

NOTICE AND CALL OF PUBLIC ELECTRONIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA
DATE OF MEETING: APRIL 6, 2020
TIME AND PLACE OF MEETING: 7:00 P.M. Join Hangouts Meet (see log-in below)

Note: Council Members will be utilizing Google Hangouts to attend the meeting remotely due to the COVID-19 Pandemic. The public can attend by logging in to the meeting by computer via meet.google.com/wzf-xxcf-tks or by telephone: **1 413-340-2214 PIN: 246 206 980#**

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: BRENNO, McCARVILLE, FORTUNE, BOUSKA, CARMAN

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from March 16, 2020
4. Approval of Minutes from March 27, 2020 Special Meeting
5. Approval of Tax Abatement under the Urban Revitalization Plan for Mark and Rebecca Bohle

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration
4. Committee Updates

BUSINESS: There may be action taken on each of the items listed below.

1. Awarding of Hotel/Motel Tax Grants for Tourism Projects
2. Set Public Hearing for Ordinance No. 483 Amending the Code of Ordinances of the City of Cresco, Iowa, by Amending Provisions Pertaining to Water Rates
3. First Reading of Ordinance No. 483 Amending the Code of Ordinances of the City of Cresco, Iowa, by Amending Provisions Pertaining to Water Rates
4. Discuss Sewer Rate Increase
5. Set Public Hearing for Ordinance No. 484 Amending the Code of Ordinances of the City of Cresco, Iowa, by Amending Provisions Pertaining to Sewer Service Charges
6. First Reading of Ordinance No. 484 Amending the Code of Ordinances of the City of Cresco, Iowa, by Amending Provisions Pertaining to Sewer Service Charges
7. Resolution Authorizing Solutions, Inc to Create a VPN Connection to Allow Network Access for the Deputy Clerk and Utility Billing Clerk

8. Discuss Donation Request for Howard County Community Foundation Disaster Recovery
9. Update on Revolving Loan Fund Business Continuation Loans
10. Discuss Issues Regarding COVID-19 Pandemic

COMMENTS FROM AUDIENCE:

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED APRIL 3, 2020.

Meeting Notes for April 6, 2020

Electronic Meeting – The meeting is being held electronically due to the COVID-19 Pandemic to protect the employees, council members, and the public. The log-in is available through meet.google.com/wzf-xxcf-tks or by telephone: 1 413-340-2214 PIN: 246 206 980#.

Hotel/Motel Tax – Grants to be awarded based on recommendation of the Tourism Committee. See attached applications and recommendation.

Water Rate – per our discussion on March 27th and the budget for next year, the enclosed proposed ordinance #483 increases the water rate by 3%. I included the markup so you can see the effect it has on the rates being charged. The minimum bill will increase 23 cents per month.

Sewer Rate – per our discussion on March 27th and the budget for next year, the enclosed proposed ordinance #484 increases the sewer rate by 2%. The minimum bill will increase 26 cents per month. However, please look at my Sewer Rate Analysis enclosed. Looking at the operating expenses and adjusting out the extra pump repairs in the current budget, it does appear that 3% rate increase may be more justifiable. Therefore, I enclosed two ordinances with the 2% and the 3% increases and Council can decide which one to proceed with. A higher than 3% rate increase is also possible if Council decides on that but then I'd suggest we wait for the first reading until the following meeting so I can update the ordinance.

VPN – Council previously approve the City Clerk to work from home but at the time I didn't think we would be encouraging other City Hall staff to work from home. However, due to the COVID-19 issues, we are trying to have half of us work from home on alternating schedules. Although the original agreement allowed the City Clerk to authorize VPN users, our IT company suggests we have the Council add the Deputy Clerk and Utility Billing Clerk as authorized users so they can log directly into their respective computers.

HCCF Disaster Recovery – Ronda Hughes is spearheading this fundraiser for helping Howard County residents with utility, rent/mortgage, daycare, and food expenses. It will also be able to fund non-profit organizations as well. An Advisory Committee of community members including Council Member Jan Carman is being formed to administer the review of applications and awarding of grants. They currently have \$10,000 and possible commitments of an additional \$25,000. They will continue to solicit additional donations including a request from the City of Cresco.

RLF Business Continuation Loan – Applications are due April 13th. The committee will review and make recommendations for award of loans. Disbursement to be made as soon as possible. Based on \$100,000 available in the RLF, the maximum will be \$5,000 each with 1% interest starting to accrue 1/1/21 and repayments over 3 years beginning 1/15/21.

Michelle

Mayor Bohle called the Cresco City Council meeting to order on March 16, 2020, at 7:00 pm at City Hall. Council Members Brenno, McCarville, Fortune, Bouska, and Carman were present. No council members were absent.

Bouska made the motion to approve the consent agenda which included approval of the: agenda; claims; minutes of the March 2, 2020 Council meeting; Tree Surgeon License for Stevenson Tree Care LLC. Fortune seconded and it passed all ayes.

Mayor Bohle read a thank you note from a recipient of the Owner-Occupied Housing Rehabilitation grant to enable her to make improvements and energy efficiency upgrades to her home.

Public Works Director Freidhof submitted a report: (a) repairing potholes and the sweeper is cleaning streets; (b) regarding COVID-19, the water system is safe and the wastewater facility should be safe as long as all procedures are followed.

Police Chief Ruroden reported he is busy working with other entities and following proper policies and procedures regarding the COVID-19 issues.

City Clerk Girolamo reported: (a) the TIF training for March 30th has been postponed and will be rescheduled at a later date; (b) an update on the Owner-Occupied Housing Rehabilitation program: one house is almost finished, a second home has a contractor working on it, a third home passed the initial inspection and is ready for the historical clearance, three additional homes are ready for the initial inspection; (c) the Airport Commission requested a worksession with the Council regarding the possible new hangars. It will be scheduled for 5:30 pm on April 6, 2020; (d) been crazy with all the COVID-19 issues.

