

President Riley called the Cresco Park and Recreation meeting to order on 12/8/2021, at 5:29 pm at the Cresco Fitness Center (CFC). Board Members Denner, Ernst, Herold, O'Brien and Riley were present.

Also Present: Brandon Kerian, Jamie Hackman, and Dave Brenno.

O'Brien made the motion to approve the consent agenda which included the approval of the agenda; claims and minutes of the November 10, 2021 meeting. Herold seconded the motion and it passed all ayes.

Other Business: Riley discussed the maintenance of the 6 signs around town. Going to discuss with Chamber on who's managing what: Park, Chamber, families?

O'Brien asked Riley about Splash Pad/Pool/Fitness Center update - Thomson family would like to see the Leading Leaders Committee involved.

Riley, Park Board President, asked for comments from the audience: Gayle Kelm came to speak for the Pickleball group. They have two commitments of matching \$20,000 donations and another \$30,000 donation totaling \$70,000. Board needs to decide on keeping the tennis court or switching strictly to Pickleball Courts. The project needs to be started by next summer so we don't lose the funds already raised.

Kerian reported on the Fitness Center: 623 members.

Fitness Equipment: Kerian received a quote from Push Pedal Pull; Leasing options or purchasing. Purchasing 8 new equipment options for \$15,973 outright. Denner encouraged Kerian to visit with Ted Ihns (High School Superintendent) about equipment they may not be using with their expansion. Kerian is going to follow up at the City Council Budget meeting regarding using Trust Money. Board will make a decision at next month's meeting.

O'Brien made the motion to rehire Chloe Rice and Landon Simiele. Denner seconded the motion and it passed all ayes.

Kerian reported on Recreation: Boys & Girls Basketball is going well. 86 students registered. They will play four 3 on 3 games and two 5 on 5 games. Focusing on fundamentals. Thank you to all who volunteer!

Kerian reported on Parks: Kessel Lodge Rental Rate: Kerian provided Kessel Lodge Expense Report. O'Brien provided quotes from other places in town. Riley made the motion to increase Kessel Lodge rate \$25.00. Denner seconded the motion and it passed all ayes. Kerian will send out a letter to all current reservations letting them know of the rate increase. They are allowed to cancel without penalty.

Steve Mccarville Memorial Signage Donation: Brian and Denise Sheehy, Featherlite Trailers, and Cresco Bank and Trust together have donated \$2000.00 to go toward signage. Thank you for the donation! We also want to include a sign for Chuck Malek and Ray Reicks for donating the land for parking in 1997.

East Park Bleachers: Budget came in at \$78,359 - total cost \$70,738. Would have stayed at budget, but had a minor complication. Will use Local Option to cover the rest.

Kessel Dugouts: Project total: \$5102.88. Received Howard County Community Grant for \$3000 and Alivn and Karen Voyna donated \$2000. Project cost \$102.88 out of pocket. O'Brien moved to adjourn at 6:33 pm. Denner seconded and it passed all ayes. The next regular Cresco Park and Rec meeting is scheduled for January 12 at 5:30 pm at CFC.

Respectfully Submitted,

Holly O'Brien

Holly O'Brien, Board Secretary

President Riley called the Cresco Park and Recreation meeting to order on 11/10/2021, at 5:31 pm at the Cresco Fitness Center (CFC). Board Members Ernst and O'Brien were present. Riley attended via Zoom. Denner and Herold were absent.

Also Present: Brandon Kerian, Jamie Hackman, and Wendy Bohr.

Riley made the motion to approve the consent agenda which included the approval of the agenda; claims and minutes of the October 13, 2021 meetings. O'Brien seconded the motion and it passed all ayes.

Other Business: Kerian shared that Tina Elwood Gehrke reached out and would like to make some sort of a music/sensory playground equipment donation to East Park in honor of her mother, Carol Maass Elwood.

Riley, Park Board President asked for comments from the audience: —

Kerian reported on the Fitness Center: Air Conditioning Quotes: Needs 3 quotes to compare and all quotes are due 11/15. Expecting quotes from Larry Trende, Gosch's and Cresco Heating and Vent.

Fitness Equipment: Kerian is working with Push Pedal Pull out of Cedar Rapids on getting new equipment. Weighing the difference between purchasing vs leasing. Overall, impressed with our current set up, but needs to be modernized. They do offer a trade-in program. Kerian has submitted a wishlist to review with the board once quotes come in.

New Classes/Programs: Staff have been having meetings and came up with new classes to hopefully increase memberships. A full sheet front/back handout went out in every Shopper to promote.

Roof Project: Roof underway. Started 11/8 and should be completed by December.

Renovation Update: Riley met with Scott Thomson and he's onboard with getting this up and going again. Would like to connect with Leading Leaders of Cresco to bring more people to the table. Riley and Thomson plan to have lunch soon to get the ball rolling.

Kerian reported on Recreation: Basketball Registration: Starts 11/15 and currently has 81 students registered. Higher numbers than last year. Reached out to high school coaches encouraging athletes to volunteer.

