

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA
DATE OF MEETING: JUNE 7, 2021
TIME AND PLACE OF MEETING: 5:30 P.M. CITY HALL, 130 N PARK PLACE

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: BRENNON, McCONNELL, FORTUNE, BOUSKA, CARMAN

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from May 17, 2021
Approval of Class E Liquor License with Class C Beer Permit and Class B Native Wine Permit and Sunday Sales to Fareway Sotres, Inc d/b/a Fareway Stores, Inc #815
4. Approval of Utilizing Parking Stalls on North Elm Street for Ridiculous Day on July 15, 2021
5. Approval of Permit for Supervised Display of Fireworks for:
 - a. Kevin Magic, 1115 Cambridge Street on 7/3/21
 - b. Josh & Amy Bollman, 1207 3rd St SW on 7/10/21 (rain date 7/17/21)
 - c. Alan Lewis, 808 Vernon Rd on 7/3/21
6. Approval of Cigarette/Tobacco Permit Applications for:
 - i. Casey's Marketing dba Casey's General Store #2511;
 - ii. Fareway Stores Inc. dba Fareway Store #815;
 - iii. JAGDAMBE, LLC dba Cresco Mart;
 - iv. Aaron & Sheila Wemark dba The Ox & Wren Spirits and Gifts;
 - v. Big Daddy Hideaway Corp. dba Hideaway Lounge;
 - vi. Kwik Trip, Inc. dba Kwik Star #428;
 - vii. DOLGENCORP, LLC dba Dollar General #2400

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration
4. Committee Updates

COMMENTS FROM AUDIENCE:

BUSINESS: There may be action taken on each of the items listed below.

1. Public Hearing for Budget Amendment #3 for Fiscal Year Ending June 30, 2021
2. Resolution Approving Budget Amendment #3 for Fiscal Year Ending June 30, 2021
3. Dustin Mohs and Jacob Semann to Discuss Alliant Energy Changes
4. Discuss Quotes for Rock Storage Shed and Possible Award of Contract
5. Discuss Quotes for Tractor and Possible Award of Contract
6. Motion to Waive the Building Permit Fee for Howard County Agricultural Society
7. Third Reading of Ordinance No. 489 Amending the Code of Ordinances of the City of Cresco, Iowa, by Amending Provisions Pertaining to Water Rates
8. Approval of Ordinance No. 489 Amending the Code of Ordinances of the City of Cresco, Iowa, by Amending Provisions Pertaining to Water Rates
9. Third Reading of Ordinance No. 490 Amending the Code of Ordinances of the City of Cresco, Iowa, by Amending Provisions Pertaining to Sewer Service Charges
10. Approval of Ordinance No. 490 Amending the Code of Ordinances of the City of Cresco, Iowa, by Amending Provisions Pertaining to Sewer Service Charges
11. Discuss Adding Energy Efficiency Incentives to the Urban Revitalization Plan
12. Resolution Approving Wage and Benefit Agreement for Full-Time Non-Union Employees
13. Resolution Approving Wage Increase for Specified Permanent Part-Time Employees
14. Resolution Approving Rate of Pay for the Cresco Community Fire Department
15. Resolution Naming Depositories
16. Resolution Approving the Investment Policy for the City of Cresco
17. Discuss Proposals for Capital Improvement Planning and Possible Award of Contract
18. Discuss Possible Ordinance to Limit Parking for Recreational Vehicles
19. Discuss Issues Regarding COVID-19 Pandemic

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED JUNE 3, 2021.

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

CRESCO

Fiscal Year July 1, 2020 - June 30, 2021

The City of CRESCO will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2021

Meeting Date/Time: 6/7/2021 05:30 PM

Contact: Michelle Girolamo

Phone: (563) 547-3101

Meeting Location: City Hall 130 N Park Place

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

| REVENUES & OTHER FINANCING SOURCES | | Total Budget as Certified or Last Amended | Current Amendment | Total Budget After Current Amendment |
|------------------------------------------------------------------------------------|-----------|-------------------------------------------|-------------------|--------------------------------------|
| Taxes Levied on Property | 1 | 2,033,038 | 0 | 2,033,038 |
| Less: Uncollected Delinquent Taxes - Levy Year | 2 | 0 | 0 | 0 |
| Net Current Property Tax | 3 | 2,033,038 | 0 | 2,033,038 |
| Delinquent Property Tax Revenue | 4 | 0 | 0 | 0 |
| TIF Revenues | 5 | 0 | 0 | 0 |
| Other City Taxes | 6 | 657,806 | 0 | 657,806 |
| Licenses & Permits | 7 | 52,400 | 0 | 52,400 |
| Use of Money & Property | 8 | 184,205 | 0 | 184,205 |
| Intergovernmental | 9 | 1,016,979 | 11,000 | 1,027,979 |
| Charges for Service | 10 | 2,618,200 | 0 | 2,618,200 |
| Special Assessments | 11 | 34,200 | 0 | 34,200 |
| Miscellaneous | 12 | 439,435 | 10,500 | 449,935 |
| Other Financing Sources | 13 | 12,500 | 0 | 12,500 |
| Transfers In | 14 | 3,064,950 | -13,050 | 3,051,900 |
| Total Revenues & Other Sources | 15 | 10,113,713 | 8,450 | 10,122,163 |
| EXPENDITURES & OTHER FINANCING USES | | | | |
| Public Safety | 16 | 1,014,550 | 32,150 | 1,046,700 |
| Public Works | 17 | 1,502,450 | 20,600 | 1,523,050 |
| Health and Social Services | 18 | 5,700 | 0 | 5,700 |
| Culture and Recreation | 19 | 1,456,350 | 39,630 | 1,495,980 |
| Community and Economic Development | 20 | 284,600 | 0 | 284,600 |
| General Government | 21 | 401,200 | -13,640 | 387,560 |
| Debt Service | 22 | 552,100 | 4,300 | 556,400 |
| Capital Projects | 23 | 40,000 | 0 | 40,000 |
| Total Government Activities Expenditures | 24 | 5,256,950 | 83,040 | 5,339,990 |
| Business Type/Enterprise | 25 | 1,954,350 | 42,260 | 1,996,610 |
| Total Gov Activities & Business Expenditures | 26 | 7,211,300 | 125,300 | 7,336,600 |
| Transfers Out | 27 | 3,064,950 | -13,050 | 3,051,900 |
| Total Expenditures/Transfers Out | 28 | 10,276,250 | 112,250 | 10,388,500 |
| Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out | 29 | -162,537 | -103,800 | -266,337 |
| Beginning Fund Balance July 1, 2020 | 30 | 7,060,248 | -117,676 | 6,942,572 |
| Ending Fund Balance June 30, 2021 | 31 | 6,897,711 | -221,476 | 6,676,235 |

Explanation of Changes: Expenses higher than budgeted include wages, insurance expense, sewer cleaning, and engineering. Boiler replacements and backhoe thumb purchases were not originally budgeted. Grants were received and related purchases were made that were not budgeted. Transfers were adjusted for recoding of revenues.

Mayor Bohle called the Cresco City Council meeting to order on May 17, 2021, at 5:30 pm. Council Members Brenno, McConnell, Fortune, Bouska, and Carman were present. No council members were absent.

Fortune made the motion to approve the consent agenda which included approval of the agenda; claims; minutes from May 3, 2021 meeting; Owner Occupied Housing Contractor Request for Payment #3 - Final for \$4,357.00 for Roy Prestsater; Pay Request for \$84,013.26 to CIT Sewer Solutions for Sewer Cleaning; applications for Tax Abatement under the Urban Revitalization Plan for Wemark Luxury Rentals LLC. Bouska seconded and it passed all ayes.

Public Works Director Widell reported: (a) the Street Department planted 50 trees last week; (b) the 5th Ave SW watermain looping project will be started this week if all goes well; (c) a storm sewer project on Charleston Ct and also on 11th Ave E and 8th St E was finished. A French Drain was installed to eliminate the flow down the streets; (d) interviewing this week for the wastewater operator position.

Police Chief Ruroden reported Officer Hillyer will graduate from the Academy on May 21st. Officer Brandau will be retiring and his last day of work is May 20th. STEP program will be at the end of May.

City Clerk Girolamo reported busy with the budget amendment and preparing for year end. The fire brush truck is finished. The final cost was \$76,944.30 paid 1/3 by the Rural Fire, Firefighters, and the City. The extra \$1,944.30 will be paid out of the City's Fire Trust fund using donations received for the Fire Department. Alum Line also donated \$2,751 of labor and materials.

Library Director Kay reported the Library Board met and agreed the number of members should be reduced from nine to seven. It will need to be put on the ballot for the November election. Fines will be reinstated in July. Parts for the elevator doors are back ordered but they are still hoping to get them installed in June. They are working to fill a Library staff position and the Library Director.

Brenno reported the Park Board decided not to do tackle football for the 5th and 6th graders this year. Brandon Kerian started today.

Mayor Bohle asked for comments from the audience and there were none.