Fortune reported the Theatre Commission is re-evaluating and updating the rental agreement for outside parties for rental of the Theatre auditorium. The joint Cresco Community Theater and Cresco Theatre Commission Murder Mystery dinners were a huge success over the weekend. The proceeds will all go to new rigging and curtains for the stage.

Brenno reported the Park Board met and memberships are up slightly to 722. There was discussion regarding the damages done to the walking path and Frisbee golf course at East park from people driving on it.

Carman reported that Wayne Mashek presented a check to the Library Board for about \$200 for the fundraiser they had at the A&W. Two new part-time employees, Lisa Blankenship and Connie Sellung, have been hired. Library Director Kay reported contractors will begin working on the concrete project.

Mayor Bohle opened the public hearing for the proposed Budget Estimate for fiscal year beginning July 1, 2020 and ending June 30, 2021. There were no written or oral comments and the public hearing was closed.

Bouska made the motion to approve the Resolution for Adoption of Budget and Certification of City Taxes for fiscal year July 1, 2020 - June 30, 2021. Fortune seconded and it passed all ayes.

Mayor Bohle performed the third reading of Ordinance No. 481 amending the Code of Ordinances by amending Chapter 74.05 pertaining to Golf Carts and Utility Trail Vehicles (UTVs). McCarville made a motion to approve the third reading. Carman seconded. Fortune, Brenno, Carman and McCarville voted aye. Bouska voted nay. The motion passed by majority vote.

Brenno made the motion to approve Ordinance No. 481 pertaining to Golf Carts and Utility Trail Vehicles (UTVs). Carman seconded. McCarville, Carman, Fortune, and Brenno voted aye. Bouska voted nay. The motion passed by majority vote.

Freidhof explained the Safety and Work Policies for the public works had not been updated since 1997 so it was updated to reflect current operating policies. Carman made the motion to approve the Safety and Work Policies. Fortune seconded and it passed all ayes.

Girolamo reported she received notice that Fat-T's will be serving food out of a mobile food truck. The State of Iowa has issued a Level 2 License which means food would not be prepared in the truck. He will be selling only from Featherlite's parking lots to Featherlite employees. The City requested copies of his license and inspection report with no additional licensing requirement unless there is a change in his operations. Council decided a new ordinance should be written to address mobile food vendors that request the ability to sell from public streets, parking lots, or parks etc. Girolamo will compose a proposed ordinance using samples from other cities for the Council to decide on the specific details.

Freidhof explained that Howard County has a 1995 maintainer they would sell to the City for \$55,000. An oil sample has been submitted for analysis but the results have not been received yet. The City's 1984 maintainer is probably worth around \$20,000 as online they sell anywhere from \$10,000 to \$60,000. The City does currently have two and would sell the oldest one if it purchases a new one. The Street Department compiled a list of benefits a maintainer has over a truck and blade. The current budget does include \$60,000 for the purchase of a maintainer. Bouska made the motion to purchase the maintainer contingent on the results of the oil test. Carman seconded and it passed all ayes.

A meeting was held with the Mayor, several Department Heads, and Howard County Emergency Management Darrell Knecht. Due to Governor Reynolds closing of the schools, the joint decision was to close the Fitness Center, Library, Theatre, and City Hall. Full-time staff will continue to work as needed but the buildings will be closed to the public until further notice. We have participated in several community meetings, conference calls, and webinars to stay informed of the impact of COVID-19. The hospital encourages people to call before going to the hospital. Darrell Knecht hopes to set up a joint information system and a phone number for people to call that are willing to volunteer. Meals on Wheels are still delivering meals. Council approved the refund of rent deposit checks for Kessel Lodge and Champlin Hall for cancellations. Council will discuss posting fees, water shut-offs, and Fitness Center dues at the next meeting.

Jason Passmore will update the Council on Howard County Business & Tourism at a future meeting.

Mayor Bohle asked for comments from the audience and there were none.

Bouska made a motion to go into closed session pursuant to Iowa Code 21.5 (i) at 7:37 pm. Brenno seconded and it passed all ayes. Carman made a motion to go back into open session at 8:32 pm. Bouska seconded and it passed all ayes. There was no formal action taken during the closed session.

Carman moved to adjourn at 8:33 pm. Brenno seconded and it passed all ayes. The next regular Cresco City Council meeting will be April 6, 2020, at 7:00 pm at Cresco City Hall.

Mayor Mark Bohle

City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

ALLIANT	Elect	1,765.30
BAKER&TAYLOR	Books	440.61
BIBLIONIX	Dues	1,800.00
BC/BS	Insur	645.07
BOB'S ELEC	Parts	8,975.63
BOHLE, MARK	Mileage	46.00
CARDMEMBER SERV	DVDS, Ad	312.65
CARQUEST	Parts	428.86
CERTIFIED LABS	Supp	771.25
CITY OF CRESCO	Util	23.92
CITY OF CRESCO	Ins	3,380.64
CITY LAUNDERING	Srvc	565.37
CPU	Srv	449.99
CORRIDOR TECH	Srvc	352.00
COURTNEY LAWN	Srvc	670.00
CREATIVE PRODUCT	Supp	245.09
CRESCO CHAMBER	Pymnt	480.00
CR SHOPPER	Ads	683.00
CRESCO TPD	Ads	426.68
DELUXE ECHO	Lic	159.80
DISNEY	Lic	223.34
DRIFTRUNNERS	Grant	2,750.00
FAREWAY	Supp	101.42
FENCO	Concess	187.80
FIRE SERVICE TRAINING	Certs	527.00
FOLEY'S CONSTR	Locks	127.00
GORDON FLESCH	Cntrct	136.18
GOSCH'S	Repair	237.00
GROUP SERVICES	Fee	212.75
GWORKS	Sup/Trng	287.49
HANSON TIRE	Srvc	127.45
HAWKEYE REC	Rec	75.00
HAWKEYE SANI	GarbRC	49,795.68
HAWKINS, INC	Repair	565.36
HOWARD COUNTY	ShrdLEC	6,366.01
IOWA DOT	Parts	588.00
IMFOA	Dues	175.00
IA NARCOTICS	Dues	500.00
IA PARKS & REC	Dues	310.00
JOHN DEERE	Supp	907.03
KEYSTONE	Analys	1,686.00
KWIK TRIP	Gas	4,995.35
LT MECHANICAL	Parts	843.00
OX & WREN	Supp	218.87
MEDIACOM	Phone	279.55
MIENERGY	Elect	9,173.23
MODERN MRKTING	Supp	191.66
MOHAWK ELECT	Parts	123.59
NE IA MOTORS	Srvc	52.59
PARK CIRCUS	Lic	250.00
PAYROLL		71,536.65
POOL TECH	Supp	29.30
RILEY'S	Supp	157.57
ROGER'S LOCK	Maint	610.00
RUPPERT	Supp	500.21
SAM'S CLUB	Supp	3,161.46
SANDRY	Supp	34.01
SCHUMACHER	Maint	376.12
SOLUTIONS	Serv	64.40
SPAHN&ROSE	Supp	131.60
SQUARE	Fees	44.09
STAR EQUIP	Equip	199.58