Kerian reported on Parks: Kessel Lodge Rental Rate: Kerian provided Kessel Lodge Expense Report. O'Brien will get quotes from all other places in town to compare. Decision will be made at the next meeting on rate moving forward.

Riley moved to adjourn at 6:02 pm. Ernst seconded and it passed all ayes. The next regular Cresco Park and Rec meeting is scheduled for December 8 at 5:30 pm at CFC.

Respectfully Submitted,

Holly O'Brien

Holly O'Brien, Board Secretary

President Riley called the Cresco Park and Recreation meeting to order on 10-13-2021, at 5:30 pm at the Cresco Fitness Center (CFC). Board Members Denner, Ernst, Herold and O'Brien were present.

Also Present: Brandon Kerian, Jamie Hackman, Wendy Bohr, Dave Brenno and Gayle Kelm

O'Brien made the motion to approve the consent agenda which included the approval of the: agenda; claims and minutes of the September 8 and 16, 2021 meetings. Ernst seconded the motion and it passed all ayes.

Kerian reported on the Fitness Center: Employees: Riley made the motion to hire Aidan Skoda, Brock Voyna, Caiden Simiele, Dashel Donlan, Jackson Gaul, Alyssa Halvorson, Kaylea Gosnell, Kristen Frazer and Becky Creger. Denner seconded the motion and it passed all ayes.

Halloween Trunk or Treat: Fitness Center parking lot Sunday, October 31 from 3-5pm.

Fun Run/5K: The Blue Oval 30 is a run/walk for all ages and abilities where they have 30 minutes to complete as many laps around the Crestwood High School Track on Saturday, November 13. Entry Fee/Registration required. Will promote via social media and flyers.

Kerian reported on Recreation: Fall programs are wrapping up and went well. November 15 basketball starts. Mondays 6-8pm: 3rd & 4th grade 6-7pm and 5th & 6th grade 7-8pm.

Kerian reported on Parks: Kessel Lodge Rental Rate: Tabled for now. Brandon will prepare a report strictly on Kessel Lodge to discuss at the next meeting.

East Park Renaming - Suggested Name: Steve McCarville Memorial Park: Herold made the motion to name East Park Ballfield: Steve McCarville Memorial Field. Denner seconded the motion and it passed all ayes.

Other Business: Kerian shared that the estate of Sara Read left a donation of \$26,361.70 to the Cresco Fitness Center.

Kerian shared that the Fitness Center received \$82,119.55 from the Iowa Fitness Center Relief Grant. Kerian will review guidelines on what the funds can be used for.

Riley will reach out to Scott Thomson regarding previous discussion on the explanation of the fitness center, pool, splash pad, etc.

Riley, Park Board President asked for comments from the audience: Gayle Kelm discussed needing to update Tennis/Pickleball Court. They received a quote to reconstruct the court into a competition Tennis Court with 4 Pickleball Courts for \$134,000. They know a gentleman who's willing to match up to \$20,000. She's confident they could raise the other \$20,000. Suggested looking into potential grants to help with cost.

Denner moved to adjourn at 6:58 pm. Riley seconded and it passed all ayes. The next regular Cresco Park and Rec meeting is scheduled for November 10 at 5:30 pm at CFC.

Respectfully Submitted,

Holly O'Brien  
Holly O'Brien, Board Secretary

President Riley called the Cresco Park and Recreation meeting to order on 9-16-2021, at 5:30 pm at the Cresco Fitness Center (CFC). Board Members Denner, Ernst, Herold and O'Brien were present.

Also Present: Brandon Kerian and Dave Brenno

O'Brien made the motion to approve the consent agenda. Herold seconded the motion and it passed all ayes.

Kerian reported on the Fitness Center Roof Project (Moss Roofing): Herold made a recommendation to approve Moss Roofing project to send to City Council. O'Brien seconded the motion and it passed all ayes.

Kerian reported on NEICAC Transit: Riley made the motion to approve the proposed NEICAC Transit lease. Herold seconded the motion and it passed all ayes.

Kerian reported on East Park Renaming: Discussion around renaming East Park. Will be further discussed at the next meeting.

Other Business: Brenno asked about COVID. Currently not experiencing a spike. Will follow proper safety precautions when necessary.

O'Brien mentioned to Kerian to start thinking of potential welding projects the Crestwood High School students enrolled in the NICC Welding program could work on in the spring. Suggestion of another Disc Golf Course? Project will need to be approved by instructor Jason Bye.

Riley, Park Board President asked for comments from the audience: ---

O'Brien moved to adjourn at 6:10 pm. Herold seconded and it passed all ayes. The next regular Cresco Park and Rec meeting is scheduled for October 13 at 5:30 pm at CFC.

Respectfully Submitted,

*Holly O'Brien*

Holly O'Brien, Board Secretary

President Riley called the Cresco Park and Recreation meeting to order on 9-8-2021, at 5:32 pm at the Cresco Fitness Center (CFC). Board Members Denner, Ernst, Herold and O'Brien were present.