Mayor Bohle opened the Public Hearing for Ordinance No. 489 amending the Code of Ordinances of the City of Cresco, Iowa, by amending provisions pertaining to water rates. There were no written or oral comments and the public hearing was closed. The Mayor performed the second reading. Brenno made the motion to approve the second reading. McConnell seconded and it passed all ayes.

Mayor Bohle opened the Public Hearing for Ordinance No. 490 amending the Code of Ordinances of the City of Cresco, Iowa, by amending provisions pertaining to sewer service charges. The Mayor performed the second reading. Bouska made the motion to approve the second reading. Carman seconded and it passed all ayes.

Letters were received from adjoining residents requesting the Council to vacate the undeveloped portion of 4th Ave SW. The Council determined that the property serves no public purpose and would never be used for a future street. McConnell made the motion to recommend the Planning & Zoning Commission study the request and make a recommendation to the Council. Fortune seconded and it passed all ayes.

Spiff Slifka discussed the Farmer's Market and proposed moving it to the Southside parking lot. This would allow patrons to access it safely from the parking lot or the sidewalk. It would be easier for patrons to walk on the hard surface and the visibility would be great.

They will visit with vendors of fresh produce to register with the Farmer's Market starting in 2022. Fortune made the motion to allow the Farmer's Market in the Southside parking lot on Fridays from 1pm to 6 pm. Carman seconded and it passed all ayes.

Hawkeye Sanitation brought a sample of garbage totes that they are considering purchasing for the properties in Cresco. They have difficulties collecting from residents when excessive garbage is picked up. They are also ordering a new truck for Cresco so this would be the time to get one that would allow the dumping of the totes. It would be semi-automatic with Hawkeye Sanitation employees wheeling the totes to the truck but it should be more efficient. It will keep the City looking cleaner. The totes will be purchased by Hawkeye Sanitation and registered to each property by serial number. They will also be limiting the recycling to three recycling bins to discourage stock piling.

Bouska made the motion to set the Public Hearing for Budget Amendment #3 for fiscal year ending June 30, 2021. Brenno seconded and it passed all ayes.

Bouska made the motion to approve the resolution authorizing transfer of funds for FY 2021 (May Transfers). Brenno seconded and it passed all ayes.

Bouska made the motion to approve the resolution authorizing the Mayor to sign an agreement for maintenance and repair of primary roads in municipalities with the Iowa Department of Transportation. Carman seconded and it passed all ayes.

Bouska made the motion to approve the resolution authorizing the Mayor to sign an Engagement Letter for Amendment No. 1 to the Amended and Restated (2016) Cresco Urban Revitalization Plan with Ahlers & Cooney, PC. Carman seconded and it passed all ayes. Bouska requested to inquire whether extra incentives can be made for energy efficiencies in the plan.

Council discussed raises for July 1, 2021. The Union contract is a 3% raise for union employees. Fortune made the motion to draft resolutions for 3% raises for full-time and permanent part-time employees not covered by the union contract or by Boards. Bouska seconded and it passed all ayes.

Council discussed proposals for Capital Improvement Planning from Pat Callahan from Callahan Municipal Consultants and from Elizabeth Hanson from Midwest Municipal Consulting. Mr. Callahan prepared the Strategic Plan for Cresco in 2012. Council was impressed with the proposals but wanted to see a sample and to review the proposals further. This will be decided at the next meeting.

Council discussed options for the 7th St SW drainage issues. Brenno removed himself from the discussion due to a conflict of interest. Fortune submitted pictures and analyzed the drainage problems during the 1¼ inch rainfall event. It appears that the Highway 9 storm sewer is not handling the water starting at Plantpeddler and it runs up 7th St SW. WHKS will be instructed to review the Hwy 9 contributing storm sewer issues. Everyone wants to make sure a good study is done to make sure the proposed project will actually fix the problem.

The CDC is relaxing the mask requirements. Bouska cautioned not making a lot of changes until it is determined if there is a big surge in new cases after the mask mandate was lifted. Carman reported RHS has fully vaccinated over 2,000 people. They are preparing for vaccinating teens.

Bouska moved to go into closed session pursuant to Iowa Code 21.5 (1) (c) to discuss potential litigation matters at 6:38 pm. Brenno seconded and it passed all ayes. Council came back into open session at 7:10 pm.

Brenno moved to adjourn the Council Meeting at 7:10 pm. Carman seconded and it passed all ayes. The next regular Cresco City Council meeting will be June 7, 2021, at 5:30 pm at Cresco City Hall.

Mayor Mark Bohle

City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

| | | | | | |
|---------------------|---------|-----------|----------------------|---------|------------|
| ABSOLUTE SCI | Prog | 350.00 | MUDSLINGERS CONST | Srvc | 2,000.00 |
| ALLIANT | Elect | 963.44 | NUWAY K&H | LP | 261.76 |
| ALUM-LINE | Equip | 20,886.50 | OVERDRIVE | Supp | 190.86 |
| ATLAS | Movie | 250.00 | PAYROLL | | 65,841.21 |
| BAKER&TAYLOR | Books | 465.58 | PLUNKETT'S | Srvc | 346.75 |
| BC/BS | Ins | 29,970.36 | POSTMASTER | Stamps | 165.00 |
| BLACK HILLS | Gas | 0.40 | PRESTATER,ROY | Rehab | 4,357.00 |
| BOB'S ELECTRIC | Srvc | 155.00 | QUILL | Supp | 27.60 |
| BRIGHT STAR | Srvc | 341.00 | RACOM | Supp | 29.50 |
| CARDMEMBER SRVC | Supp | 1,377.24 | REALLY GOOD STUFF | Supp | 276.46 |
| CARQUEST | Supp | 181.80 | RICEVILLE PUB LIB | Book | 15.00 |
| CARRICO AQUATIC | Supp | 41.81 | RILEY'S | Supp | 325.12 |
| CENTER POINT LG PRT | Books | 184.59 | RUPPERT | Supp | 458.47 |
| CIT SEWER SOL | Srvc | 84,013.26 | SAM'S | SuppTmg | 5,092.72 |
| CITY OF CRESCO | Ufill | 24.54 | SANDRY FIRE | Parts | 643.40 |
| CITY OF CRESCO | Ins | 3,887.24 | SCHUMACHER | Srvc | 163.90 |
| CITY LAUNDERING | Srvc | 849.22 | SCHWICKERT'S | Srvc | 750.00 |
| CPU | Phone | 8,342.52 | SIGNS&DESIGNS | Signs | 960.25 |
| CORRIDOR TECH | Srvc | 352.00 | SMI | Chips | 55.00 |
| CREATIVE PRODUCT | PR | 223.71 | SPAHN&ROSE | Supps | 196.53 |
| CR HEAT&VENT | Srvc | 272.00 | SQUARE | Ccfees | 53.86 |
| CR SHOPPER | Ads | 231.00 | STATE HYGIENIC | Analys | 136.50 |
| CR SM ENG | Supp | 57.85 | THE COURIER | Sub | 469.99 |
| CR TPD | Notices | 303.42 | TREAS,IA | Taxes | 5,561.00 |
| CROELL | Concr | 935.00 | TRUCK COUNTRY | Rprs | 5,301.30 |
| DALCO | Supp | 256.96 | UNITYPOINT | Srvc | 42.00 |
| DEC NEWS | Sub | 42.00 | UPPER EXPL RPC | Rehab | 2,157.15 |
| DEMCO | Supp | 274.22 | VIDEO BREAD | Dvds | 165.00 |
| DISNEY | Movie | 200.00 | VISA | TmgSupp | 2,867.49 |
| ENT GROUP | Prog | 475.00 | VFW | Rent | 25.00 |
| FAREWAY | Supp | 396.28 | WARNER BROS | Movie | 430.46 |
| FENCO | Supp | 25.85 | WELLS FARGO | Pmts | 309,100.00 |
| GORDON FLESCH | Copier | 140.43 | WIDELL,NATHAN | Mileage | 132.16 |
| GOSCH'S | Srvc | 99.50 | WILSON,MIKE | Movie | 150.00 |
| HAWKEYE SAN | GbRc | 52,164.48 | WINDSTREAM | Phone | 349.73 |
| HAWKINS | Chems | 3,649.82 | | | |
| HEWETT | Conces | 1,340.80 | GENERAL | | 141,121.16 |
| HOME LIFE | Sub | 15.00 | LOST PROJ | | 299.33 |
| HOVDEN OIL | Def | 86.35 | FIRE STATION BLDG | | 418.16 |
| HOW CO | ShrdLEC | 6,341.57 | EQUIP REPL | | 59.43 |
| HOW CO AG | Fee | 20.00 | CR COMM FIRE | | 7,059.54 |
| H&S MOTORS | Srvc | 112.17 | ROAD USE TAX | | 14,137.82 |
| IA DEPT INSP | Lic | 150.00 | EMPLOYEE BENE | | 9,492.90 |
| IA FIN AUTH | Pmts | 89,648.50 | REHAB HOUSE | | 6,514.15 |
| JD FIN | Supp | 514.34 | FC TRUST | | 24,442.52 |
| KCZQ-FM | Ad | 100.00 | FIRE EQUIP | | 21,846.75 |
| KEYSTONE LAB | Analys | 2,219.35 | DEBT SRVC | | 327,266.50 |
| KOLLUM,JASON | Prog | 650.00 | WATER | | 21,059.25 |
| KWIK TRIP | Gas | 4,910.58 | SEWER OP | | 106,933.71 |
| L&H NURSERIES | Trees | 2,424.27 | SEWER | | 71,482.00 |
| LIBRARY IDEAS | Books | 317.63 | CAP IMPR | | 7,243.29 |
| LT MECH | Boilers | 16,100.00 | YARDWASTE | | 1,758.20 |
| MEDIACOM | Phone | 294.68 | | | |
| MEHMERT TILING | Srvc | 7,179.29 | TOTAL FUNDS | | 761,134.71 |
| MIENERGY | Elect | 7,102.99 | Revenues 5/4-5/17/21 | | 231,189.60 |
| MOELLERS,KEN | Lease | 125.00 | | | |

Services <https://directory.iowa.gov/service/Index?_ga=1.101492737.1604813096.1488473035&ia_slv=1621950865679>

Agencies <https://directory.iowa.gov/?ia_slv=1621950865679>

Social <https://directory.iowa.gov/social/Index?ia_slv=1621950865679>

<https://www.iowa.gov/search/google?ia_slv=1621950865679>

License Application (LE0001674)

Applicant

Name of Legal Entity : Fareway Stores, Inc.