STATE HYGIENIC	Analys	114.00
TREASURER,IA	Taxes	5,566.00
TRUE NORTH LUBE	Supp	78.10
UHC	Ins	29,098.20
UNIV	Lic	68.40
UPPER EXP RPC	Fees	2,212.73
VERIZON	Fees/PC	695.23
VISA	Supp	726.55
WELLS FARGO	Fees	750.00
WILSON, MIKE	Fees	150.00
GENERAL		138,109.91
HOTEL/MOTEL TAX		2,750.00
LOST PROJECT		184.38
FIRE STATION BLDG		704.10
MEDIACOM		400.67
THEATRE TRUST		1,192.65
DRUG DOG		500.00
CR COMM FIRE		883.42
ROAD USE TAX		16,879.47
EMPLOYEE BEN		7,179.75
REHAB HOUSE		2,212.73
DEBT SERVICE		750.00
WATER		15,148.21
SEWER		-110.87
SEWER		29,312.02
SEWER PROJ		4,581.00
CAP IMPROV		24.00
YARDWASTE		237.97
EXPENDITURES		220,939.41
Revenues 3/3-3/16/20		213,367.61

Mayor Bohle called the special Cresco City Council meeting to order on March 27, 2020, at 5:30 pm via electronic means. Council Members Brenno, McCarville, Fortune, Bouska, and Carman were present. No council members were absent.

Mayor Bohle explained that due to the COVID-19 Pandemic, as to protect the employees, council members, and the public, the meeting is being held electronically. The log-in is available through meet.google.com/wrj-obnb-ato or by telephone 1-929-399-7680 pin # 391-352-840.

Discussion was held on various penalties and fees charged by the City in normal operations. Due to the COVID-19 Pandemic, the Council decided to waive the April 13th late penalties for utilities and not mail delinquent notices. Shut-off notices will not be posted and water will not be shut off in April due to nonpayment. All residents are encouraged to pay as much as they can so the balances do not keep accumulating. Letters and payment arrangements will be mailed to accounts over 90 days old. The Kessel Lodge April rent for the mealsite will be waived. A three-month holiday will be granted for existing revolving loan funds, in which time no additional interest will accrue. Fitness Center dues for one month will be waived. Carman made the motion to approve a resolution waiving the aforementioned fees for one month. Bouska seconded and it passed all ayes.

Discussion was held on whether to keep full-time staff working until a “stay at home order” is issued by Governor Reynolds. Staff will continue to practice social distancing and avoid unnecessary contact with other departments. Determination of pay issues will be made if some employees are forced to stay home in the future.

The City has \$100,000 in the Revolving Loan Fund for loans to help local businesses. Council determined that a good use of those funds would be to do a COVID-19 Business Continuation Loan Program. Application would be short and simple with favorable repayment terms and low interest rate. Bouska, Brenno, Bohle, and Girolamo (Carman will help as needed) will work together to get the application and terms written up so businesses can get the money as soon as possible.

Howard County Community Foundation approached the City with a request for donating to the Howard County COVID-19 Disaster Response Fund. Council was receptive to the idea but wanted a clearer understanding of where the funds would go to make sure they would help local residents. An amount to donate will be determined at the next council meeting.

Council discussed certification pay for the Water and Wastewater Department Supervisors. The question was brought up whether supervisors should get the same \$.25/hour increase in pay for all certifications held that the laborers get. Because certain certifications are required for the supervisor, the Personnel Committee recommended only paying extra for certifications held that are above the required certs up to a Grade 3 Wastewater and Grade 2 Water. It was also recommended to continue to count Water Treatment and Distribution certifications as one since both are needed at each grade even though they are separate tests. McCarville made the motion to approve the recommendation of the Personnel Committee. Brenno seconded and it passed all ayes.

Mayor Bohle asked for comments from the audience and there were none.

Carman moved to adjourn at 6:17 pm. Brenno seconded and it passed all ayes. The next regular Cresco City Council meeting will be April 6, 2020, at 7:00 pm at Cresco City Hall unless an electronic meeting is deemed necessary. Telephone and log-in information will be made available for an electronic meeting.

Mayor Mark Bohle

City Clerk Michelle Girolamo

APPLICATION FOR TAX ABATEMENT UNDER THE
URBAN REVITALIZATION PLAN FOR

CRESCO, IOWA

Date 3-30-20

Prior Approval for
Intended Improvements

Approval of Improvements
Completed

Address of Property: 704 Vernon Rd, Cresco, IA 52136

Legal Description: Lot 2 Irregular Survey SW 1/4 NE 1/4 Sec 27-Twp 99N, Rge 11W
Howard County IA, except approximately 1/2 acre in NW 1/4 Irregular SW 1/4 NE 1/4

Title Holder or Contract Buyer: Mark & Rebecca Bohle

Address of Owner (if different than above): _____

Phone Number (to be reached during the day): 563 547 5476

Property Use: Residential Multi-Residential Commercial

Nature of Improvements: New Construction Rehab/Addition General Improvements

Specify: 18' x 40' addition to house and attached 22' x 48" garage

Estimated or Actual Cost of Improvements: _____

Estimated or Actual Date of Completion: 12-31-19

If applicable, the name(s) of the tenants (if different than the owner) that occupied the property on
November 3, 2008: _____

Signed: Mark Bohle

Tax Exemption Schedule:

Residential: 100% exemption on the first \$75,000 of actual value added for 3 years.