Also Present: Brandon Kerian and Wendy Bohr

O'Brien made the motion to approve the consent agenda which included the approval of the: agenda; claims and minutes of the August 11, 2021 meeting. Ernst seconded the motion and it passed all ayes.

Brandon reported on the Fitness Center: NEICAC (Transit) Lease: Herold made the motion to void rental agreement with NEICAC giving them 30 day notice to enter into a proposed rental agreement of 3 years at the rate of \$250.00 per month. The new rental agreement is proposed by the Cresco Fitness Center in hopes to begin November 1 or as soon as the contract is signed. Denner seconded the motion and it passed all ayes.

Roofing Project/Air Conditioning Update: Air compressing unit failed. Replaced the fuses and getting by. (It's the same cooling system from first opening the facilities.) Larry Trende suggested a new compressor for \$16,000, however it would not be compatible with a new air conditioning unit if those were to be replaced because they use refrigerant that is no longer made. Trende recommends a whole new cooling system - roughly \$72,000. Board agreed, it's best to get a new system. Will put bids out.

The roof is continuing to leak. Received 2 quotes: Moss \$42,560 and Schwickert's \$87,912. R-value is different between the two companies. Moss indicated they could do it in 1-2 months. Schwickert's is looking at, at least 6 months. Brandon is going to revisit with both companies about the R-value, timeline, and warranty.

Employees: O'Brien made the motion to hire Alayna Larson and Katie Engelhardt as Lifeguards at \$10.00 an hour. Denner seconded the motion and it passed all ayes.

YSF Equipment Storage: Looking to store equipment here like in the past. Board will allow, but recommends they handle all equipment needs during operating hours. We will not charge for this service, but ask if they are going to be utilizing the facilities they are members or pay the daily admission fee. If a key is given out, it'll go to one person and must be a member. Brandon and Jamie will communicate with the team.

Brandon reported on Parks: East Park: Discussion around East Park and memorializing it in some way. The Park Board has the right to make a recommendation, City Council would make the final decision.

Bean Bag Boards: All 10 boards are spoken for. One sponsor per board unless the businesses choose to share. Estimated cost \$6900 including shipping. We have a total of \$6600 in pledges. To save on shipping costs, Brandon and Jamie are looking into picking up the boards themselves.

Lodge Contract & Rental Rate: Riley made the motion to change the current Lodge lease from \$425 to \$375 honoring Bob Schaffer's request due to low attendance and their rental of the water softener. Denner seconded the motion and it passed all ayes.

Kessel Lodge Rental Rate tabled for now to gather more information on whether to do a flat rate, tier system, ect. Suggestion of flat rate at \$150 per date effective 1/2022. All current reservations will remain intact - they will receive an email stating the rate change and can decide to keep or pass on their reservation.

Brandon reported on Recreation: Fall programs are up and running. Flag football 3-6th has 62 participants. Volleyball 3-6 has 35 participants. YSF is estimated to have 35 participants.

Other Business: ---

Riley, Park Board President asked for comments from the audience: ---

O'Brien moved to adjourn at 7:28 pm. Denner seconded and it passed all ayes. The next regular Cresco Park and Rec meeting is scheduled for October 13 at 5:30 pm at CFC.

Respectfully Submitted,

Holly O'Brien

Holly O'Brien, Board Secretary

President Riley called the Cresco Park and Recreation meeting to order on 8-11-2021, at 12:00 pm at the Cresco Fitness Center (CFC). Board Members Ernst and O'Brien were present. Denner and Herold were absent.

Also Present: Bill Caffrey, Brandon Kerian, Jamie Hackman, Wendy Bohr, Rick McCarville, Scott Wiley and Mary Ellen Turmire.

Election of Officers: Omit - accidentally left on from last time.

O'Brien made the motion to approve the consent agenda which included the approval of the: agenda; claims and minutes of the July 15 and 27, 2021 meetings. Riley seconded and it passed all ayes.

Bill/Brandon reported on the Fitness Center: NEICAC (Transit) Lease: Board decided we think it's best to terminate the current lease with annual rental and prepare a new lease with a monthly rental fee. Will discuss final contact at the next meeting.

Capital Improvement Plans: City requests future projects the Fitness Center/Parks have that are a minimum of \$50,000. 1. New roof on upper aerobics/wrestling area. 2. Boiler system 3. Replace pool heating/ventilation equipment and add a pool cover to reduce heating bill 4. Renovate Pickleball/Tennis Courts 5. Train Painting and Landscape

Membership rates: To keep up with inflation, the board needs to continue to monitor our rates. O'Brien made the motion to have an approximate 3% increase on memberships effective November 1. Riley seconded the motion and it passed all ayes.

Employees: We will be losing several lifeguards as they will be going to college. Need to hire more lifeguards. Riley made the motion to hire Tori Eckard and Maurice Powell at starting LG wage. Ernst seconded the motion and it passed all ayes.