Name of Business(DBA) : Fareway Stores, Inc. #815

Address of Premises : 112 South Elm Street

City : Cresco

County : Howard

Zip : 52136

Business : (563) 547-5252

Mailing Address: 2300 Industrial Park Road PO Box 70

City : Boone

State : Iowa

Zip : 50036

Contact Person

Name : Tracey Wilson

Phone : (515) 433-5336

Email : twilson@farewaystores.com

License Information

License Number : LE0001674

License/Permit Type : Class E Liquor License

Term : 12 Month

Effective Date : 2021-06-21

Expiration Date : 2022-06-20

Sub-Permits/Privileges :

Class B Native Wine Permit

Class C Beer Permit

Class B Wine Permit

Status of Business

Business Type : Privately Held Corporation

Ownership

Fred E. Vitt Trust

City : Boone

State : Iowa

Zip : 50036

Position : Owner

% of ownership : 10.87

U.S. Citizen : Yes

Fareway Control Trust

City : Boone

State : Iowa

Zip : 50036

Position : Owner

% of ownership : 55.88

U.S. Citizen : Yes

Various Individuals & Trust each holding less than 5%

City : Unknown

State : Iowa

Zip : 55555

Position : Owner

% of ownership : 33.25

U.S. Citizen : Yes

Garrett S Piklapp

City : Huxley

State : Iowa

Zip : 50124

Position : Owner

% of ownership :

U.S. Citizen : Yes

Insurance Company Information

STREET CLOSING/PARADE PERMIT

Application Date: 5/21/21 Name: CRUSCO Chamber of Commerce

Mail to Address: 101 2nd Ave SW

Phone Number: 547-3434

List Streets to Close or Parade Route: Close and utilize on-street parking stalls along North Elm Street from 1st to 3rd (Downtown)

Reason for Closure: Ridiculous Day 2021 - Vendors and retailers. Street to remain open.

Event Date: July 15th Time: (from) 7:00 am (to) 7:00 pm

Signature of Applicant: Jason Pasmore

INCLUDE A MAP MARKING THE STREET OR STREETS YOU WISH TO HAVE CLOSED AND THE INDEMNITY AND HOLD HARMLESS AGREEMENT

PARADE REGULATIONS ARE LISTED BELOW.

60.08 PARADES REGULATED. No person shall conduct or cause any parade on any street except as provided herein:

1. "Parade" Defined. "Parade" means any march or procession of persons or vehicles organized for marching or moving on the streets in an organized fashion or manner or any march or procession of persons or vehicles represented or advertised to the public as a parade.
2. Permit Required. No parade shall be conducted without first obtaining a written permit from the City Council. Such permit shall state the time and date for the parade to be held and the streets or general route therefor. Such written permit granted to the person organizing or sponsoring the parade shall be permission for all participants therein to parade when such participants have been invited by the permittee to participate therein. No fee shall be required for such permit. Permit forms are available at City Hall.
3. Parade Not a Street Obstruction. Any parade for which a permit has been issued as herein required, and the persons lawfully participating therein, shall not be deemed an obstruction of the streets notwithstanding the provisions of any other ordinance to the contrary.
4. Control by Police and Firefighters. Persons participating in any parade shall at all times be subject to the lawful orders and directions in the performance of their duties of law enforcement personnel and members of the Fire Department.

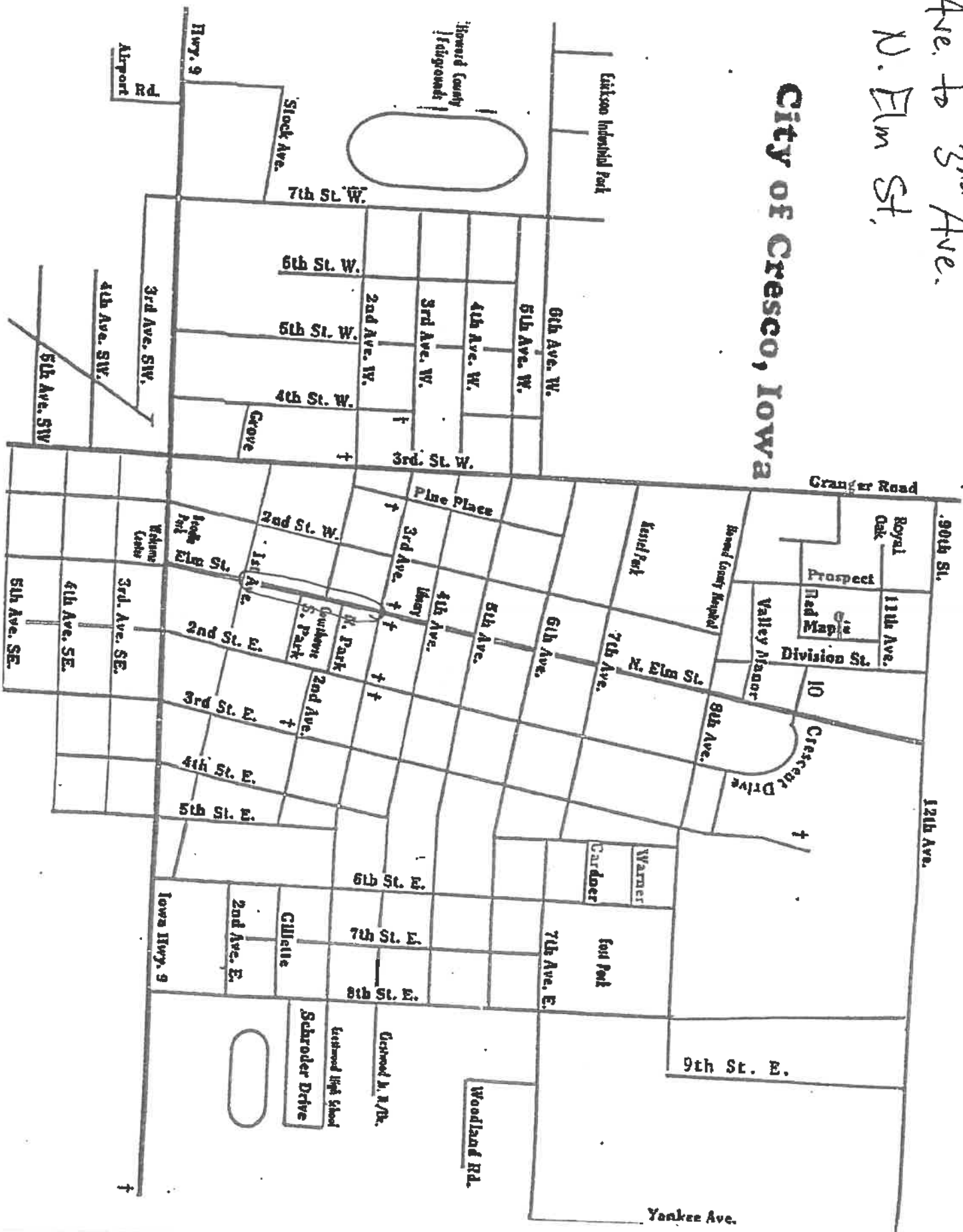
City Council
Date Approved: _____

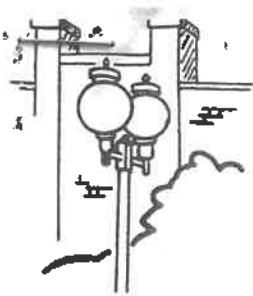
Signature: _____

CC: Ambulance____, Police Dept.____, Fire Dept.____, Street Dept.____

1st Ave. to 3rd Ave.
of N. Elm St.

CITY OF CRESCO, IOWA





THE CITY OF Cresco IOWA

130 N. Park Place Cresco, IA 52136
(563) 547-3101 FAX (563) 547-4525
www.cityofcresco.com

PERMIT FOR SUPERVISED DISPLAY OF FIREWORKS

Application having been made in accordance with the laws of the State of Iowa.