Multi-Residential/Commercial: 100% exemption of actual value added for 3 years.

Travel and tourism is defined as:
Advancing the economic welfare of Cresco by promoting and competitively marketing ourselves as a visitor and tourism destination.

Available funds: \$4,643.63 Funds requested: \$9,900.00

1. Members present (social distancing via email): Jan Carmen, Amy Bouska, Bootie Kapler
HCBT present: Spiff Slifka, Jason Passmore.

I. Recommendations

1. Beadle Park Log Cabin
 - a. Requesting \$1,200.00.
 - b. The committee scores this application favorably, but the Historical Society has outstanding funds for a previous Kellow House project with Travel & Tourism. Committee requests the Historical Society re-apply when Kellow House project is complete.
 - c. **Committee recommends awarding \$0.00.**
2. Cresco Annual Marketing
 - a. Requesting \$2,500.00.
 - b. The committee scores this application favorably. With tourism up 4.82% from the last year, this application meets the definition of tourism
 - c. **Committee recommends awarding \$1,400.00.**
3. An Immigrants' Christmas
 - a. Requesting \$700.00
 - b. The committee scores this application favorably. This concert meets the definition of tourism.
 - c. **Committee recommends awarding \$350.00**
4. Howard County Fair
 - a. Requesting \$3,500.00
 - b. The committee scores this application favorably. Marketing the fair to draw more people to our community and reach out to a wider audience meets the definition of tourism.
 - c. **Committee recommends awarding \$1,890.00**
5. 2020 Family Fun Nights
 - a. Requesting \$2,000.00
 - b. The committee scores this application favorably. Family Fun Nights bring residents and visitors outdoors to our local parks to experience more of what Cresco has to offer.
 - c. **Committee recommends awarding \$1,060.00**

Tourism Advisory Committee Evaluation

Application	Time Sensitive or Need	Application meets Tourism Definition	Lodging	Qtr 1 Funds recommendation
Beadle Park Log Cabin	L	LM	L	\$
Cresco Annual Marketing	M	H	H	\$1,400
An Immigrants' Christmas	M	MH	H	\$350
Howard County Fair	H	H	M	\$1,890
2020 Family Fun Nights	H	MH	L	\$1,060
Total				\$4,700
2020 Qtr 1 Funds				\$4,645.63
Reserved Funds				\$56.37
Total Recommended				\$4,700.00
H=high, M=medium, L=low				

1st Qtr 2020 Tourism Grant Application

Project: Beadle Park Log Cabin

Date: 3/14/2020

Organization/Agency Requesting Funding: Howard County Historical Society

Contact Person and Title: Suzanne Ollendick

Address: 8435 Oak Ave, Lime Springs 52155

Phone: 563.547.4797

Email: 4042@windstream.net

Amount Requested: \$1,200

Total Cost of the Project: \$1,500

Event Date (if applicable):

Project Completion Date: 6/22/2020

Q: Describe the project. Provide details of the project and the budget, other fundraising efforts, and the who, what, where, why and how of the project.

A: The Howard County Historical Society is working on needed repairs to the Beadle Park Log Cabin. End posts, lattice, pine and cedar on the exterior of the cabin need to be replaced. Estimates from Spahn & Rose are \$450 for materials, labor costs are \$900 and miscellaneous costs are \$150. The Historical Society will provide in-kind labor and clean-up where possible and materials and paid labor will be local. The Historical Society has been very pro-active in the past years to help draw people to Cresco with their unique buildings, tours, and up-close experiences highlighting Cresco and Howard County's unique past. With the fundraising efforts for the new museum addition, the Historical Society has very limited funds for other projects, such as the Log Cabin.

Q: How does this project promote Cresco tourism and how does it increase lodging use within the community?

A: With Highway 9 exposure, the Beadle Park Log Cabin draws people driving to and through Cresco. Many stop to visit Beadle Park, the train and the log cabin. Visitors and residents don't often get to see a log cabin over 160 years old. Tours are given on-demand and the cabin is open for events and activities throughout the year. As part of Cresco's expansive history, the Log Cabin draws people to Cresco and offers them a reason to stop here. This is good for our restaurants, convenience stores, lodging, and retail.

1st Qtr 2020 Tourism Grant Application

Project: Cresco Annual Marketing

Date: 3/11/2020

Organization/Agency Requesting Funding: Cresco Area Chamber of Commerce

Contact Person and Title: Hillary Zidlicky

Address: 101 2nd Ave SW, Cresco, IA 52136

Phone: 563-547-3434

Email: hcbt@cedausa.com

Amount Requested: \$2,500

Total Cost of the Project: \$4,900

Event Date (if applicable):

Project Completion Date:

Q: Describe the project. Provide details of the project and the budget, other fundraising efforts, and the who, what, where, why and how of the project.

A: The Cresco Area Chamber of Commerce along with Howard County Business & Tourism serves as a marketing tool for various non-profit organizations and businesses throughout the course of the year by the use of traditional and social media marketing. Each year this office strives to increase our marketing efforts by assisting non-profit organizations and businesses in the development of and printing of brochures, post cards, guides, posters, and coupons for their marketing and employee recruitment use. Businesses and non-profit organizations that have utilized our marketing services and materials include: RSHHC, Plantpeddler, Cresco Community Theatre, Cresco Fine Arts Council, Cresco Public Library, Cresco Veterans, Cruise to Cresco, Driftrunners Snowmobile Club, Howard County Historical Society, Iowa Wrestling Hall of Fame, Norman Borlaug Heritage Foundation, Northeast Iowa Food Packaging Event, and Prairie Springs Recreational Trail. This year the City of Cresco and our office partnered for the Mr. Cresco ACH Promotion that involved creating a unique logo and printing of (1,000+) \$10 coupons to be used at local businesses. The increased expense for this office is over \$3,000 a year and accounts for 60% of our printing and paper budget.