Bill/Brandon reported on Parks: East Park Bleacher has raised roughly \$70,000! Working on metal siding for the concession stand. Goal is to be done by Harvest Fest and possibly do an "unveiling of the Donor Board" for the softball tournament.

Kessel Dugouts: Should be pouring concrete this week. Slowly moving along as this is mostly donated labor.

Bean Bag Boards: Bill received quotes back that are higher than expected. Would like to see all boards the same so sponsors have equal representation at all the parks. Brandon and Jamie will visit with potential sponsors to see their thoughts on the pricing and placement. If against, we will fix up our current boards. Brandon will report on progress at the next meeting.

Storm Damage/Trees: Beadle Park had the worst. Train Car and piece of play equipment received some damage. Other parks had trees down but no major damage. Working on fixing damaged parts and replacing a memorial tree at East Park.

Bill reported on Recreation: Fall/Winter Programs are updated online and ready for registration. We will follow the school's protocol for inclusion of gender assigned sports.

Other Business: Celebration of Bill Caffrey's retirement. 29 years of service. Invited previous members from the Park Board to share stories and reminisce.

Riley, Park Board President asked for comments from the audience: ---

O'Brien moved to adjourn at 1:05 pm. Riley seconded and it passed all ayes. The next regular Cresco Park and Rec meeting is scheduled for September 8 at 5:30 pm at CFC.

Respectfully Submitted,

Holly O'Brien

Holly O'Brien, Board Secretary



President Riley called the Cresco Park and Recreation meeting to order on 7-27-2021, at 12:17 pm at the Cresco Fitness Center (CFC). Board Members Denner, Ernst, Herold and O'Brien were present.

Also Present: Bill Caffrey, Brandon Kerian, Jamie Hackman, and Wendy Bohr.

Herold made the motion to approve the consent agenda. Ernst seconded and it passed all ayes.

Riley made the motion to approve Employee Wages and Employee Wage Guidelines. Herold seconded the motion and it passed all ayes.

O'Brien made the motion to approve \$11.50/ hour pay for Alexis Reicks retroactive to the pay period beginning 5/22/21. Ernst seconded the motion and it passed all ayes.

O'Brien moved to adjourn at 12:29 pm. Denner seconded and it passed all ayes. The next regular Cresco Park and Rec meeting is scheduled for August 11 at 12:00 pm at CFC.

Respectfully Submitted,

Holly O'Brien  
Holly O'Brien, Board Secretary

President Riley called the Cresco Park and Recreation meeting to order on 7-15-2021, at 5:30 pm at the Cresco Fitness Center (CFC). Board Members Denner, Ernst, Herold and O'Brien were present.

Also Present: Bill Caffrey, Brandon Kerian, Jamie Hackman, Wendy Bohr and Dave Brenno.

Election of Officers: Herold made the motion to reappoint Riley as Park Board Chairman. O'Brien seconded and it passed all ayes. Riley abstained.

Riley made the motion to reappoint O'Brien as Park Board Secretary. Denner seconded and it passed all ayes. O'Brien abstained.

O'Brien made the motion to approve the consent agenda which included the approval of the: agenda; claims and minutes of the June, 9 2021 meetings. Herold seconded and it passed all ayes.

Bill reported on the Fitness Center: NEICAC (Transit) Lease: Lori Egan, Transportation Director, presented at the meeting about the importance of maintaining our partnership and how valuable it is to Howard County. All surrounding towns use the convenience of busses being stored in Cresco. Park Board wants to continue the partnership, but will review the contract; fee, current busses (7), staff parking, electricity, access to the building, and etc. Riley will connect with NEICAC to request information on what NEICAC is making/losing on these services. This will help determine the new lease fee. Swimming Lessons/Swim Team: Wrapping up public lessons, but will be starting lots of private lessons in August. Riley was approached about question/concern with swim lesson instructor lesson pay. Instructors get paid for their time: public is current wage. Private is an additional \$14.75 (roughly) an hour.

Employees/Wages: Need to evaluate lifeguard/non full time employee wages. We are low and need to compete with other local jobs to maintain staff. Wendy will call other counties to get a comparison.

Riley made the motion to hire Joey Vobr as a lifeguard. Denner seconded and it passed all ayes. Come August we will need to hire more lifeguards.

Bill reported on Parks: East Park Bleacher expenses are matching our donations. Goal is to be done by Harvest Fest. Still want to update the East Park Concession Stand.

Kessel Dugouts: Getting started - benches ordered.

Bean Bag Boards: At the parks are getting run down. Bill is looking into concrete boards. They are roughly \$1400-\$1500.00 a set but Bill is checking to see if they can stamp business/personal sponsorships. These would essentially be maintenance free.

Lodge Mealsite: Things are starting to operate like normal. Bill touched base about updating the contract.

Bill reported on Recreation: Fall/Winter Programs are updated online and will hopefully launch August 1st.

