Holly O'Brien, Marshall Rogne, Michele Tuchek and Scott Wiley.

Others present - Bill Caffrey and Rick McCarville.

A motion to accept the May Minutes was made by Tuchek, second by Wiley. All Yes.

A motion to accept the Expenditures was made by Tuchek, second by Rogne. All Yes.

Parks:

 Lodge Lease Extension with NEIA Agency on Aging has been signed. \$425.00 per month for the next year. A motion was made by Tuchek, second by O'Brien. All Yes.

Recreation:

Summer programs are down in numbers.

Fitness Center:

- Members are higher than last year.
- A Lease Agreement with NEIA Community Action Corp.- EARL Public Transit has been signed. \$300.00 per month. A motion was made by Wiley, second by Rogne.
- Admission for RAGBRAI has been decided: \$5.00 to just shower. \$10.00 to use the whole facility.

Wages:

- Wages were already approved. A motion to accept the resolutions was made by Wiley, second by Blythe. O'Brien and Rogne, Yes. Tuchek, No.
 - Would like that personnel committee to attend our meeting so we can give our input.

Old Business:

- Waiting on Theatre advertisement.
- Train has been repainted.

New Business:

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The next meeting is scheduled for July 12th, at 12pm. A motion to adjourn @ 12:25pm was made by Rogne, second by Tuchek. All Yes. Submitted by Holly O'Brien

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Fax (563) 547-1020

Park and Rec. Board Meeting Minutes

Date: 05-10-17 @ 5:30pm

Roll Call - Members present: Michele Tuchek, Scott Wiley, Jeff Blythe and Marshall Rogne. Holly O'Brien absent.

Others present - Bill Caffrey, Wendy Bohr and Rick McCarville

A motion to accept the April Minutes was made by Tuchek, second by Blythe. All Yes.

A motion to accept the Expenditures was made by Blythe, second by Wiley. All Yes.

Parks:

- The NE Iowa meal site at Kessel Lodge now has to be run by all volunteers. June 30th the lease runs out so there may be some changes ahead.
- The cementing has been completed on the south side of the Lodge parking lot.
- Michele would still like to see some trees or bushes along the West and South sides of the solar panel area.
- There will be some touch-ups by Harvey's for the peeling paint on the train in Beadle Park.

Recreation:

 Soccer has 180 students signed up. A swap meet for exchange of used equipment was held and very successful, will do it again next year and do a better job of getting the word out.

Fitness Center:

- The gym is closed May 17 to 26 for painting new lines and refinishing.
- The Fitness Center will close this year for annual cleaning June 22 to 25.
- Still considering advertising at the theatre, will see if there is availability for the fourth quarter.
- Will need to decide pricing for admission and/or shower only during RAGBRAI. Will see what is decided from the executive committee.

The next meeting is scheduled for June 7th at noon. A motion to adjourn @ 6:18pm was made by Tuchek, second by Rogne. All Yes. Submitted by Wendy Bohr

Date: 4/19/2017

Roll Call – Members present: Jeff Blythe, Holly O'Brien, Marshall Rogne, Michele Tuchek and Scott Wiley.

Others present – Bill Caffrey, Rick McCarville and Wendy Bohr.

A motion to accept the March Minutes was made by Tuchek, second by Rogne. All Yes.

A motion to accept the March Expenditures was made by O'Brien, second by Tuchek. All Yes.

Parks:

Lodge Parking Lot is hopefully getting started 4/20. Doing 1/3 of the parking lot.

Mehmert Tiling donted multiple delivery trips with 160 tons (\$16.00 per ton) of Red Ball Diamond Aggregate (clay to make the fields softer) for East, Evans and Kessel ballfields.

Recreation:

2017-2018 Program were sent out and are online.

Soccer starts in 2 weeks.

Will re-evaluate 7th and 8th grade baseball/softball next year.

Fitness Center:

Members are staying pretty consistant.

Pool, Spa UV is getting installed.

Summer Employees:

A motion was made by Tuchek to rehire Katie Chapman, Mark Farlinger, Skye Meinecke, Dakota Rasmusson and Riley Wilson at \$9.00 an hour, second by Wiley. All yes.

A motion was made by Tuchek to rehire Alexis Reicks at \$9.25 an hour, second by Wiley. All yes.

A motion by Tuchek to increase Colten Wiley's hourly wage to \$9.00 an hour after graduation (starting 5/27 pay period) was made by Tuchek, second by Rogne. O'Brien and Blythe yes, Wiley abstained.

A motion by Tuchek to hire Lawsen Duerre and Chole Rice as lifeguards at \$8.00 an hour, second by Rogne. All yes.

A motion by Tuchek to hire Jacob Zobeck at \$7.25, second by O'Brien. All yes.

Old Business:

Got a quote from the Movie Theatre. E-mail sent to board members to review. Will discuss at May meeting.

NICC Students are still working on making picnic tables.

New Business:

The next meeting is scheduled for May 10th at 5:30pm.

A motion to adjourn @ 6:50pm was made by Rogne, second by Tuchek. All Yes.

Date: 3/15/17

Roll Call - Members present: Jeff Blythe, Holly O'Brien, Marshall Rogne, Scott Wiley and Michele Tuchek.

Members absent: None

Others present - Bill Caffrey and Rick McCarville.

A motion to accept the February Minutes was made by O'Brien, second by Rogne. All Yes.

A motion to accept the Expenditures was made by Tuchek, second by Rogne. All Yes.

Fitness Center PTO: Michelle Girolamo attending meeting with new clarifications to part-time employee PTO. After some changes were made, a motion to accept PTO was made by Tuchek, second by Blythe. All Yes.