Permission is hereby granted to KEVIN MAGIC
(Your Organization Name)

to have a supervised display of fireworks at 1115 CAMBRIDGE STREET CRESCO
(Specific location)

in the County of Howard and the State of Iowa to be shown on 07/03, 2021.

Certificate of Liability Insurance is attached. The competent person authorized to conduct the display is KEVIN MAGIC.
(Name of Lead Shooter)

KEVIN MAGIC
Printed Name of Applicant

1115 CAMBRIDGE STREET CRESCO
Address of Applicant

[Signature]
Signature of Applicant

05/24/2021
Date of Application

(563) 390-3289
Telephone Number

Application and Insurance reviewed and approved by Cresco Community Fire Department.

[Signature]
Fire Chief Neal Stapelkamp

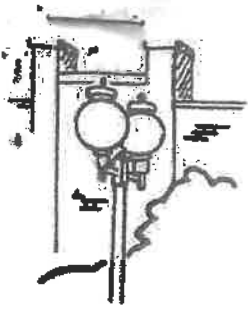
6-3-21
Date

By Authority of Council, this permit for supervised display of fireworks is granted this _____ day of _____, 20____. Permit is valid from 9am – 11pm only.

Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo

Fireworks Permit _____ Applicant _____ Police _____ Dispatchers _____ Fire
Rev. 1/16/20



THE CITY OF
Cresco
IOWA

130 N. Park Place Cresco, IA 52136
(563) 547-3101 FAX (563) 547-4525
www.cityofcresco.com

PERMIT FOR SUPERVISED DISPLAY OF FIREWORKS

Application having been made in accordance with the laws of the State of Iowa.

Permission is hereby granted to Vosh & Amy Bollman
(Your Organization Name)

to have a supervised display of fireworks at 1207 3rd St SW, Cresco IA 52136
(Specific location)

in the County of Howard and the State of Iowa to be shown on 7/10/21
7/17/21, 2021.

Certificate of Liability Insurance is attached. The competent person authorized to conduct the

display is Timothy Swestka
(Name of Lead Shooter)

Vosh Bollman
Amy Bollman
Printed Name of Applicant

1207 3rd St SW, Cresco IA 52136
Address of Applicant

Amy Bollman
Signature of Applicant

5/25/2021
Date of Application

563-380-0042
Telephone Number

Application and Insurance reviewed and approved by Cresco Community Fire Department.

[Signature]
Fire Chief Neal Stapelkamp

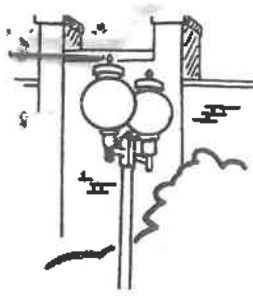
6 3 21
Date

By Authority of Council, this permit for supervised display of fireworks is granted this ____ day of _____, 20___. Permit is valid from 9am - 11pm only.

Mayor Mark Bohie

ATTEST: _____
City Clerk Michelle Girolamo

Fireworks Permit Rev. 1/16/20 _____ Applicant _____ Police _____ Dispatchers _____ Fire



THE CITY OF Cresco IOWA

130 N. Park Place Cresco, IA 52136
(563) 547-3101 FAX (563) 547-4525
www.cityofcresco.com

PERMIT FOR SUPERVISED DISPLAY OF FIREWORKS

Application having been made in accordance with the laws of the State of Iowa.

Permission is hereby granted to Alan Lewis
(Your Organization Name)

to have a supervised display of fireworks at 808 Vernon Rd Cresco Ia 52136
(Specific location)

in the County of Howard and the State of Iowa to be shown on July 3rd, 2021.

Certificate of Liability Insurance is attached. The competent person authorized to conduct the display is Alan Lewis
(Name of Lead Shooter)

Alan Lewis
Printed Name of Applicant

808 Vernon Rd Cresco Ia 52136
Address of Applicant

AL
Signature of Applicant

5-25-21
Date of Application

563-203-0517
Telephone Number

Application and Insurance reviewed and approved by Cresco Community Fire Department.

[Signature]
Fire Chief Neal Stapellamp

6 3 21
Date

By Authority of Council, this permit for supervised display of fireworks is granted this ___ day of ___, 20___. Permit is valid from 9am - 11pm only.

Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo

Fireworks Permit Rev. 1/16/20 _____ Applicant _____ Police _____ Dispatchers _____ Fire

Koshatka

FARM EQUIPMENT, INC.

QUOTE

PROTIVIN, IA 563-569-8636

TO: City of Cresco
Attn: Nate and Dean

| SALESPERSON | JOB | PAYMENT TERMS | DOB DATE |
|-------------|----------------|---------------|----------|
| Zach Gooder | Cresco Tractor | Net 30 | . |

| QTY | DESCRIPTION | UNIT PRICE | LINE TOTAL |
|-----|-------------------------------------------------|------------|------------|
| 1 | New Holland Workmaster 60 Tractor | | |
| | ROPS PLATFORM, 60 hp, 51 PTO hp | | |
| | 8X8 SYNCHRONIZED TRANSMISSION W/ SYNCRO SHUTTLE | | |
| | MFWD FRONT AXLE | | |
| | 1 REAR REMOTE, REAR QUICK HITCH | | |
| | 14.9X28 REAR TIRES, 9.5X24 FRONT TIRES | | |
| | WHITE SUNSHADE CANOPY | 29.550 | \$29,550 |
| 1 | 1979 INTERNATIONAL 484 2WD TRACTOR | | |
| | CANPOY, MECHANICAL TRANSMISSION | 8,900 | -\$8,900 |
| | PRICE INCLUDES DELIVERY AND PICKUP | | |

This document is for quotation purposes only. Prices are subject to change upon final receipt.

| | |
|-----------|----------|
| SUBTOTAL | 20,650 |
| SALES TAX | |
| TOTAL | \$20,650 |

+ 900 for weight

\$21,550

THANK YOU FOR YOUR BUSINESS!



Retail Offer

| |
|--------------------------------------------------------------------------|
| CUSTOMER INFORMATION: |
| CITY OF CRESCO - 563-547-4715 227 NORTH ELM CRESCO, IOWA 52136 USA |

| |
|------------------------------------------------------------------------------------------------------------------------------------------|
| DEALERSHIP |
| WINDRIDGE IMPLEMENTS, L.L.C. 809 2ND AVENUE SW CRESCO, IA 52136 US 563-547-3688 SALESPERSON: Don Smith - 319-240-6406 |

| | |
|----------------------|--------------|
| Retail Offer Number: | 0001095187-1 |
|----------------------|--------------|

| | |
|------------------------|------------|
| Retail Offer Valid to: | 04/30/2021 |
|------------------------|------------|

| | |
|--------------|--------------------|
| Description: | Quote/ Farmall 60A |
|--------------|--------------------|

| | |
|-------------------------------------|------------|
| UNITS OFFERED | |
| Unit # 1 FARMALL 60A TRACTOR | |
| Vehicle / Quote Number: | 0701501533 |
| Sales Order Number: | |
| VIN/Serial #: | |
| List Price | 31,237.00 |
| Offered Price | 22,869.54 |
| Freight | 400.00 |
| Quick Hitch | 600.00 |
| Setup | 400.00 |
| Delivery | 200.00 |

| | |
|---------------------------|--------------------|
| TRADE IN DETAILS | |
| IH 484 | |
| Value | 4,250.00 |
| Trade Remaining Payment | 0.00 |
| Equity | 4,250.00 |
| Trade Ins Subtotal | \$-4,250.00 |
| Total | \$24,469.54 |
| Down Payment | \$0.00 |
| Total Offer Value | \$20,219.54 |

| | | | | | |
|------------------------------|-----|-----------------|-----------|----------------|--|
| FINANCING INFORMATION | | | | | |
| Financed By | N/A | Amount Financed | 20,219.54 | Term in Months | |
| Loan Type | | Rate Type | | Interest Rate | |

+ 550 for weights
20,769.54

Add \$ 550 for a sunshade - Throwing this in @ cost for 6 weight Bullost \$ 550 includes weights

Retail Offer

Vehicle Configuration

Vehicle / Quote Number: 0701501533

| | | | | | |
|---------|------------------------------|-----------|--------|--------------------------|--------------------|
| NORMAL | NORMAL OFFER | | 337896 | 540 RPM -SINGLE PTO | |
| CIH | CASE IH | | 392285 | LESS MID-MOUNT REMOTE | |
| TIER4 | TIER 4 | | 337913 | 1500 KG LIFT - PC AND DC | |
| 60HP | 60 HP | | 337985 | 2 REMOTE 1 + KICKOUT | 517.00 |
| 4WD | MFD | | 337558 | COMB. BALL AND FLEX END | |
| | Base price | 30,720.00 | 337951 | ENGLISH MANUAL | |
| 337903 | FRONT AXLE 337903 | | 338177 | EE FOR NAFTA CIH | |
| 337906 | OPERATOR STATION | | 337889 | SILENCER DOWNSWEPT | |
| 8270601 | FRONT WHEEL - 9.5 X 24 - 4WD | | 337923 | LESS CARRIER & WEIGHT | |
| 8880280 | REAR WHEEL - 14.9X28 | | 337892 | CLUTCH 11X11 NDC SFT | |
| 337926 | LESS REAR BALLAST | | 337883 | 8X8 SYNCHROMESH | |
| 337901 | HYD. STEERING | | 337900 | RR AXLE 8"PCD | |
| | | | | Total List Price | \$31,237.00 |

CITY OF CRESCO
APPLICATION FOR BUILDING PERMIT C1 and C2

Date: 5-26-2021

Application is hereby made by:

Name: HOWARD COUNTY AGRICULTURAL SOCIETY

Street: 220 West 7th Street

City, State, Zip: CRESCO, IA 52136 Telephone # 563-547-3400

To: Build home Build garage Alter buildings Other structure (Describe) _____

Type or purpose of proposed improvement: ADDITION TO HISTORICAL MUSEUM

Legal description of building location: Lot 1 of 8 1R SURV; LOT 1 of 7 SW, LOT 1 of LOT 1 of 2 EX LT 1 of 1 of 2 1R SURV SE

Lot Width 1709' - East Side 1460' - West Side Lot Depth 1160' Height of Structure: Stories 18 ft.