Park Board Position: O'Brien made the motion to reappoint Dale Ernst as a Park Board Member. Denner seconded the motion and it passed all ayes. Ernst abstained.

Other Business: Riley received some complaints from staff: 1. Swimming Lesson wages which were addressed and is a focus the board wants to reevaluate. 2. Staff are still

confused with the chain of command given all the staff changes. They haven't had a staff meeting due to the chaos of summer programs and swimming lessons but will make it a priority to happen before our next meeting.

PickleBall Group wants to start a subcommittee to raise money to fix the current tennis court. Discussion of completely revamping tennis courts by stripping and turning only into Pickleball courts or keeping as it, but fixing the surface. Bill will try to get some quotes. Herold suggested the subcommittee look into grants to help fund the renovations/updates. Riley will pass along to the Pickleball group.

People have been asking if we will resume talks of the survey we sent out Pre-Covid regarding revamping the Fitness Center, the pool and a Splash Pad. Riley will connect with Scott Thomson to hopefully get the ball rolling again.

Denner reported that a couple parents are offering Youth Tackle Football despite his recommendation and the Park Board.

Riley, Park Board President asked for comments from the audience: ---

O'Brien moved to adjourn at 6:55 pm. Riley seconded and it passed all ayes. The next regular Cresco Park and Rec meeting is scheduled for August 11 at 12:00 pm at CFC.

Respectfully Submitted,

Holly O'Brien

Holly O'Brien, Board Secretary

President Riley called the Cresco Park and Recreation meeting to order on 6-9-2021, at 12:03 pm at the Cresco Fitness Center (CFC). Board Members Denner, Ernst, Herold and O'Brien were present.

Also Present: Bill Caffrey, Brandon Kerian, Wendy Bohr and Dave Brenno.

O'Brien made the motion to approve the consent agenda which included the approval of the: agenda; claims and minutes of the May, 12 2021 meetings. Herold seconded and it passed all ayes.

Riley made the motion to amend the April minutes to clarify the wages for Meinecke and Rice.

They were written:

'David Meinecke - Lifeguard/Front Desk- \$9.50/hr. Chloe Rice - Lifeguard/Front Desk - \$9.00/hr.'

Since they get more for working front desk it should read:

'David Meinecke – Lifeguard - \$9.50/hr. Front Desk - \$9.75/hr. Chloe Rice - Lifeguard - \$9.00/hr. Front Desk - \$9.50/hr.' O'Brien seconded and it passed all ayes.

Bill reported on Parks: East Park Bleacher moving along. All that is left is the railings and needing grass to grow.

Kessel Dugouts: Getting started

Tennis Courts: Cracks in the court. Need to start thinking about fixing them. Bill contacted Tennis Service of IA. Waiting for reply. Last repaired in 2017.

Bill reported on Recreation: Spring & Summer Programs: Going well. Have decent numbers. Will look into adding a flat rate again. Soccer-120, T-Ball-80, Girls Pony-31, Boys Pony-31, Girls LL-14, Boys LL-34, Arts & Crafts-44, Tiny Tots-35

Bill reported at the Fitness Center: NEICAC (Transit) Lease: Currently transit pays \$300.00 per year to park 7 vehicles and 3 buses plugged in daily. He suggests terminating the lease stating we could better utilize the space for FC patrons & staff parking, as well as solving issues with snow removal. Riley will connect with Lori Egan, Transportation Director, to gather more information: Copy of our current lease, termination clause, contract and rate comparison with other communities. Once received, we will determine next steps.

Gym Floor Refinished: Bill and Wendy will work on a timeframe to have completed. Quoted: \$2232.00

Swimming Lessons/Swim Team: Lots of kids doing lessons, but going well. Wendy stated she's very impressed with the current staff. The Swim Team won their 1st meet. Need to be prepared to hire a new coach next summer.

Employees/Wages/Cell Phone: Presented to us, City Council approved 3% raises. Riley made the motion effective 7/1/2021 a 3% wage increase for the following employees: Bill Caffrey, Wendy Bohr, Jamie Hackman, Ron Downing, Felicia Pecinovsky and Kim Streich. Park Board would like to include an additional \$2.00/hr. increase for Jaimie Hackman. Denner seconded and it passed all ayes.

Riley made the motion Effective 7/1/21 cell phone reimbursement of \$20 per month to be paid for Brandon Kerian, Wendy Bohr and Jamie Hackman. Denner seconded and it passed all ayes.

Other Business: Riley asked if Fitness Center/Park and Rec could start holding a regular monthly meeting with staff to touch base and answer any questions. They will work on finalizing details to make this happen.

Riley, Park Board President asked for comments from the audience: ---

Denner moved to adjourn at 12:48 pm. O'Brien seconded and it passed all ayes. The next regular Cresco Park and Rec meeting is scheduled for July 14 at 12:00 pm at CFC.