Parks:

Recreation:

- 2017-2018 Program almost ready to be sent out. "Under Construction" on website.
- May try once a week practice for 7th and 8th grade baseball/softball players.
 - o Will be free to anyone
 - o If successful, will continue throughout the season

Fitness Center:

- Members are staying consistent
- · Daily check-ins are great
- No football allowed downstairs, only in upstairs gym
- · No dunking on the basketball hoops, will result in getting kicked out
- A motion to purchase Fitness Bike U7XE Upright Cycle (\$ 3478.75) was made by Tuchek, second by Wiley. All Yes.
 - Bike has personal 15"screen to connect to phone/iPod/iPad for various fitness classes, music, movies, etc. and personal fan.

Summer Employees:

- Ad was in the paper, looking for summer help.
- Colten Wiley and Katie Chapman are returning to help summer rec programs.
 - o Fitness Center employees can help at summer rec programs if needed.
- · After kids graduate high school and received their diploma, wage rate should go up to \$9.00 an hour.
 - o Tabled for now

Old Business:

- Park Board Members effective July 1st will no longer get paid. They will be paid January 1st-June 30th \$50.00 per meeting.
- Park Board terms renew in July.
- Can be on Park Board for 3 terms. (9 years total, each term is 3 years.)
 - 6 Have to be off board for 2 years before rejoining same board.
- Girolamo brought a chart that showed the electrical decline from installing the LED lighting.
 - Library is switching to LEC lights as well.
- Advertising at the school is \$725.00 per year. Have to sign a 3 year contract.
 - o They design logo
- Still waiting for a quote from the Movie Theatre.
- NICC Students are still working on making picnic tables.

New Business:

Compared last year's budget with this year's budget.

The next meeting is scheduled for April 19th at 6:00pm. A motion to adjourn @ 6:55pm was made by Tuchek, second by Wiley. All Yes. Submitted by Holly O'Brien

Date: 2/8/17

Roll Call – Members present: Jeff Blythe, Holly O'Brien, Marshall Rogne and Scott Wiley.

Members abent: Michele Tuchek

Others present - Bill Caffrey and Rick McCarville.

A motion to accept the January Minutes was made by O'Brien, second by Rogne. All Yes.

A motion to accept the Expenditures was made by Rogne, second by O'Brien. All Yes.

Parks:

- College students at NICC are building a couple more 20ft picnic tables.
- High School is going to donate their old lights in the football field.

Recreation:

- 2017-2018 Programs will be passed out the 1st week in April.
 - o Prices are going to stay the same.
- A couple of parents have expressed concern about no 7th and 8th grade baseball/softball.
 - o Willing to pass along Travel Team information.
- Going to put an Ad in the paper looking for summer help.

Fitness Center:

- Going to discuss equipment prices during March meeting.
- Bill handed out a table showing the savings on LED lighting.

Park Board:

 O'Brien, Tuchek and Wiley attend City Council meeting to discuss letter Park Board Members will receive term limits and no/less pay.

Old Business:

- Monitoring of people in the Fitness Center to assure they have a pass will continue to be an ongoing process.
- Rogne contacted Community Action about funding for people who can't afford memberships.
 - Funding available pending qualifications.
- Wiley contacted the school about advertising; they will get back to us.
- E-mail have been sent to the Theatre about advertisement; waiting to hear back.

New Business:

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The next meeting is scheduled for March 15th at 6:00pm. A motion to adjourn @ 6:35pm was made by O'Brien, second by Rogne. All Yes. Submitted by Holly O'Brien

Date: 1/18/17

Roll Call - Members present: Jeff Blythe, Holly O'Brien, Marshall Rogne, Michele Tuchek and Scott Wiley.

Others present - Bill Caffrey and Rick McCarville.

Selection of Officers: Tuchek nominated Wiley as Park and Rec. Chairman, second by Rogne. Blythe, O'Brien, Rogne and Tuchek all yes, Wiley abstained.

Wiley nominated O'Brien as Park and Rec. Secretary, second by Tuchek. Blythe, Rogne, Tuchek and Wiley all yes, O'Brien abstained.

A motion to accept the December Minutes was made by Tuchek, second by Wiley. All Yes.

A motion to accept the Expenditures was made by Tuchek, second by O'Brien. All Yes.

Parks:

Kessel Lodge needs a new dehumidifier. Approximately \$2000.00

Recreation:

- · Boy and Girls basketball has 3 weeks left.
- Going to start looking into summer rates.
- There will not be 7th and 8th grade baseball/softball.

Fitness Center:

- Members about the same with last year.
 - o Going to monitor attendance to make sure people have current memberships.
- Myron Friesen family donated and installed new hoops in the upper gym. (\$4200.00)
 - Picture will be in the paper.
 - o Board members all signed a Thank You Card.
- Need some new equipment. Going to start replacing 1 machine once a year to avoid an all at once replacement need.
- Continuing replacing lighting with LED around facility. Already seeing drastic change in bills.
- Motion made by Tuchek to rehire Alexis Reicks at \$9.00 as a lifeguard. Second by Wiley. All Yes.
- Made changes to the proposed PTO Amendment #2.
 - o Will address at next meeting

Park Board:

- Park Board members received letter about no pay and term limits.
 - Will invite City Council members to our meeting in February and will contact them individually to discuss letter.

Old Business:

- Will contact school about advertising for next year.
- Will follow up with Theatre advertisement.

New Business:

 Going to contact the schools and Community Action about funding grants for families that can't afford a Fitness Center Membership.

The next meeting is scheduled for February 8th at 6:00pm.

A motion to adjourn @ 7:07pm was made by Tuchek, second by Rogne. All Yes.

Submitted by Holly O'Brien