Q: How does this project promote Cresco tourism and how does it increase lodging use within the community?

A: The use of marketing materials we provide businesses and non-profit organizations with aids them in employee recruitment and promotion of their events, which bring people to Cresco. Last

year there was an increase of 4.82% in tourism and approximately \$5,600,000 in travel expenditures in Howard County according to the latest Iowa Tourism data. With increased tourism and travel expenditures in Howard County, there has also been an increase in lodging stays.

1st Qtr 2020 Tourism Grant Application

Project: An Immigrants' Christmas

Date: 2/25/2020

Organization/Agency Requesting Funding: Cresco Area Ecumenical Choir

Contact Person and Title: Richard Nance, Director

Address: 732 N Elm Cresco, Ia.

Phone: 563-379-4781

Email: richardnance@hotmail.com

Amount Requested: \$700.00

Total Cost of the Project: @\$5,000.00 Iowa Arts Council (\$5,000, must be matched; Black Hills Energy \$1,000; Prairie Meadows \$1000; Walmart \$500 ALL PENDING);

Event Date (if applicable): 12/19/2020

Project Completion Date: 12/20/2020

Q: Describe the project. Provide details of the project and the budget, other fundraising efforts, and the who, what, where, why and how of the project.

A: The Cresco Area Ecumenical Choir, under the auspices of Immanuel Lutheran Church, Cresco, has been in existence for nearly 20 years. Its purpose is to provide a Christmas Season Cantata that incorporates singers from a variety of area churches. Annually, the presentations have been performed for Notre Dame Catholic Church, Immanuel Lutheran, First Lutheran (all of Cresco) and in various area churches in Iowa and Minnesota. The presentation also broadcast on WCZQ on a Sunday morning. The choir proposes to write its own Cantata, based upon the traditions, carols and remembrances of the various Ethnic and national groups that immigrated to the midwest, specifically within 100 miles of Cresco, during the 19th and early 20th centuries. Among others, Immigrants of Scandanavian, Czech, Irish, Polish, German, French, Welsh, and English heritage made their homes in this area and many of their traditions and practices remain. The project consists of: -Collecting data on immigrant journals and diaries relevant to the holiday season and their traditions; -researching carols and Christmas hymns used in the various homelands; -composing a libretto and score for the musicians and narrators that ties these stories and carols together around the Christmas story; -Finding local/area residents who would narrate their cultural stories in their country of origin's language (and possible attire); Hiring musicians as needed to accompany the rehearsals/performances; -advertising and publicity costs -Acquiring performance venues for that weekend series of performances The budget (roughly sketched) is: \$2,000.00 Development/Research of background materials, acquiring copyright permission for

currently published works, arranging of music for musicians, vocal and instrumental, writing of Libretto 2,500.00 Hiring of Musicians for performance/rehearsal; including transportation/lodging expenses. \$500.00 Rental of performance area(s), advertising, printing costs, incidental expenses central to the project. Who: Project will be researched and developed by Richard Nance. Mr. Nance is a published composer of choral works, has earned a Master of Music Degree, and has been director of the Ecumenical Choir for 8 years. Rehearsal accompanist/ performance accompanist will be Mrs. Karen LeFebvre, choral director, Crestwood High School, accompanist at Immanuel Lutheran A variety of accomplished musicians from needed genres will be contracted for rehearsal and performance dates Narrators and native language speakers will be hired on an expenses only basis from local and area sources Vocalists will be Cresco Area singers who are willing to commit to weekly rehearsals and the performances. There have been 20+ singers each year, and we expect that this locally-focused presentation will entice others to participate What/When/Where: The Cantata will be presented a minimum of three times: December 19, 2020, 3:00p.m., Notre Dame Catholic Church, Cresco December 20, 2020, 9:00a.m., Immanuel Lutheran Church, Cresco 2:00p.m., Cresco Opera House(pending) OTHER PRESENTATIONS MAY BE POSSIBLE DEPENDING ON SCHEDULING AVAILABILITY Why: The "Why" from the choir perspective is to allow us to share with members of our congregations as well as the general public the various Christmas season genres and traditions of the settler-immigrants in our upper midwest area. This is a combination religious/performance experience. It is giving back to the community with our talents. The "Why" from a tourism perspective may be that such a unique and timely set of performances will not only entice visitors (many of whom share a love of the Christmas traditions) but will open their eyes to the many tourism opportunities in and near Cresco.

Q: How does this project promote Cresco tourism and how does it increase lodging use within the community?

A: Northeast Iowa has promoted tourism upon the variety of heritages in the area, including the Czech history in Protovinn and Spillville (Czech Days, the Bily Clock Museum, Anton Dvorak's home), the Scandanavian heritage of the area (Vesterherim, Nordic Fest) and the great humanitarian contributions of Norman Borlaug. By putting the spotlight on the variety of heritages present in our area highlighting their Christmas traditions, a new impetus will be provided to entice visitors to the community. In addition to housing for the musicians and readers that will come to perform, their friends, families, congregational members will also have need of housing and meals. We are confident that area residents, within 100 miles, will be attracted to such a presentation that includes historical and familiar traditions and corls from their families' immigrant experiences.