Respectfully Submitted,

Holly O'Brien  
Holly O'Brien, Board Secretary

President Riley called the Cresco Park and Recreation meeting to order on 5-12-2021, at 5:16 pm at the Cresco Fitness Center (CFC). Board Members Denner, Ernst, Herold and O'Brien were present.

Also Present: Bill Caffrey, Brandon Kerian and Wendy Bohr

Herold made the motion to approve the consent agenda which included the approval of the: agenda; claims and minutes of the April 14, 19 and 21, 2021 meetings. Denner seconded and it passed all ayes.

Bill reported on Parks: East Park Bleacher Project is underway and looks fantastic. Wemark did the retaining wall and planted grass seeds.

Bill reported on Recreation: Spring & Summer Programs are ready. Soccer starts 5/12. Summer registrations are due 5/23.

5-6 grade Tackle Football: Denner made the recommendation that we offer flag football to 5th and 6th graders this year. Herold seconded and it passed all ayes.

Summer swimming lessons are exploding! So many students were signed up, Wendy had to cap classes.

Bill reported at the Fitness Center: No COVID concerns.

Employees/Wages: Will try staffing with current lifeguards now - may have to hire more come June. Will discuss at June's meeting. Wendy and Jamie both completed their CPO course and are now certified. Jamie also completed his coaching authorization.

Bill proposed a \$2.00 raise for Jamie for receiving certifications. Tabled for now. Will discuss after City Council announces yearly 3% raises.

Other Business: ---

Riley, Park Board President asked for comments from the audience: ---

Riley moved to adjourn at 6:09 pm. Denner seconded and it passed all ayes. The next regular Cresco Park and Rec meeting will be June 9 at 12:00 pm at CFC.

Respectfully Submitted,

Holly O'Brien  
Holly O'Brien, Board Secretary

President Riley called the Cresco Park and Recreation meeting to order on 4-21-2021, at 5:31 pm at the Cresco Fitness Center (CFC). Board Members Denner, Ernst, Herold and O'Brien were present.

Also Present: Bill Caffrey

Denner made the motion to approve the consent agenda. Ernst seconded and it passed all ayes.

Denner made the motion to recommend to the City Council to hire Brandon Kerian, Cresco Park Director at \$25.00 per hour (full time position). Ernst seconded and it passed all ayes.

Denner moved to adjourn at 5:35 pm. Ernst seconded and it passed all ayes. The next regular Cresco Park and Rec meeting will be May 12 at 5:30 pm at CFC.

Respectfully Submitted,

Holly O'Brien

Holly O'Brien, Board Secretary

President Riley called the Special Cresco Park and Recreation meeting to order on 4-19-2021, at 8:00 am at Kessel Lodge. Board Members Denner, Ernst, Herold and O'Brien were present.

Denner made the motion to approve the consent agenda. Riley seconded and it passed all ayes.

Herold asked the candidate if they would like a closed session. Brandon Kerian requested a closed session.

Herold asked the candidate if they would like a closed session. Ethan Kraft requested a closed session.

Herold asked the candidate if they would like a closed session. Cody Stockdale requested a closed session.

Herold asked the candidate if they would like a closed session. Dan Caffrey requested a closed session.

Herold asked the candidate if they would like a closed session. Coranda Jo Vickerman requested an open session.

A. Closed session for interviews of the Cresco Park and Recreation Director as per Chapter 21.5(i) To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and the individual requests a closed session.

Motion by Denner seconded by O'Brien to enter closed session at 8:01 a.m. All candidates requested their interview be held in closed session. Ayes: Ernst, Herold, Denner, O'Brien, Riley  
Nays: None. Motion carried.

- 9:16 a.m. - Brandon Kerian left the meeting.
- 9:24 a.m. - Ethan Kraft entered the meeting.
- 10:44 a.m. - Ethan Kraft left the meeting.
- 10:55 a.m. - Cody Stockdale entered the meeting.
- 12:15 p.m. - Cody Stockdale left the meeting.
- 1:22 p.m. - Dan Caffrey entered the meeting.
- 2:34 p.m. - Dan Caffrey left the meeting.
- 2:48 p.m. - Coranda Jo Vickerman entered the meeting.
- 3:59 p.m. - Coranda Jo Vickerman left the meeting.

Motion by Riley seconded by Denner to enter open session at 2:48 p.m. Ayes: Ernst, Herold, Denner, O'Brien, Riley. Nays: None. Motion carried.



We entered an open session for the interview of Coranda Jo Vickeraman. We ended the open session at 3:59pm.

After board discussion, it was decided that Brandon Kerian will be offered the Park Director position at \$25.00 an hour/\$52,000 a year.

A tentative meeting will be held Wednesday, April 21 at 5:30 at the Fitness Center, to approve hiring of the Park Director to give recommendation to City Council for approval.

Denner moved to adjourn at 4:46 pm. Ernst seconded and it passed all ayes. The next regular Cresco Park and Rec meeting will be May 12 at 5:30 pm at CFC.