North Yard Setback 765 ft. South Yard Setback 60 ft. Overhang 0 ft.

West Side Yard Setback 175 ft. East Side Yard Setback 990 ft.

NEW ALTERATION ADDITION # OF ROOMS _____ # OF FAMILIES _____

Size of Proposed Structure: 4500 sq ft

NOTE: Drawing of project must be included VALUATION: \$ 135,000

The under signed applicant certifies that the foregoing information is true and correct.

DATE: 5-26-2021  (OWNER/AGENT)

CITY OF CRESCO
BUILDING PERMIT NUMBER: _____

Said improvements to be constructed in compliance with all laws and ordinances governing same.

This permit does not authorize the use of any street, alley or sidewalk for depositing building materials, nor does it authorize the placing of any obstruction in or upon any street, alley or sidewalk.

If the use of any part of a street or sidewalk is desired in connection with the construction of said building, written application must be made to the Public Works Department.

In the event that construction covered by a permit is not initiated and under way within one year from the date of issuance of a permit, such permit shall be deemed void and of no effect.

BY _____
Zoning Administrator

ISSUE DATE 6-1-2021

RECEIPT NO: _____

TOTAL FEES

\$ 350⁰⁰
OVER →

ORDINANCE NO. 489

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE
CITY OF CRESCO, IOWA, BY AMENDING
PROVISIONS PERTAINING TO WATER RATES

BE IT ENACTED by the City Council of the City of Cresco, Iowa, as follows:

SECTION 1. Chapter 92, Section 02, of the Code of Ordinances of the City of Cresco, Iowa, is repealed and the following adopted in lieu thereof:

92.02 RATES FOR SERVICE. Water service shall be furnished at the following monthly rates within the City:

(Code of Iowa, Section 384.84)

1. Effective July 1, 2021:

- A. First 7,000 gallons used per month @ \$5.49 per 1,000 gallons. (Minimum bill is \$8.24 based on 1,500 gallons.)
- B. Next 60,000 gallons used per month @ \$5.01 per 1,000 gallons.
- C. All over 67,000 gallons used per month @ \$4.59 per 1,000 gallons.

SECTION 2. Chapter 92, Section 03, of the Code of Ordinances of the City of Cresco, Iowa, is repealed and the following adopted in lieu thereof:

92.03 RATES OUTSIDE THE CITY: Water service shall be provided at the following monthly rates, based upon water used and furnished, outside the City limits:

(Code of Iowa, Section 384.84)

1. Effective July 1, 2021:

- A. First 7,000 gallons used per month @ \$10.98 per 1,000 gallons. (Minimum Bill is \$16.47 based on 1,500 gallons.)
- B. Next 60,000 gallons used per month @ \$10.02 per 1,000 gallons.
- C. All over 67,000 gallons used per month @ \$9.18 per 1,000 gallons.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED THIS _____ DAY OF _____, 2021.

Mayor Mark Bohle

ATTEST:

City Clerk Michelle Girolamo

1st Reading 5/3/21

2nd Reading 5/17/21

3rd Reading _____

I certify that the foregoing was published as Ordinance No. 489 on the _____ day of _____, 2021.

City Clerk Michelle Girolamo

ORDINANCE NO. 490

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE
CITY OF CRESCO, IOWA, BY AMENDING
PROVISIONS PERTAINING TO SEWER SERVICE CHARGES

BE IT ENACTED by the City Council of the City of Cresco, Iowa, as follows:

SECTION 1. Chapter 99, Section 02, of the Code of Ordinances of the City of Cresco, Iowa, is repealed and the following adopted in lieu thereof:

99.02 RATES FOR SERVICE. Each customer shall pay a sewer service charge for the use of and for the service supplied by the municipal sanitary sewer system based upon the amount and rate of water consumed. Sewer service shall be furnished at the following monthly rates:
(Code of Iowa, Section 384.84)

1. Effective July 1, 2021:
 - A. \$9.19 per 1,000 gallons within City limits. (Minimum bill is \$13.79 based on 1,500 gallons.)
 - B. \$18.38 per 1,000 gallons outside City limits. (Minimum bill is \$27.57 based on 1,500 gallons.)
 - C. \$7.92 per 1,000 gallons for high volume users that are subject to Industrial Sewer Rental Agreements with the City.
 - D. \$3.50 per month for Capital Improvement fund for the extension and maintenance of the sewer, storm sewer and water lines.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED THIS _____ DAY OF _____, 2021.

Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo

1st Reading 5/3/2021 2nd Reading 5/17/2021 3rd Reading _____

I certify that the foregoing was published as Ordinance No. 490 on the ___ day of _____, 2021.

City Clerk Michelle Girolamo

RESOLUTION NO. _____

RESOLUTION APPROVING WAGE AND BENEFIT
AGREEMENT FOR FULL-TIME NONUNION EMPLOYEES

WHEREAS, the Local 1068 American Federation of State, County and Municipal Employees have agreed to a four-year wage and benefit package for July 1, 2018 – June 30, 2022; and

WHEREAS, City Council of Cresco, Iowa, has stated they will make the same wage and benefit package available for full-time nonunion employees; and

WHEREAS, the nonunion personnel affected by this agreement consist of the employees in the following positions: Chief of Police, Public Works Director, Street Superintendent, Water Superintendent, Wastewater Superintendent, City Clerk, Deputy City Clerk, Utility Billing Clerk, Theatre Manager/Office Assistant; and

WHEREAS, part-time and temporary employees' wages will be approved from time to time by respective Boards and Commissions; and

WHEREAS, the City will implement a wage increase of 3% for full-time nonunion employees, listed above, effective July 1, 2021.

THEREFORE, BE IT RESOLVED, that the City Council and the full-time nonunion employees, with the exception of Library staff and Fitness Center/Parks staff, agree to the wage adjustments listed above.

PASSED AND APPROVED THIS _____ DAY OF JUNE, 2021.

Mayor Mark Bohle

Attest: _____
City Clerk Michelle Girolamo

RESOLUTION NO. _____

**RESOLUTION APPROVING WAGE INCREASE FOR SPECIFIED
PERMANENT PART-TIME EMPLOYEES**

WHEREAS, nonunion permanent part-time positions affected by this agreement consists of the employees in the following positions: City Hall/Library/Kessel Lodge Custodian; Airport Manager; and Fire Chief; and

WHEREAS, the City Council of Cresco, Iowa understands the value of these individuals serving in these capacities.

THEREFORE, BE IT RESOLVED, that the rate of pay will be increased 3% effective July 1, 2021 for the above-mentioned positions.

PASSED AND APPROVED THIS _____ DAY OF JUNE, 2021.

Mayor Mark Bohle

Attest: _____
City Clerk Michelle Girolamo

RESOLUTION NO. _____

RESOLUTION APPROVING RATE OF PAY FOR THE
CRESCO COMMUNITY FIRE DEPARTMENT

WHEREAS, the City Council of Cresco, Iowa joined with the Cresco Community Fire Protective District ("Rural Fire") consisting of seven townships in Howard and Winneshiek Counties by entering into a 28E Agreement dated April 15, 2013; and

WHEREAS, all revenue and expenditures for the department are processed through the City's accounting system and financed equally between the City and the Rural Fire Departments; and

WHEREAS, payroll for the Cresco Community Fire Department is processed with the City's last payroll of each quarter; and

WHEREAS, the pay schedule for the Cresco Community Fire Department is listed below. Hours are rounded to the nearest hour in calculating pay.

| | |
|------------------------|---------------------------------|
| Firefighters | \$16.00 per hour per meeting |
| Captains & Lieutenants | \$17.00 per hour per meeting |
| Assistant Chiefs | \$19.00 per hour per meeting |
| Chief | \$21.00 per hour per meeting |

THEREFORE, BE IT RESOLVED, that the rate of pay listed above is approved effective July 1, 2021 for the above-mentioned positions.

PASSED AND APPROVED THIS _____ DAY OF _____, 2021.

Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo

RESOLUTION NO. _____

RESOLUTION NAMING DEPOSITORIES

WHEREAS, the City of Cresco deposits funds in accordance with all applicable provisions of Iowa Code Chapter 12C as amended, and

WHEREAS, the City of Cresco uses the current depository resolution and additional written guidelines for investing its public funds, and

WHEREAS, the following financial institutions are in compliance with the above provisions of the Iowa Code.

NOW THEREFORE BE IT RESOLVED by the City of Cresco Council that the following financial institutions are hereby authorized to accept deposits of the City of Cresco in amounts not to exceed the maximum approved for each respective financial institution as set out below.

| <u>Depository Name</u> | <u>Maximum Balance</u> |
|--------------------------------------------------------------|------------------------|
| Cresco Bank & Trust Cresco, Iowa | \$10,000,000 |
| CUSB Bank Cresco, Iowa | \$8,000,000 |
| Iowa Public Agency Investment Trust West Des Moines, Iowa | \$8,000,000 |

PASSED AND ADOPTED THIS 7th DAY OF JUNE, 2021.

Mayor Mark Bohle

Attest: _____
City Clerk Michelle Girolamo

RESOLUTION NUMBER _____

**RESOLUTION APPROVING THE INVESTMENT POLICY
FOR THE CITY OF CRESCO**

WHEREAS, the City of Cresco's Investment Policy was adopted by Resolution No. 089202 on August 17, 1992; and

WHEREAS, City of Cresco's Investment Policy was amended by Resolution No. 039802 on March 16, 1998; and

WHEREAS, the Investment Policy shall be reviewed at least every five years.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Cresco, Iowa, that the Investment Policy was reviewed and is approved as originally written in 1992 and amended in 1998.

PASSED AND APPROVED THIS 7TH DAY OF JUNE, 2021.

Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo

CITY OF CRESCO
INVESTMENT POLICY

RESOLUTION NO. 089202

Amended by Resolution No. 039802.

SECTION 1 -- SCOPE OF INVESTMENT POLICY

(STATUTORY REQUIREMENT)

The investment Policy of the City of Cresco shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating fund, bond proceeds and other funds accounted for in the financial statements of the City. Each investment made pursuant to this Investment Policy must be authorized by applicable law and this written Investment Policy.

The investment of bond funds or sinking funds shall comply not only with this investment policy, but also be consistent with any applicable bond resolution.

This Investment Policy is intended to comply with Iowa Code Chapter 12B.

Upon passage and upon future amendment, if any, copies of this Investment Policy shall be delivered to all of the following:

1. The governing body or officer of the City of Cresco to which the Investment Policy applies.
2. All depository institutions or fiduciaries for public funds of the City of Cresco.
3. The auditor engaged to audit any fund of the City of Cresco.
4. The State Auditor.

(POLICY CONSIDERATION)

In addition, a copy of this Investment Policy shall be delivered to every fiduciary or third party assisting with or facilitating investment of the funds of the City of Cresco.

SECTION 2 -- DELEGATION OF AUTHORITY

(STATUTORY REQUIREMENT)

In accordance with Section 12B 10 (1), the responsibility for conducting investment transactions resides with the City Treasurer of Cresco. Only the City Treasurer and those authorized by (ordinance or resolution) may invest public funds and a copy of any empowering (ordinance or resolution) shall be attached to this Investment Policy.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds acting in a fiduciary capacity for the City of Cresco shall require the outside person to notify in writing the City within thirty days of receipt of all communication from the auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the City of Cresco by the outside person.

The records of investment transactions made by or on behalf of the City of Cresco are public records and are the property of the City whether in the custody of the City Treasurer or in the custody of a fiduciary or other third party.

The City Treasurer shall establish a written system of internal controls and investment practices. The controls shall be designed to prevent losses of public funds, to document those officers and employees of the City of Cresco responsible for elements of the investment process and to address the capability of investment management. The controls shall provide for receipt and review of the audited financial statement and related report on internal control structure of all outside persons performing any of the following for this public body.

1. Investing public funds.
2. Advising on the investment of public funds.
3. Directing the deposit or investment of public funds.
4. Acting in a fiduciary capacity for this public body.

A Bank, Savings and Loan Association or Credit Union providing only depository services shall not be required to provide an audited financial statement and related report on internal control structure.

The Treasurer of the City of Cresco and all employees authorized to place investments shall be bonded in the amount of \$20,000.

SECTION -- 3 OBJECTIVES OF INVESTMENT POLICY

(STATUTORY REQUIREMENT)

The primary objectives, in order of priority, of all investment activities involving the financial assets of the City of Cresco shall be the following:

1. SAFETY: Safety and preservation of principal in the overall portfolio is the foremost investment objective.
2. LIQUIDITY: Maintaining the necessary liquidity to match expected liabilities is the second Investment objective.
3. RETURN: Obtaining a reasonable return is the third investment objective.

SECTION 4 -- PRUDENCE

(STATUTORY REQUIREMENT)

The City Treasurer of the City of Cresco, when investing or depositing public funds, shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the Section 3 investment objectives. This standard requires that when making investment decisions, the City Treasurer shall consider the role that the investment or deposit plays within the portfolio of the assets of the City of Cresco and the investment objectives stated in Section 3.

(POLICY CONSIDERATION)

When investing assets of the City of Cresco for a period longer than one year, the City Treasurer shall request competitive investment proposals for comparable credit and term investments from a minimum of two investment providers.

(SECTION 5 -- INSTRUMENTS ELIGIBLE FOR INVESTMENT

(STATUTORY REQUIREMENT)

Assets of the City of Cresco may be invested in the following:

Interest bearing savings accounts, interest bearing money market accounts, and interest bearing checking accounts at any bank, savings and loan association or credit union in the State of Iowa. Each bank must be

on the most recent Approved Bank List as distributed by the Treasurer of the State of Iowa or as amended as necessary by notice inserted in the monthly mailing by the Rate Setting Committee. Each financial institution shall be properly declared as a depository by the governing body of the City of Cresco. Deposits in any financial institution shall not exceed the amount approved by the governing body of the City of Cresco.

Obligations of the United States government, its agencies and instrumentalities.

Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions approved and secured pursuant to Chapter 12C.

Iowa Public Agency Investment Trust (IPAIT) or Iowa schools Joint Investment Trust (ISJIT) as appropriate.

Prime bankers' acceptances that mature within 270 days of purchase and that are eligible for purchase by a Federal Reserve Bank.

Commercial paper or other short-term corporate debt that matures within 270 days of purchase and is rated within the two highest classifications, as established by at least one of the standard rating services approved by the superintendent of banking.

Repurchase agreements, provided that the underlying collateral consists of obligation of the United States government, its agencies and instrumentalities and the City takes delivery of the collateral either directly or through an authorized custodian.

An open-end management investment company registered with the Securities & Exchange Commission under the Federal Investment Company Act of 1940, 15 U.S.C. Section 80(a) and operated in accordance with 17 C.F.R. Section 270. 2a-7, whose portfolio investments are limited to those instruments individually authorized in Section 5 of this Investment Policy.

Publicly traded securities received by the city through gift, bequest, and/or will. Depending on the Securities may be sold or endowed. In no case shall a transaction not be in compliance with Section 6 Of this policy.

All instruments eligible for investment are further qualified by all other provisions of this Investment Policy, including Section 7 investment maturity limitations and Section 8 diversification requirement.

(POLICY CONSIDERATION)

Upon the departure of the treasurer from office, the following instruments otherwise authorized as eligible for investment in Section 5 shall not be authorized for investment until further action is taken by the governing body of the City of Cresco.

- 1.
- 2.
- 3.

SECTION 6 -- PROHIBITED INVESTMENTS AND INVESTMENT PRACTICES

Assets of the City of Cresco shall not be invested in the following:

1. Reverse repurchase agreements.
2. Futures and options contracts.

Assets of the City of Cresca shall not be invested pursuant to the following investment practices:

1. Trading of securities for speculation or the realization of short-term trading gains.
2. Pursuant to a contract providing for the compensation of an agent or fiduciary based upon the performance of the invested assets.
3. If a fiduciary or other third party with custody of public investment transaction records of the City of Cresco fails to produce requested records when requested by this public body investments with or through the fiduciary or third party.

SECTION 7 -- INVESTMENT MATURITY LIMITATIONS

(STATUTORY REQUIREMENT)

OPERATING FUNDS must be identified and distinguished from all other funds available for investment. Operating Funds are defined as those funds which are reasonably expected to be expended during a current budget year or within fifteen months of receipt.

All investments authorized in Section 5 are further subject to the following investment maturity limitations:

1. Operating Funds may only be invested in instruments authorized in Section 5 of this Investment policy that mature within three hundred ninety-seven (397) days.
2. The City Treasurer may invest funds of the City that are not identified as Operating Funds in investments with maturities longer than three hundred ninety-seven days (397) days. However, all investments of the City of Cresco shall have maturities that are consistent with the needs and use of the City.

SECTION 8 -- DIVERSIFICATION

(STATUTORY REQUIREMENT)

Investments of the City of Cresco are subject to the following diversification requirements.