1st Qtr 2020 Tourism Grant Application

Project: Mighty Howard County Fair

Date: 1/30/2020

Organization/Agency Requesting Funding: Howard County Agricultural Society

Contact Person and Title: Tom Barnes, Executive Secretary

Address: PO Box 83, Cresco IA 52136

Phone: 563-547-4996

Email: tbarnes@mhcfair.com

Amount Requested: \$3,500.00

Total Cost of the Project: Fair Budget: Income \$324,500; Expense \$319,000

Event Date (if applicable): 6/23/2020

Project Completion Date: 6/28/2020

Q: Describe the project. Provide details of the project and the budget, other fundraising efforts, and the who, what, where, why and how of the project.

A: Funds requested will be used to promote the Fair in outside markets including Cedar Rapids/Iowa City, Waterloo/Cedar Falls, Rochester/Austin MN and La Crosse WI.

Q: How does this project promote Cresco tourism and how does it increase lodging use within the community?

A: The Mighty Howard County Fair is the areas largest community event. Over the 6 days of the Fair, estimated attendance is 38,000 persons. By doing parking lot surveys of licenses plates approximately 30% of the fairgoers are from Minnesota and 25% are from 60 plus miles away from Howard County. The two concerts typically draw from several states. Depending on the entertainer, concert goers have traveled from Missouri, Illinois, Tennessee, Kentucky, Kansas, the Dakotas, Minnesota and Nebraska.

1st Qtr 2020 Tourism Grant Application

Project: 2020 Family Fun Nights

Date: 3/11/2020

Organization/Agency Requesting Funding: Cresco Area Chamber of Commerce

Contact Person and Title: Hillary Zidlicky

Address: 101 2nd Ave SW, Cresco, IA 52136

Phone: 563-547-3434

Email: hcbt@cedausa.com

Amount Requested: \$2,000

Total Cost of the Project: \$5,000

Event Date (if applicable): 5/14/2020

Project Completion Date: 8/4/2020

Q: Describe the project. Provide details of the project and the budget, other fundraising efforts, and the who, what, where, why and how of the project.

A: This year the Cresco Area Chamber of Commerce is planning on hosting three Family Fun Night events. The intention of these community get-together style evenings are to provide an opportunity for families to come together in green-spaces, arrange free entertainment for children and families, furnish occasions for organizations and vendors to serve food, and bring outside visitors to Cresco. In May we will be partnering with NICC Cresco Center, CUSB Bank, and Cresco Bank & Trust to have the ISU Bug Zoo here again. During the day local elementary and high school students will be able to attend one hour sessions with a Hands-on Program given by ISU. In the later afternoon the Bug Zoo will be transported to the Prairies Edge Nature Center where a three hour display will be set up for Family Fun Night. While this does add extra cost to the overall budget for these events, we have received wonderful feedback from kids and adults when the Bug Zoo has been here before. Planning is in the works to hold another Family Fun Night in July in conjunction with Cresco's Ridiculous Day. In August we again will partner with the Cresco Police Department for National Night Out to establish a better awareness and understanding of local law and safety enforcement. We'd like to continue and foster new partnerships with local organizations during these events to expand on their public knowledge and opportunities. We plan to host these nights at Prairies Edge Nature Center, Howard County Fairgrounds, and a local park to be determined to give residents a chance to become more familiar with the amenities at these locations and our area. Our approximate budget is \$5,000 and we are fortunate enough to receive outstanding sponsorship from our Chamber Members,

especially our banks; CUSB and Cresco Bank & Trust to make these events possible. Any funding acquired from the Cresco Travel & Tourism grant will be put towards free entertainment provided and expanded marketing of the events. The Chamber general budget takes care of any shortage after grants and sponsorships. The Chamber will use all available means of free advertising including our website, newsletter, Facebook, Twitter, Snapchat, the schools for poster circulation and put local newspaper and radio to use for paid advertising. Chamber staff and volunteers will oversee the events themselves.

Q: How does this project promote Cresco tourism and how does it increase lodging use within the community?

A: Family Fun Nights encourage Tourism in Cresco by providing a welcoming experience to visitors and new residents that spend money in our community. These types of events can potentially lay the groundwork for a return visit and stay in Cresco. The wonderful attendance every year and continued business community sponsorship attest to the popularity and demand for these type of events. By providing the community with a few nights of free entertainment during the summer regardless social status we are able to improve the overall health and well-being of our residents.

ORDINANCE NO. 483

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE
CITY OF CRESCO, IOWA, BY AMENDING
PROVISIONS PERTAINING TO WATER RATES

BE IT ENACTED by the City Council of the City of Cresco, Iowa, as follows:

SECTION 1. Chapter 92, Section 02, of the Code of Ordinances of the City of Cresco, Iowa, is repealed and the following adopted in lieu thereof:

92.02 RATES FOR SERVICE. Water service shall be furnished at the following monthly rates within the City:

(Code of Iowa, Section 384.84)

1. Effective July 1, 2020:

- A. First 7,000 gallons used per month @ \$5.18 per 1000 gallons. (Minimum bill is \$7.78 based on 1,500 gallons.)
- B. Next 60,000 gallons used per month @ \$4.73 per 1000 gallons.
- C. All over 67,000 gallons used per month @ \$4.33 per 1000 gallons.

SECTION 2. Chapter 92, Section 03, of the Code of Ordinances of the City of Cresco, Iowa, is repealed and the following adopted in lieu thereof:

92.03 RATES OUTSIDE THE CITY: Water service shall be provided at the following monthly rates, based upon water used and furnished, outside the City limits and such rates shall apply to all cases except where there was in existence a pre-existing written contract:

(Code of Iowa, Section 384.84)

1. Effective July 1, 2020:

- A. First 7,000 gallons used per month @ \$10.36 per 1000 gallons. (Minimum Bill is \$15.54 based on 1,500 gallons.)
- B. Next 60,000 gallons used per month @ \$9.46 per 1000 gallons.
- C. All over 67,000 gallons used per month @ \$8.65 per 1000 gallons.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED THIS ____ DAY OF _____, 2020.

Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo

1st Reading _____ 2nd Reading _____ 3rd Reading _____

I certify that the foregoing was published as Ordinance No. 483 on the __ day of __, 2020.