Respectfully Submitted,

*Holly O'Brien*

Holly O'Brien, Board Secretary

President Riley called the Cresco Park and Recreation meeting to order on 4-14-2021, at 5:31 pm at the Cresco Fitness Center (CFC). Board Members Denner, Ernst, Herold and O'Brien were present.

Also Present: Bill Caffrey and Dave Brenno

Herold made the motion to approve the consent agenda which included the approval of the: agenda; claims and minutes of the April 7, 2021 meeting. Denner seconded and it passed all ayes.

Bill reported on Parks: East Park Bleacher Project is underway. Going to have Pinters come and quote landscaping ideas.  
Kessel Dugouts: Received \$3000.00 grant from Howard County Community Foundation.

Bill reported on Recreation: Soccer program is online and ready to go with deadline the end of this month. Summer program is planned to be ready to go around April 20. Bill will send email reminder to families.

Bill reported at the Fitness Center: No COVID concerns.

Heating System: Boilers are being installed

Roof Inspection/Vent Cleaning: Bill received quote from Schwickerts. Michelle Girolamo likes company; says the theatre has worked with them before. Herold shared his misfortune experience with the company. Suggestion to receive reference from the company. Also encouraged Dave Brenno to bring up at City Council to see if any other entities from the city do this and we could partner together. Brenno asked if members from the Board could attend the next City Council meeting to discuss. Tabled for now.

Employees: O'Brien made the motion to re-hire the following for summer 2021. Carrie Leff - Arts & Crafts instructor - \$1300.00 for the season. Adam Skoda - Recreation Coach - \$12.00/hr. David Meinecke - Lifeguard/Front Desk- \$9.50/hr. Chloe Rice - Lifeguard/Front Desk - \$9.00/hr. Denner seconded and it passed all ayes.

Other Business: —

Riley, Park Board President asked for comments from the audience: ---

Riley moved to adjourn at 6:59 pm. Denner seconded and it passed all ayes. The next regular Cresco Park and Rec meeting will be May 12 at 5:30 pm at CFC.

Respectfully Submitted,

Holly O'Brien  
Holly O'Brien, Board Secretary

President Riley called the Cresco Park and Recreation meeting to order on 4-7-2021, at 5:31 pm at the Cresco Fitness Center (CFC). Board Members Denner, Ernst, Herold and O'Brien were present.

Also Present: Bill Caffrey for the approval of consent agenda.

Herold made the motion to approve the consent agenda which included the approval of the: agenda and minutes of the March 2021 meeting. Denner seconded and it passed all ayes.

Park Board reviewed the 9 applications for the Park Director position. They narrowed the search down to 5 candidates to interview on Monday, April 19 beginning at 8am at the Kessel Lodge. Bill will provide each candidate with a tour of the parks and facilities. In addition to their interview, each candidate will be asked to give a 5 minute presentation on their vision and goals for the position. Kris will contact all candidates to schedule. The interviews will be in closed session if requested by the candidates.

Denner moved to adjourn at 6:31 pm. Ernst seconded and it passed all ayes. The next regular Cresco Park and Rec meeting will be April 14 at 5:30 pm at CFC.

Respectfully Submitted,

Holly O'Brien  
Holly O'Brien, Board Secretary

President Riley called the Cresco Park and Recreation meeting to order on 3-10-2021, at 5:32 pm at the Cresco Fitness Center (CFC). Board Members Denner, Ernst, Herold and O'Brien were present.

Also Present: Bill Caffrey, Wendy Bohr, and Jamie Hackman.

O'Brien made the motion to approve the consent agenda which included the approval of the: agenda; claims and minutes of the February 2021 meeting. Denner seconded and it passed all ayes.

Bill reported on Parks: Lodge is being used by Regional Health Services on Fridays. Transitioning to Thursdays. This should help accommodate those who want to rent the space. Using the meal site side to transport/store items ahead of time.

Bill reported on Recreation: Boys and Girls Basketball has been running smoothly. Added an extra week. 29th is final night; Free Throw Contest. Spring/Summer Rec: Planning to go back to normal/how it was run in the past.

Bill reported at the Fitness Center: No COVID concerns.

Heating System: Herold made the motion to recommend to the city council to accept the LT Mechanical estimate of \$32,200 for the replacement of steam to hot water heat exchanger with four 199 k btu 95% efficiency boilers to heat the fitness/pool areas. Riley seconded and it passed all ayes.

Employees: Denner made the motion to approve the job description for Park Director, Park & Recreation Manager, Fitness Center Manager and Fitness Center Laborer. Ernst seconded and it passed all ayes.

O'Brien made the motion to approve the internal transfer of Wendy Bohr as Fitness Center Manager. Riley seconded and it passed all ayes.

Denner made the motion to approve the internal transfer of Jamie Hackman to Park & Recreation Manager. O'Brien seconded and it passed all ayes.

Discussion was held on the timeline to hire a replacement Park Director. The ad will be published for internal transfer on March 19 and in paper on March 24. Application deadline will be April 5 at 12:00 noon. Interviews will be determined at a later date. Would like for a starting date the first part of May.