Prime bankers' acceptances:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the City of Cresco shall be invested in prime bankers' acceptances, and
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the City shall be invested in the securities of a single issuer.

Commercial paper or other short-term corporate debt:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the City of Cresco shall be in commercial paper or other short-term corporate debt,
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the City of Cresco shall be invested in the securities of a single issuer, and
3. At the time of purchase, no more than five percent (5%) of all amounts invested in commercial paper and other short-term corporate debt shall be invested in paper and debt rated in the second highest classification.

(POLICY CONSIDERATION)

Where possible, it is the policy of the City of Cresco to diversify its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from overconcentration of assets in a specific maturity, a specific issuer, or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply:

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.
2. Liquidity practices to ensure that the next disbursement date and payroll date are covered through maturing investments, marketable U.S. Treasury bills or cash on hand shall be used at all times.
3. Risks of market price volatility shall be controlled through maturity diversification so that aggregate price losses on instruments with maturities approaching one year shall not be greater than coupon interest and investment income received from the balance of the portfolio.

SECTION 9 -- SAFEKEEPING AND CUSTODY

(STATUTORY REQUIREMENT)

All invested assets of the City of Cresco involving the use of a public funds custodial agreement, as defined in section 12B.10, shall comply with all rules adopted pursuant to Section 12B 10 C. All custodial agreements shall be in writing and shall contain a provision that all custodial service be provided in accordance with the laws of the state of Iowa.

(POLICY CONSIDERATION)

All invested assets of the City of Cresco eligible for physical delivery shall be secured by having them held at a third party custodian. All purchased investments shall be held pursuant to a written third party custodial agreement requiring delivery versus payment and compliance with all rules set out elsewhere in Section 9 of this Investment Policy.

SECTION 10 -- ETHICS AND CONFLICT OF INTEREST

(POLICY CONSIDERATION)

The City Treasurer and all officers and employees of the City of Cresco involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Any personal investments or loans in with any entity that the City of Cresco has declared as a depository or regularly conducts investment business with shall be disclosed in writing to the governing board of the City of Cresco.

SECTION 11 -- REPORTING

(POLICY CONSIDERATION)

The City Treasurer shall submit quarterly an investment report that summarizes recent market conditions and investment strategies employed since the last investment report. The investment report shall set out the current portfolio in terms of maturity, rates of return and other features and summarize all investment transactions that have occurred during the reporting period and compare the investment results with the budgetary expectations.

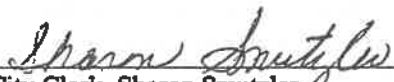
(POLICY CONSIDERATION)

This Investment Policy shall be reviewed every five years or more frequently as appropriate. Notice of amendments to the investment Policy shall be promptly given to all parties noted in Section 1.

ADOPTED THIS 16th DAY OF March, 1992.



Mayor, Arletta Rose

ATTEST: 

City Clerk, Sharon Smutzler

RESOLUTION NO. 039802

RESOLUTION AMENDING RESOLUTION NO. 089202

WHEREAS, the audit schedule of findings for the fiscal year 1998, did suggest that the City consider changing its investment policy to allow for stock ownership, and

WHEREAS, the City investment policy was adopted by Resolution No. 089202 on August 17, 1992.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Cresco, Iowa, to amend Resolution No. 089202 by adding the following to Section Five (5):


Publicly traded securities received by the City through gift, bequest, and/or will. Depending on the donor's request, the securities may be sold or endowed. In no case shall a transaction not be in compliance with Section 6 of this policy.

PASSED AND ADOPTED THIS 16TH DAY OF MARCH, 1998.



Mayor Arletta Rose

ATTEST:



City Clerk/Treas. Sharon Smutzler



Callahan Municipal Consultants, LLC

417 Kaitlynn Ave Anamosa, IA 52205 Cell: 563-599-3708 callahan.cmc@gmail.com

May 12, 2021

Michelle Girolamo
City Clerk
City Hall – 130 North Park Place
Cresco, Iowa 52136

Re: Capital Improvements Plan

Dear Michelle:

You recently requested that we provide to you an estimate of the costs and timeline for completing a capital improvement plan for the City of Cresco. We would be pleased to assist the City with the preparation of a capital improvements plan (CIP).

We have prepared eighteen capital improvements plans for cities in Iowa since 2000. We have prepared capital improvement plans for the Cities of Mitchellville, Lisbon, Walcott, Grand Mound, Delmar, Wheatland, Solon, Wellman, Peosta, McGregor, Springville, Center Point, Peosta, Farley, West Branch, and Urbana.

The cost to prepare a capital improvements plan is largely dependent upon the number of capital projects and equipment purchases that are identified in the plan. Another factor that impacts the process is the number of city departments that have projects listed in the plan. We would estimate that the fees and costs to prepare a capital improvements plan for the City of Cresco would be in the range of \$4,500 to \$8,000, depending upon the number of projects, availability of project cost estimates, level of City assistance, the amount of work that has already been completed and availability of financial information. We would guarantee that the costs would not exceed \$8,000.

There is attached a four page outline of the capital improvements planning process that we have used to prepare plans in other cities. We typically propose the following division of tasks for the CIP preparation process.

1. We would split the duties with you as the coordinator for the CIP process. The City Council and City Department Heads would basically serve as the CIP Committee to monitor the process and provide input on the capital projects.
2. The CIP Committee would define what constitutes a "capital project" and develop the basic policies on the City's infrastructure needs.
3. The City would review the following documents for potential projects:

- Previous Infrastructure Studies
 - DNR Wastewater Inspection Reports
 - DNR Water System Inspection Reports
 - Department Head Reports and Requests
 - Equipment Inspections or Analysis
4. The City Department Heads would conduct inspections of City buildings and facilities to identify the need for major improvements, such as roof replacements, foundation repairs, siding replacement, heating & cooling systems, etc.
 5. The City Department Heads would submit lists of potential capital projects and provide cost estimates, if available.
 6. The City would coordinate the ranking of projects by the Mayor and City Council members.
 7. The City would prepare the public hearing notice and resolution adopting the CIP by the City Council.

As the City's Consultant for the CIP preparation process, we typically provide the following assistance and services:

1. Share the duties with you for the overall coordination of the CIP process.
2. Prepare an initial list of potential projects based upon information provided by the City Department Heads and Council Members for the City Council project ranking process.
3. Identify potential sources of funding for the proposed capital projects with your assistance.
4. Prepare an initial draft copy of the CIP for review by the City Council and Department Heads.
5. Meet with the City Council and Department Heads to review the CIP, discuss the options, and make revisions to the CIP.
6. Prepare the final draft of the CIP based upon revisions requested by the Mayor and City Council.
7. Provide two copies of the final report and CIP.

We are flexible regarding the time table for the CIP preparation process. We can start the CIP preparation process any time after June 14th. It normally takes three to five months to complete the CIP process, depending on your schedule and Council expectations.

While we are flexible on the time table for the CIP process, we would propose the following schedule for the Council's consideration:

1. Initial meeting with the Mayor, City Council and City Department Heads to start the CIP process..... June 21-23
2. Preparation of the initial list of proposed capital projects..... July 1-5
3. Mayor & City Council first ranking of projects..... July 5-10
4. Review of City's financial capacity to fund projects..... July 12-30
5. Identify potential sources of funding for projects and the impact on taxes, water rates, and sewer rates..... August 1-15
6. Mayor & City Council's second ranking or review of capital projects, if needed..... August 16
7. Preparation of first draft of the CIP..... August 17-30
8. City Council review and preliminary approval of CIP..... September 7
9. Public hearing on the CIP..... September 20
10. Formal approval of CIP by Mayor and City Council..... October

This is a tentative time table and that it can be adjusted to meet the City's expectations.

There is enclosed for your review the following information:

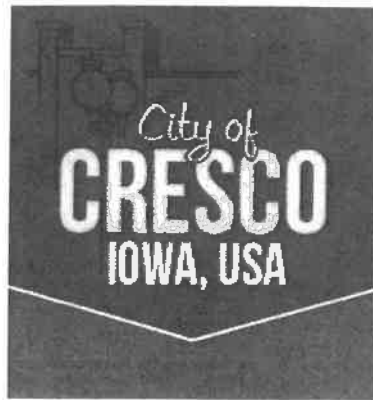
1. Capital Improvements Planning and Budgeting – An Overview
2. Resume summarizing our experience
3. Capital Improvements Planning Process Outline

If you have any questions, please feel free to contact us at 563-599-3708.

Sincerely,

Callahan Municipal Consultants, LLC


Patrick Callahan



Capital Improvement and Short-term Financial Planning May 3, 2021

Introduction

Midwest Municipal Consulting, LLC represents municipalities, non-profit organizations and businesses. Our professional team specializes in short and long-term goal setting and community visioning, strategic, action, capital improvement and equipment replacement planning, and a variety of human resource needs, including executive professional searches filling critical leadership positions.

Is the mission of your community to provide high quality services that meet the needs of your residents? We can help build consensus to increase efficiency. You can call us to corroborate an action plan to support your growth and development. We can help you establish a master infrastructure plan to incorporate it into a strategic plan for implementation. We bring extensive experience and professionalism and can customize our support to meet your individual needs and concerns.

Our executives and facilitators have been community leaders; leading sessions such as these for decades. We are on the pulse of local issues and have monitored evolution to form our approaches; all to give you exceptional tools that will last for years to come.

Purpose

The Capital Improvements Plan (CIP) serves as an effective guide for the efficient and effective provision of public facilities, outlining timing and financing schedules of capital and infrastructure projects for a (five-to-ten year) planning period. The plan provides a working blueprint for sustaining and improving the community's infrastructures. It coordinates strategic planning, financial capacity, and physical development. A CIP stands at the epicenter of a government's Planning, Public Works, and Finance departments.

The CIP has two parts – a capital budget and a capital program. The capital budget is the upcoming year's spending plan for capital items. The capital program is a plan for capital

expenditures that extends typically five to ten years beyond the capital budget. The City Council reviews and updates the Plan annually and only approves the first year of the Plan during the fiscal year budget process. The City Council must act to initiate each project. Proceedings to initiate capital improvements are presented when sources of funding are available.

Midwest Municipal Consultants have a team of engineers and financial advisors to assist them in putting together a plan that can work for your organization.

The purpose of having a CIP is:

- It synchronizes capital and operating budgets;
- It systematically evaluates competing demands for resources based on a prioritization matrix reflecting the entity's long-term goals and objectives
- It identifies, prioritizes, and optimizes the financing of capital projects (GO Debt, grants, LOSST and other financing)
- It links strategic and comprehensive plans with fiscal capacity
- It is a tool that informs the public about the government's investment in infrastructure

Primary Contact and Services

Midwest Municipal Consulting, LLC
Ms. Elizabeth Hansen, President
1210 NE 29th Street
Ankeny, IA 50021

515-391-9816 Office and Cell
EHansen.mmc@gmail.com
www.midwestmunicipalconsulting.com

A native of the Midwest, Ms. Hansen has over 17 years of experience in local government management, including as City Administrator in Elk Point, South Dakota as well as Jefferson, Nevada and Windsor Heights, Iowa. Her communities benefited from her leadership and proficiency in community visioning and financial planning. These skills, abilities and experiences are vital tools to promote and develop growth in rural and small communities throughout the Midwest. She has a master's in Public Administration from the University of South Dakota and a bachelor's degree in Paralegal Studies from National American University in Sioux Falls, South Dakota.

Hansen was named Manager of the Year in 2014 by the Iowa City/County Management Association, and in 2007 she became the first recipient of the organization's Emerging Leader award. Ms. Hansen is also a Credentialed City Manager from the International City/County Manager's Association (ICMA-CM), Certified Municipal Clerk in the State of Iowa and Certified Human Resource Professional from the National Society of Human Resource Management (SHRM-CP).

Ms. Elizabeth Hansen serves clients by assisting with organizational effectiveness training, short and long-term goal setting, strategic and action planning. Hansen and her team will also assist with capital improvement and equipment replacement planning and a variety of human resource needs, including executive professional searches filling critical leadership positions.

Recent References

Midwest Municipal Consulting Capital Improvement Planning experience in the last five years includes:

- Nevada City Clerk, Kerin Wright (515) 382-5466
 City Engineer, Larry Stevens, HRG, Inc. - (641) 660-0369
 Financial Advisor, Chip Schultz, Northland Securities - (515) 554-7266
- Windsor Heights City Clerk, Marcia Woodke (702) 497-0644
 City Engineer, Matt Ferrier, Bolton & Menk - (515) 306-7026
 Financial Advisor, Tionna Pooler, Indep. Advisors - (515) 259-8193
- West Liberty City Clerk, Lee Geertz (319) 627-2418
 City Engineer, Leo Foley, V&K - (309) 738-2918
 Financial Advisor, Chip Schultz, Northland Securities - (515) 554-7266

Method and Fee

Ms. Hansen brings years of experience working closely with appointed officials, such as the city administrator, city engineer and financial advisor and department directors in public works and financial departments.

To keep the costs reasonable and within the budget of the City, the Consultants will utilize the professional resources provided by the City, such as data provided by the utility providers, public works department, finance department, city administration, city engineer and financial advisor.

| Task | Fee |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| Phase I: Learn the Community's Needs - We learn the community's needs through key city employees, elected and/or appointed officials, and any identified leaders to collect information, identify the needs and scope of services and what assessments need to be conducted to gather information needed. The City Council CIP Committee would serve as a liaison to the Consultant on approval of the process, provide input and recommendations to the City Council from approval on the CIP. The City will provide any studies, reports or analysis of infrastructure, utility systems, and facilities. If the City does not have such reports or inspections, the City will have those studies conducted to identify the needs. | \$2,000 |
| Master Planning and Prioritization - Based on the above input, the Consultants work with the City Council CIP Committee to delineate the | \$2,500 |

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| process, prioritize the projects, and establish the financial limitations. The City Council CIP Committee would assist the Consultant in order to produce a Master Streets Plan with a ranking of priority. City staff will provide a description of the priorities and the City Engineer and utility providers will provide updated cost estimates. | |
| <p>Phase II: Financial Planning – The Consultants will meet with the finance department and financial advisor to understand the short and long-term financial status of the community with the purpose of formulating a feasible plan.</p> <p>The Consultants will meet with the City Council CIP Committee to discuss an overview of the financial position to acquire direction on the limitations.</p> | \$2,000 |
| <p>Phase III: Drafting and Reviewing the Plan – The Consultants will prepare an initial draft copy for review with the City Council CIP Committee. The Consultants will meet again with the City Council CIP Committee to review the proposed CIP and then present it to the City Council. If any changes are necessary, the Consultant will make changes so the City is able to set the public hearing and approve the CIP at an upcoming meeting.</p> | \$2,500 |
| <p>Results - At the conclusion of the Project, the Consultant will present a memorandum, CIP Overview, Master Streets Plan and a Comprehensive Capital Improvement Plan, including current costs estimates and maps that provide direction to the staff and provides a communication tool to the citizenry. The packet will provide a working plan, which will accomplish a direction and focused strategy to move the City forward.</p> | \$1,500 |

If a city engineer or financial advisor is not on contract, additional hourly service fees may apply. Any additional expenses that are not included in the flat rate is for travel and transportation. Efforts will be made to keep those costs at a minimum via zoom conference and other means. Payment is due 10 days upon receipt of the packet materials listed above and invoice.

Proposed Timeline

A project schedule is typically a 150-day process. An alternative timeline could also be arranged. Here is a proposed timeline also considering the budget process:

| DATE | TASK |
|--------------------|-------------------------------------------------------------------------------------|
| May – June | Phase I – Learn the Communities Needs |
| June – July | Master Planning and Prioritization |
| August – September | Phase II – Financial Planning |
| October - November | Phase III - Drafting and Reviewing the Plan |
| December 6, 2021 | Consultant to present recommended CIP. Council set the PH on the CIP for January 3. |
| January 3, 2022 | Council holds the PH on the CIP and Council approval of such. |

Professional Fee and Payment Policy

Midwest Municipal Consulting will conduct the CIP Planning and provide all of the related services outlined above for a flat fee of \$10,500 plus expenses.

Fees are payable in three equal payments, with the first one-third payment due at the signing of the agreement; one-third due after Phase II and the final payment due after the presentation of the CIP.

Approval to Proceed

If the above meets with your approval, please sign below, and return one original to me. Thank you.

Mark Bohle, Mayor

Elizabeth A. Hansen, President
Midwest Municipal Consulting, LLC

SAMPLE

ORDINANCE 07-19

AN ORDINANCE amending the Code of Ordinances of the City of Laurens, Iowa, 2019 by amendment to Chapter 69 of the Laurens Code of Ordinances, Parking Regulations.

BE IT ENACTED by the council of the City of Laurens, Iowa:

1. The Code of Ordinances of the City of Laurens, Iowa is amended by adding Section 69.13 "Recreational Vehicle Parking Limited" shall read:

For the purposes of this section, the term "recreational vehicles" shall mean a vehicle towed or self-propelled on its own chassis or attached to the chassis of another vehicle and designed or used for temporary dwelling, recreational or sporting purposes. Such vehicles include, but are not limited to, travel trailers, motor homes, fifth wheel trailers, pickup campers, camping trailers, converted trucks and busses, self-contained campers, boats, personal water craft, snowmobiles, trailers, fishing houses, and other recreational based vehicles designed for carrying or housing persons.

1. Recreational vehicles are permitted in designated campgrounds or recreational vehicle parks.
2. Recreational vehicles may be parked or stored (long term use more than thirty (30) consecutive days) within the front, side, and rear yards abiding by setback requirements for said zoned district, or within an enclosed garage.
3. Recreational vehicles shall not be used for human occupancy in any residential district for more than seventy-two (72) hours within any seven (7) day period.
4. The Recreational vehicle shall not be parked on the street for more than twenty-four (24) hours.

Possible

Amendment to Cresco Ordinance - Chapter 69 (Add Section 12)

Cresco → 69.07(17) Prohibits parking in Boulevard for more than 48 hours.