City Clerk Michelle Girolamo

ORDINANCE NO. 47583

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESCO, IOWA, BY AMENDING PROVISIONS PERTAINING TO WATER RATES

BE IT ENACTED by the City Council of the City of Cresco, Iowa, as follows:

SECTION 1. Chapter 92, Section 02, of the Code of Ordinances of the City of Cresco, Iowa, is repealed and the following adopted in lieu thereof:

92.02 RATES FOR SERVICE. Water service shall be furnished at the following monthly rates within the City:

(Code of Iowa, Section 384.84)

- 1. Effective July 1, 201920:
 - A. First 7,000 gallons used per month @ \$5.035.18 per 1000 gallons. (Minimum bill is \$7.5578 based on 1,500 gallons.)
 - B. Next 60,000 gallons used per month @ \$4.5973 per 1000 gallons.
 - C. All over 67,000 gallons used per month @ \$4.2033 per 1000 gallons.

SECTION 2. Chapter 92, Section 03, of the Code of Ordinances of the City of Cresco, Iowa, is repealed and the following adopted in lieu thereof:

92.03 RATES OUTSIDE THE CITY: Water service shall be provided at the following monthly rates, based upon water used and furnished, outside the City limits and such rates shall apply to all cases except where there was in existence a pre-existing written contract:

(Code of Iowa, Section 384.84)

- 1. Effective July 1, 201920:
 - A. First 7,000 gallons used per month @ \$10.036 per 1000 gallons. (Minimum Bill is \$15.0954 based on 1,500 gallons.)
 - B. Next 60,000 gallons used per month @ \$9.1846 per 1000 gallons.
 - C. All over 67,000 gallons used per month @ \$8.4065 per 1000 gallons.

~~SECTION 3. Chapter 92, Section 10, of the Code of Ordinances of the City of Cresco, Iowa, is repealed and the following adopted in lieu thereof:~~

~~92.10 CUSTOMER DEPOSITS. There shall be required a deposit of \$80 from every residential, \$100 from every commercial, and \$200 from every industrial customer. The deposit is intended to guarantee the payment of bills for service. This deposit will be applied to the customer's account or refunded after three years with good credit history. The deposit will be applied to final water billing if services are discontinued.~~

~~(Code of Iowa, Section 384.84)~~

SECTION 43. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION ~~54~~. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED THIS ~~3RD~~ _____ DAY OF ~~JUNE~~ _____, 20~~19~~~~20~~.

Mayor Mark Bohle

ATTEST:

City Clerk Michelle Girolamo

1st Reading 5/6/19 2nd Reading 5/20/19 3rd Reading 6/3/19

I certify that the foregoing was published as Ordinance No. ~~47583~~ on the ~~12th~~ day of ~~June~~, 20~~19~~~~20~~.

City Clerk Michelle Girolamo

Sewer Rate Analysis

Sewer Summary

FYE	Profit(Loss)	Balance	% Increase
2013	150,060	1,133,755	15%
2014	72,059	1,205,814	6%
2015	212,562	1,418,376	18%
2016	132,354	1,550,730	9%
2017	4,927	1,555,657	0%
2018	(145,561)	1,410,096	-9% (Pilot Project & Clarifiers \$180,000)
2019	99,508	1,509,604	7%
2020 Budget	57,300	1,566,904	4%
2021 Budget	(359,100)	1,207,804	-23% (Budgeted \$405,000 Grit Equip Replacemt) (if that were removed would have 3% increase)

The goal of the Council has always been to keep sewer rates high enough to cover the annual operating expenses and to pay for equipment and projects each year. Projects and equipment and unexpected repairs can be very costly for the sewer department so a healthy reserve has been maintained.

The Nutrient Reduction project will be multi-million dollars whe we need to do that in about ten years. The intent was to keep building the reserves so that perhaps we will not have to borrow the full amount but we do know at that time we will need to bond for most of the project. This will most likely be done at least in part by a Sewer Revenue Bond which means repayment would be paid out of future Sewer income. Part can be a GO Bond meaning the repayment would be levied for and paid by property taxes collected.

The question is how much to raise rates currently for something several years down the road at which time rates will probably need to increase much higher. The issue is keeping our rates in line with other cities and how much is a healthy reserve balance?

It really does not make a difference in the big scheme. Each percentage increase in rates is about \$7,000 more in revenue. There is no way we can put enough aside to pay for the project. I really can't even figure out how it will be funded when it does happen. If the DNR is going to mandate these kind of improvements, it just seems like there is going to have to be some aid to help pay for it or all the cities could be in real financial duress or have rates so high that citizens can't afford to pay them.

In Response to Amy's comment that she thought operating expenses would increase more than 2% got me thinking about my calculations:

Budget:	19/20	20/21	Increase
Operating Expenses	621,400	623,000	0.3%
Amend: Pumps	<u>18,000</u>	<u>0</u>	
Adjusted Op Exp	603,400	623,000	3.2%

So, if I remove the extraordinary pump repairs, then it does appear at least 3% rate increase is justified.

ORDINANCE NO. 484

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESCO, IOWA, BY AMENDING PROVISIONS PERTAINING TO SEWER SERVICE CHARGES

BE IT ENACTED by the City Council of the City of Cresco, Iowa, as follows:

SECTION 1. Chapter 99, Section 02, of the Code of Ordinances of the City of Cresco, Iowa, is repealed and the following adopted in lieu thereof:

99.02 RATES FOR SERVICE. Each customer shall pay a sewer service charge for the use of and for the service supplied by the municipal sanitary sewer system based upon the amount and rate of water consumed. Sewer service shall be furnished at the following monthly rates: (Code of Iowa, Section 384.84)

- 1. Effective July 1, 2020:
A. \$8.75 per 1,000 gallons within City limits. (Minimum bill is \$13.13 based on 1,500 gallons.)
B. \$17.50 per 1,000 gallons outside City limits. (Minimum bill is \$26.25 based on 1,500 gallons.)
C. \$3.50 per month for Capital Improvement fund for the extension and maintenance of the sewer, storm sewer and water lines.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED THIS ___ DAY OF ___, 2020.