Other Business: Do we qualify for PPP? Bill is going to check with Michelle Girolamo.

Riley, Park Board President asked for comments from the audience: ---

Denner moved to adjourn at 7:18 pm. Herold seconded and it passed all ayes. The next regular Cresco Park and Rec meeting will be April 7 at 5:30 pm at CFC.

Respectfully Submitted,

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Holly O'Brien, Board Secretary

President Riley called the Cresco Park and Recreation meeting to order on 2-10-2021, at 5:30 pm at the Cresco Fitness Center (CFC). Board Members Denner, Ernst, Herold and O'Brien were present.

Also Present: Bill Caffrey, Wendy Bohr, Jamie Hackman and Dave Brenno.

Herold made the motion to approve the consent agenda which included the approval of the: agenda; claims and minutes of the January 2021 meeting. O'Brien seconded and it passed all ayes.

2021-2022 Budget: Needed to be removed. It was accidentally left on from last meeting.

Bill reported on Parks: Ice Rink was filled in February and officially ready for use.

East Park Bleachers: Working with Alum Line on making brackets for mounting Aluminum seats.

Kessel Dugout: Eagle Scout Project did apply for Howard County Community Grant.

Estimating the project to cost \$5800.00 Applied for \$5000.00 will find out end of March.

Bill reported on Recreation: Boys and Girls Basketball has been running smoothly. Need to start thinking about spring activities next month.

Bill reported at the Fitness Center: No COVID concerns. Going to continue to recommend masks and social distancing.

Heating System: Having problems. Bill met with Nate Widell and Larry Trende regarding the leaking water. Something needs to be determined soon before it bursts.

Credit Card Policy: Riley made the motion to recommend to City Council to issue a credit card in the name of Jamie Hackman for the purchase of items for the Cresco Fitness Center and Cresco Parks. Denner seconded and it passed all ayes. Riley made the motion to recommend to City Council to have a \$4000.00 credit limit for Jamie's credit card as well as changing the Sam's Club credit limit to \$4000.00. O'Brien seconded and it passed all ayes.

Employees: City Council agreed to open Fitness Center Manager and Park Manager positions internally for 10 days. They will not be advertised publicly. Still working on finalizing the timeline for replacing Bill/Director position. Goal is to roll out the plan in March.

Other Business: Brenno shared about another community offering Ice Fishing to youth

Riley, Park Board President asked for comments from the audience: ---

Herold moved to adjourn at 6:11 pm. Ernst seconded and it passed all ayes. The next regular Cresco Park and Rec meeting will be March 10 at 5:30 pm at CFC.

Respectfully Submitted,

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Holly O'Brien, Board Secretary

President Riley called the Cresco Park and Recreation meeting to order on 1-13-2021, at 5:32 pm at the Cresco Fitness Center (CFC). Board Members Denner, Ernst, Herold and O'Brien were present.

Also Present: Bill Caffrey, Rick McCarville, Wendy Bohr and Jamie Hackman.

Denner made the motion to approve the consent agenda which included the approval of the: agenda; claims and minutes of the December 2020 meeting. Herold seconded and it passed all ayes.

Bill reported on 2021-2022 Budget: A few budget changes, no specific questions from the board.

Bill reported on Parks: East Park Bleachers project has fundraised \$57,229. Spring will finish up.

Kessel Dugout: Robby Ollendieck with his parents, Phil and Kim, gave an update on his Eagle Scout project. Wants to mimic Evan's Park: concrete poured, dugout benches with covering. Working on Howard County Community Foundation Grant to help with cost. Communicated with others who are willing to donate their labor. Park and Rec has budgeted for some of the project if needed. Goal is to complete the project by June.

Bill reported on Recreation: Boys and Girls Basketball has been running smoothly. Started "instructional" scrimmaging to make it more fun. Down numbers, but expected.

Bill reported on Fitness Center: Down 10 members, but seeing more and more new registration. Most renewals will roll in at the end of February beginning of March.

Covid-19 issues: No major concerns. Will continue to maintain proper safety protocols and state laws.

Fitness Equipment: Still working on quotes on purchasing vs leasing. Rick passed information along to Bill to look over. Need to decide soon.

FC Hour: Will go back to normal hours beginning January 16.

Employees: Bill with the lead of Riley and Herold have been working hard on creating a plan for the hiring process with Rick's retirement and Bill's retirement in August. Goal is to advertise for the position in March and accept an offer by May 1.

Herold made the motion to move Jamie Hackman's salary from \$15.91 to \$20.00 an hour effective January 16. O'Brien seconded and it passed all ayes.

Other Business: Board celebrated and thanked Rick for all his years of service!

Riley, Park Board President asked for comments from the audience: ---

Denner moved to adjourn at 6:15 pm. Riley seconded and it passed all ayes. The next regular Cresco Park and Rec meeting will be February 10 at 5:30 pm at CFC.

Respectfully Submitted,

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Holly O'Brien, Board Secretary