Mayor Mark Bohle

ATTEST: City Clerk Michelle Girolamo

1st Reading ___ 2nd Reading ___ 3rd Reading ___

I certify that the foregoing was published as Ordinance No. 484 on the ___ day of ___, 2020.

City Clerk Michelle Girolamo

ORDINANCE NO. 47684

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESCO, IOWA, BY AMENDING PROVISIONS PERTAINING TO SEWER SERVICE CHARGES

BE IT ENACTED by the City Council of the City of Cresco, Iowa, as follows:

SECTION 1. Chapter 99, Section 02, of the Code of Ordinances of the City of Cresco, Iowa, is repealed and the following adopted in lieu thereof:

99.02 RATES FOR SERVICE. Each customer shall pay a sewer service charge for the use of and for the service supplied by the municipal sanitary sewer system based upon the amount and rate of water consumed. Sewer service shall be furnished at the following monthly rates: (Code of Iowa, Section 384.84)

- 1. Effective July 1, 201920:
 - A. \$8.5875 per 1,000 gallons within City limits. (Minimum bill is \$12.873.13 based on 1,500 gallons.)
 - B. \$17.1650 per 1,000 gallons outside City limits. (Minimum bill is \$25.746.25 based on 1,500 gallons.)
 - C. \$3.50 per month for Capital Improvement fund for the extension and maintenance of the sewer, storm sewer and water lines.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED THIS 3RD DAY OF JUNE, 201920.

Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo

1st Reading 5/6/19 2nd Reading 5/20/19 3rd Reading 6/3/19

I certify that the foregoing was published as Ordinance No. 47684 on the 12th day of June, 201920.

City Clerk Michelle Girolamo

ORDINANCE NO. 484

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESCO, IOWA, BY AMENDING PROVISIONS PERTAINING TO SEWER SERVICE CHARGES

BE IT ENACTED by the City Council of the City of Cresco, Iowa, as follows:

SECTION 1. Chapter 99, Section 02, of the Code of Ordinances of the City of Cresco, Iowa, is repealed and the following adopted in lieu thereof:

99.02 RATES FOR SERVICE. Each customer shall pay a sewer service charge for the use of and for the service supplied by the municipal sanitary sewer system based upon the amount and rate of water consumed. Sewer service shall be furnished at the following monthly rates: (Code of Iowa, Section 384.84)

- 1. Effective July 1, 2020:
 - A. \$8.84 per 1,000 gallons within City limits. (Minimum bill is \$13.26 based on 1,500 gallons.)
 - B. \$17.67 per 1,000 gallons outside City limits. (Minimum bill is \$26.51 based on 1,500 gallons.)
 - C. \$3.50 per month for Capital Improvement fund for the extension and maintenance of the sewer, storm sewer and water lines.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED THIS _____ DAY OF _____, 2020.

Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo

1st Reading _____ 2nd Reading _____ 3rd Reading _____

I certify that the foregoing was published as Ordinance No. 484 on the ___ day of __, 2020.

City Clerk Michelle Girolamo

ORDINANCE NO. 47684

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE
CITY OF CRESCO, IOWA, BY AMENDING
PROVISIONS PERTAINING TO SEWER SERVICE CHARGES

BE IT ENACTED by the City Council of the City of Cresco, Iowa, as follows:

SECTION 1. Chapter 99, Section 02, of the Code of Ordinances of the City of Cresco, Iowa, is repealed and the following adopted in lieu thereof:

99.02 RATES FOR SERVICE. Each customer shall pay a sewer service charge for the use of and for the service supplied by the municipal sanitary sewer system based upon the amount and rate of water consumed. Sewer service shall be furnished at the following monthly rates:
(Code of Iowa, Section 384.84)

1. Effective July 1, 201920:
 - A. \$8.5884 per 1,000 gallons within City limits. (Minimum bill is \$12.873.26 based on 1,500 gallons.)
 - B. \$17.1667 per 1,000 gallons outside City limits. (Minimum bill is \$25.746.51 based on 1,500 gallons.)
 - C. \$3.50 per month for Capital Improvement fund for the extension and maintenance of the sewer, storm sewer and water lines.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED THIS 3RD DAY OF JUNE, 201920.

Mayor Mark Bohle

ATTEST:

City Clerk Michelle Girolamo

1st Reading 5/6/19

2nd Reading 5/20/19

3rd Reading 6/3/19

I certify that the foregoing was published as Ordinance No. 47684 on the 12th day of June, 201920.

City Clerk Michelle Girolamo

RESOLUTION NUMBER 042001

RESOLUTION AUTHORIZING SOLUTIONS, INC TO CREATE A VPN CONNECTION TO ALLOW NETWORK ACCESS FOR THE DEPUTY CLERK AND UTILITY BILLING CLERK

WHEREAS, the Solutions, Inc provides computer support and network security for the City of Cresco; and

WHEREAS, the City of Cresco approved Resolution Number 012002 allowing the City Clerk access to network resources while offsite; and

WHEREAS, the City of Cresco also wishes to allow the Deputy Clerk and Utility Billing Clerk access to network resources while offsite; and

WHEREAS, the VPN (Virtual Private Network) meets the City's HIPAA requirements for secure transactions.

NOW, THEREFORE, BE IT RESOLVED THAT the Solutions, Inc is authorized and directed to create a VPN connection to allow network access for the Deputy Clerk and Utility Billing Clerk in addition to the City Clerk.

Council Person _____ moved the adoption of the foregoing Resolution and Council Person _____ seconded said Motion. Following discussion, a roll call vote was requested by Mayor and said roll call resulted as follows:

Ayes: _____
Nays: _____
Absent: _____

Thereupon, the Mayor declared said Resolution duly passed and announced the foregoing Resolution is approved.

PASSED AND APPROVED THIS 6TH DAY OF APRIL, 2020.

BY: _____
Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo