

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA
DATE OF MEETING: DECEMBER 7, 2020
TIME AND PLACE OF MEETING: 7:00 P.M. VIRTUAL MEETING VIA ZOOM

Note: Council Members will be utilizing ZOOM to attend the meeting remotely due to the COVID-19 Pandemic. The public can attend by logging in to the meeting online at <https://us02web.zoom.us/j/82155070685>. Meeting ID: 821 5507 0685 or by telephone +1-312-626-6799 Meeting ID: 821 5507 0685

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: BRENNO, McCONNELL, FORTUNE, BOUSKA, CARMAN

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from November 16, 2020
4. Approval of Class C Liquor License (LC) (Commercial) with Outdoor Service and Sunday Sales to Howard County Agricultural Society d/b/a Mighty Howard County Fair – Howard County Expo
5. Approval of Class C Liquor License (LC) (Commercial) with Outdoor Service and Sunday Sales to South Side Bar and Grill
6. Approval of Designated Snowmobile Trail in City Limits for December 21, 2020 through April 1, 2021
7. Approval of Owner Occupied Housing Contractor Request for Payment #2 Rehabilitation & LHR Contract #3 for \$9,273.60 for All Season Construction

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration
4. Committee Updates

BUSINESS: There may be action taken on each of the items listed below.

1. Resolution Authorizing the Mayor to Enter into a Five-Year Sewer Maintenance Contract with CIT Sewer Solutions
2. Resolution Authorizing the Transfer of Funds for FY2021 (December Transfers)

3. Resolution Authorizing the Transfer of Funds and Inactivating the Street Assessment Project Fund #319
4. Discuss Request to Extend the Time to Abate a Nuisance on a Residence until Spring of 2021
5. Discuss Request of Paying Out Police Chief's Vacation Due to Shortage in Staffing
6. Discuss Possible Purchase of gWorks Virtual FrontDesk Cloud Application
7. Review Mediacom Price Increases effective December 22, 2020
8. Discuss Issues Regarding COVID-19 Pandemic

COMMENTS FROM AUDIENCE:

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED DECEMBER 4, 2020.

Mayor Bohle called the Cresco City Council meeting to order on November 16, 2020, at 7:00 pm. Council Members Brenno, McConnell, Fortune, Bouska, and Carman were present. No council members were absent.

Mayor Bohle explained that due to the COVID-19 Pandemic, as to protect the employees, council members, and the public, the meeting is being held electronically. The log-in for the Zoom meeting is available online at <https://us02web.zoom.us/j/82251652825>. Meeting ID: 822 5165 2825 or by telephone +1 929 205 6099 Meeting ID: 822 5165 2825.

Brenno made the motion to approve the consent agenda which included approval of the: agenda; claims; minutes of the November 2, 2020 meeting; minutes of the November 2nd and 4th worksessions; Tax Abatement under the Urban Revitalization Plan for Stanley and Gaurdis Krider; Owner Occupied Housing contractor request for payment #1 for \$7,151.00 for All Season Construction; payment for early redemption of General Obligation Capital Loan Notes, Series 2010 for approximately \$188,112.72 on November 23, 2020. Fortune seconded and it passed all ayes.

Public Works Director Widell reported: (a) mailed out a few nuisance letters; (b) forwarded a nuisance to Joe Braun for not taking action to a letter that was sent out; (c) repaired a water main break on Prospect St and Valley Manor on November 12th; (d) Rod and I will be attending the Northeast Iowa Safety Association virtual meeting on Tuesday. By being a member of this organization, the City saves money on their insurance premiums; (e) Wastewater position has not been filled yet.

City Clerk Girolamo reported (a) the October 2020 Financial Statements were submitted; (b) donations were received from the Shirley Bigalk Davis Estate for the Library Foundation \$28,907.82, Theatre \$28,907.82, and Fitness Center \$76,093.32. The Boards are discussing potential projects and will do thank you notes. The Council appreciated these and will also send a thank you note; (c) the six houses in the Housing Rehab project are progressing; (d) the Cresco Firefighters want to thank all the community support they received for their drive-thru pancake supper, where they served over 1,000 meals.

Fortune reported the Theatre Commission met and discussed the upcoming budget. Wendy is applying for the COVID Relief Grant from the State for theatres in Iowa.

McConnell and Bohle reported the Fire Committee met to discuss the budget. The budgeted operating expenses will be higher but will use the reserve balance to pay these so the contribution from the City and Rural will stay the same. The utilities, insurance, and maintenance will increase due to the new building so the funding from the City and Rural will increase about \$1650 each for the Fire Building Fund.

Library Director Kay reported they are limiting the size of groups utilizing the program room and enforcing COVID precautions. The Library Board discussed the new budget requests.

Bouska made the motion to approve the resolution authorizing the Mayor to enter into an Information Technology Services Agreement – Statement of Work with Solutions, Inc. Carman seconded and it passed all ayes.

Carman made the motion to approve the resolution authorizing the Mayor to enter into a Professional Services Agreement with WHKS & Co. for the Pretreatment – Grit System Improvements Project. Fortune seconded and it passed all ayes.

Fortune made the motion to approve the resolution authorizing the City Clerk to sign the health insurance contract with Wellmark Blue Cross/Blue Shield and to reduce the City's contribution for employee's H.S.A. to \$50 per month. Brenno seconded and it passed all ayes.

Carman made the motion to approve the resolution Authorizing Signers on Depository Accounts which replaces PWD Rodney Freidhof with PWD Nathan Widell and replaces City Clerk Michelle Girolamo with Deputy Clerk Teresa McGee. Bouska seconded and it passed all ayes.

The wastewater position has not yet been filled so there will be no action taken at this meeting.

Brenno made the motion to change the date of the Council meeting from Monday January 4, 2021 to Wednesday January 6, 2021 due to the New Year's Holiday. Carman seconded and it passed all ayes.

Discussion was held regarding emails received from BOPPO Enterprises regarding 27 acres of property they own in the city limits. Possible grant opportunities and potential uses of the land were discussed. The Council did not think it was in the best interest of the City to purchase the land but would consider it if it was donated to the City. The City would then need to figure out what the land could be used for and what grants and estimated costs would be for maintaining or developing it. McConnell made the motion to decline the offer to purchase the property at fair market value but the City would be willing to discuss options if it was donated. Bouska seconded and it passed all ayes.

City Hall is closed to the public and all employees are wearing masks when in close proximity of each other. Several employees are in quarantine with a couple positive cases throughout the City departments. Precautions are being taken. Due to the outbreak in the community, the staff requested permission to waive shut-off notice posting and actually shutting off services this month. Fortune made the motion to waive posting of shut-off notices and performing shut-offs due to non-payment for November 2020. Carman seconded and it passed all ayes.

Mayor Bohle asked for comments from the audience. Jason Passmore reported the CIDC/Chamber Banquet will be held virtually on November 19, 2020 at 4:30 pm and the online auction is currently going on. The Santa Parade on November 27, 2020 will require masking and socially distancing for participants and spectators.

Carman moved to adjourn the Council Meeting at 7:30 pm. Bouska seconded and it passed all ayes. The next regular Cresco City Council meeting will be December 7, 2020, at 7:00 pm at Cresco City Hall unless a virtual meeting is deemed necessary.

Mayor Mark Bohle

City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

A&J'S CONST	Srvc	10,000.00	MARCO	Copier	1,518.06
ALL SEASON CONST	Rehab	7,151.00	MEDIACOM	Phone	292.69
ALLIANT	Elect	942.72	MIENERGY	Elect	7,704.88
BAKER&TAYLOR	Books	669.94	MK SRVC	Filter	219.38
BC/BS	Ins	723.05	PAYROLL		70,610.47
BECKER,RYAN	Srvc	120.00	PETTY CASH	Supp	169.89
BERG,DOUGLAS	Srvc	5,310.00	RILEY'S	Supp	119.96
BOB'S ELEC	Srvc	1,112.57	RUPPERT	Supp	462.38
CARDMEMBER SRVC	Books	280.25	SAM'S	Concess	1,787.47
CARQUEST	Parts	94.67	SANDRY FIRE	Equip	422.40
CITY OF CRESCO	Util	24.54	SCHWICKERT'S	Rprs	1,125.00
CITY OF CRESCO	Rent	50.00	SIGNS&DESIGNS	Supp	10.00
CITY OF CRESCO	Ins	3,254.09	SOLAR PRO	Solar	3,404.52
CITY LAUNDERING	Srvc	619.28	SPORTSMITH	Supp	66.09
CPU	Srvc	483.45	SPAHN&ROSE	Supp	120.31
CORRIDOR TECH	Srvc	352.00	SQUARE	CCfees	8.68
COURTNEY,CODY	Boots	112.25	STARNET TECH	Srvc	300.00
COURTNEY LAWN	Srvc	40.00	STATE HYGIENIC	Lab	574.00
CR SMALL ENG	Parts	17.95	STOREY KEN	Supp	223.70
CR TPD	Notices	377.37	TOM MISSELDINE	Srvc	100.00
CR INS	Ins	60.00	TREAS,IA	Taxes	6,201.00
CR MOTEL	Rehab	367.50	UHC	Ins	25,726.84
CR SHOPPER	Notices	231.00	UNITYPOINT	Srvc	126.00
CROELL	Concr	681.75	VISA	Supp	423.24
DALCO	Supp	168.62	WEBER PAPER	Supp	119.78
DELUXE ECHOSTAR	Movie	40.00	WELLS FARGO	Bond	222,212.72
DON'S HANDYMAN	Srvc	100.00	WINDRIDGE IMP	Parts	1,926.13
FAREWAY	Concess	399.32	WILSON,MIKE	Movie	150.00
FENCL OIL	Rent	50.00	WOOD,KEVIN	Progr	300.00
FENCO	Srvc	221.95	GENERAL		133,717.51
GORDON FLESCH	Maint	140.43	FIRE STATION BLDG		184.08
GOSCH'S	Srvc	342.98	CR COMM FIRE		557.66
GROUP SRVC	Fee	212.75	ROAD USE TAX		17,006.06
GWORKS	Lic	5,367.64	EMPLOYEE BEN		7,179.75
HANSON TIRE	Srvc	1,221.34	REHAB HOUSE		7,518.50
HAWKEYE SAN	GbRC	50,228.16	FC TRUST		5,310.00
HAWKINS	Chems	2,029.26	PARK TRUST		10,201.51
HOW CO	ShrdLEC	6,740.70	DEBT SRVC		222,370.22
IA MUN UTIL	Dues	1,269.34	WATER		22,855.35
IA FIN AUTH	Int	4,892.50	SEWER OP		26,491.95
IA POETRY	Book	9.00	SEWER		4,735.00
JOHNSON CONTR	Srvc	585.00	YARDWASTE		1,017.90
KEYSTONE LAB	Analys	1,804.20	EXPENDITURES		459,145.49
KWIK TRIP	Gas	3,160.69	Revenues 11/3-11/16/20		290,166.28
LT MECH	Srvc	660.64			

Position: Treasurer

% of Ownership: 0.00%

U.S. Citizen: Yes

Jim Irvin

First Name: Jim

Last Name: Irvin

City: Riceville

State: Iowa

Zip: 50466

Position: President

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: National Casualty Company

Policy Effective Date: 01/01/2021

Policy Expiration 01/01/2022

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Applicant License Application (LC0041343)

Name of Applicant:	<u>SOUTH SIDE BAR & GRILL</u>		
Name of Business (DBA):	<u>South Side Bar & Grill</u>		
Address of Premises:	<u>107 & 109 2nd Ave SE</u>		
City	<u>Cresco</u>	County:	<u>Howard</u> Zip: <u>52136</u>
Business	<u>(563) 547-4242</u>		
Mailing	<u>513 2nd St SW</u>		
City	<u>Cresco</u>	State	<u>IA</u> Zip: <u>52136</u>

Contact Person

Name	<u>Wayne E Smith</u>		
Phone:	<u>(563) 380-1534</u>	Email	<u>southsidebarandgrill107@gmail.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 01/01/2021

Expiration Date: 12/31/2021

Privileges:

- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Sunday Sales

Status of Business

BusinessType:	<u>Limited Liability Company</u>		
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

Wayne Smith

First Name: Wayne **Last Name:** Smith
City: cresco **State:** Iowa **Zip:** 52136
Position: Owner/Operator
% of Ownership: 100.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company:	<u>Illinois Casualty Co</u>		
Policy Effective Date:	<u>01/01/2021</u>	Policy Expiration	<u>12/31/2021</u>
Bond Effective		Dram Cancel Date:	
Outdoor Service Effective		Outdoor Service Expiration	
Temp Transfer Effective Date		Temp Transfer Expiration Date:	

STREET CLOSING/PARADE PERMIT

Application Date: 1/23/2020 Name: Driftrunners, Inc.

Mail to Address: 617 4th Ave W, Cresco, IA

List streets to close or parade route: Permission for Designated Snowmobile Trail - From bike trail to Grove Ave on 4th St. W, then Grove Ave to 3rd St. W, then Short Ave to 2nd St SW, then 2nd St SW south to alley behind the old Goschs building, and Lindstrom, then the alley East to Super 8 Motel. Also from 7th St W on Stock Ave to HWY 9, then south on the airport road to the airport and south until Vernon Road. Plus through the City Tree Dump Site on the North side of the fence. We would also like to groom the bike trail by Fareway for sleds to use as parking to get to downtown.

Reason for Closure: Snowmobile Trail in City of Cresco. The roads would not be closed to cars or trucks, just use for main route through Cresco.

Event Date: From: December 21, 2020 ~~Time: (from)~~ (to) April 1, 2021

Signature of applicant: Brandon Platt 11/23/2020

INCLUDE A MAP MARKING THE STREET OR STREETS YOU WISH TO HAVE CLOSED AND THE INDEMNITY AND HOLD HARMLESS AGREEMENT

PARADE REGULATIONS ARE LISTED BELOW.

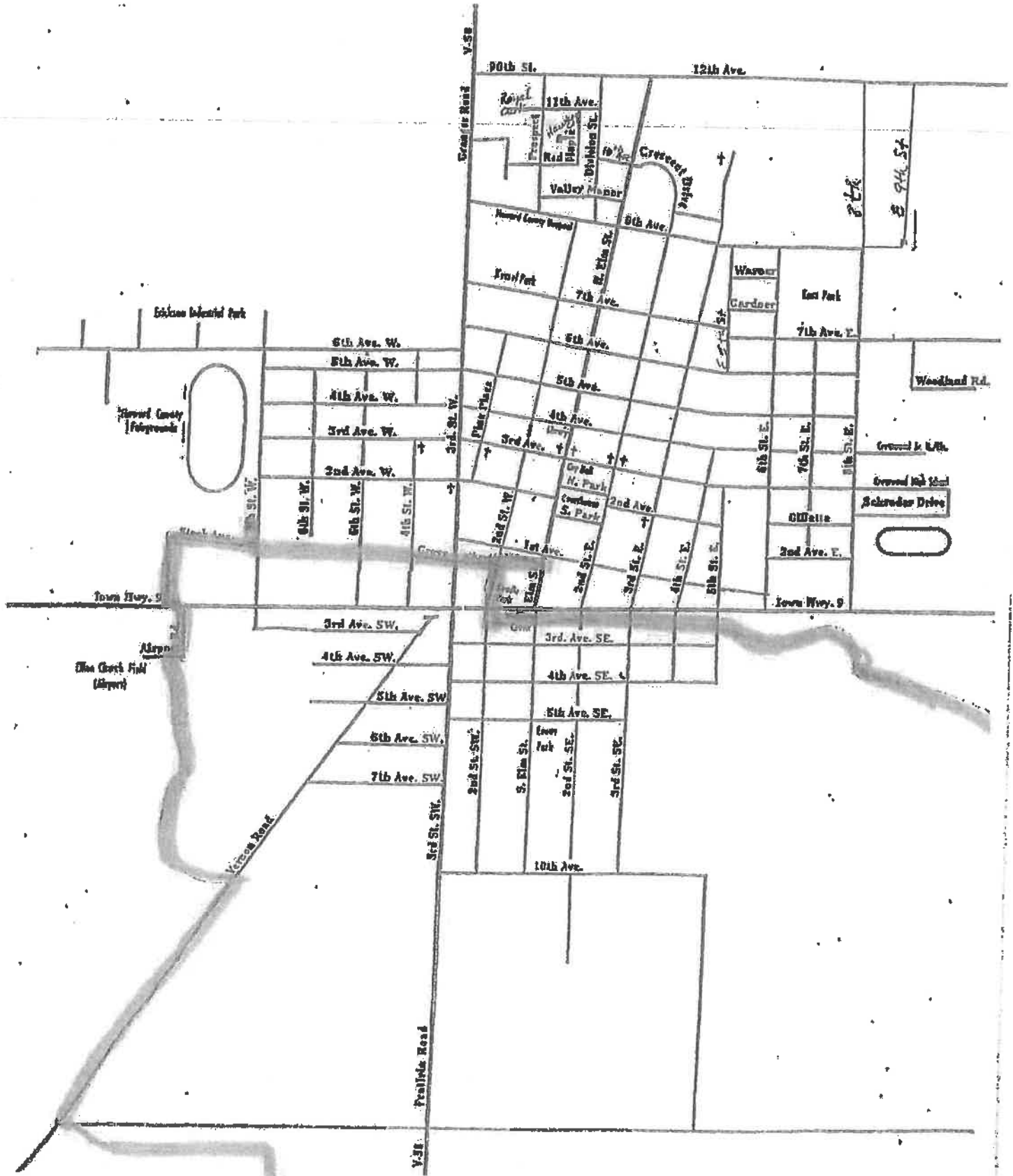
60.08 PARADES REGULATED. No person shall conduct or cause any parade on any street except as provided herein:

1. "Parade" Defined. "Parade" means any march or procession of persons or vehicles organized for marching or moving on the streets in an organized fashion or manner or any march or procession of persons or vehicles represented or advertised to the public as a parade.
2. Permit Required. No parade shall be conducted without first obtaining a written permit from the City Council. Such permit shall state the time and date for the parade to be held and the streets or general route therefor. Such written permit granted to the person organizing or sponsoring the parade shall be permission for all participants therein to parade when such participants have been invited by the permittee to participate therein. No fee shall be required for such permit. Permit forms are available at City Hall.
3. Parade Not a Street Obstruction. Any parade for which a permit has been issued as herein required, and the persons lawfully participating therein, shall not be deemed an obstruction of the streets notwithstanding the provisions of any other ordinance to the contrary.
4. Control by Police and Firefighters. Persons participating in any parade shall at all times be subject to the lawful orders and directions in the performance of their duties of law enforcement personnel and members of the Fire Department.

City Council
Date Approved: _____ Signature: _____

CC: Ambulance _____, Police Dept. _____, Fire Dept. _____, Street Dept. _____

City of Cresco, Iowa



**CRESO OWNER OCCUPIED HOUSING
CONTRACTOR REQUEST FOR PARTIAL PAYMENT #2
REHABILITATION & LHR CONTRACT**

Owner: Al Schmauss
517 4th Ave E
Cresco, IA 52136

Contractor: All Season Construction
404 Decorah Ave
Decorah, IA 52101

Forgivable Loan # 3

Date: December 2, 2020

REHAB CONTRACT

Base Rehab. Contract	\$18,134.00	Total LSR Contract	\$
Change Order #1	\$	Change Order #2	\$
Change Order #2	\$		
Total Contract	\$18,134.00	Total Contract	\$
Total Earned	\$10,304.00	Total Earned	\$
Less 10% Retainage	\$1030.40	Less 10% Retainage	\$
Less Previous Payments	\$1436.00	Less Previous Payment	\$5,715.00
Amount Due	\$9,273.60	Amount Due	\$

Total Funds Requested: \$9,273.60 (Rehab) = \$9,273.60

I have reviewed the request for payment and indicate approval of payment to All Season Construction, 404 Decorah Ave Decorah, IA 52101 in the amount of \$9,273.60, by the City. An inspection of the work specified in the Contract has been completed. All items for which payment is requested have been performed, and all materials used are acceptable.

Owner Date

CDBG Administrator Date

I, the undersigned, acknowledge the authorization of the above payment.

City Authorization Date

I, the undersigned, acknowledge the receipt of the above payment.

Contractor Date

RESOLUTION NUMBER _____

RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A FIVE-YEAR SEWER MAINTENANCE CONTRACT WITH CIT SEWER SOLUTIONS

WHEREAS, the City of Cresco wishes to lock in prices and service maintenance for a five-year agreement for the Sanitary Sewer Utility; and

WHEREAS, the City of Cresco wishes to contract with CIT Sewer Solutions to perform such services as listed in the Five-Year Sewer Maintenance Contract and;

WHEREAS, the City of Cresco shall cancel the Five-Year Sewer Maintenance Contract with Municipal Pipe Tool Company, LLC approved by Resolution No. 061910 on June 17, 2019.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor is authorized and directed to sign the Five-Year Sewer Maintenance Contract with CIT Sewer Solutions of McCallsburg, Iowa.

Council Person _____ moved the adoption of the foregoing Resolution and Council Person _____ seconded said Motion. Following discussion, a roll call vote was requested by Mayor and said roll call resulted as follows:

Ayes: _____

Nays: _____

Absent: _____

Thereupon, the Mayor declared said Resolution duly passed and announced that the Five-Year Sewer Maintenance Contract between the City of Cresco and CIT Sewer Solutions is approved and that the Mayor is authorized to execute the contract on behalf of the City of Cresco.

PASSED AND APPROVED THIS 7TH DAY OF DECEMBER, 2020.

BY: _____
Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo



PO Box 203
Mc Callsburg, IA 50154
Phone:515-434-2248 Fax:515-434-2249
www.citsewer.com

Five-year sewer maintenance contract

The City of Cresco hereby enters into a five-year contract with CIT Sewer Solutions to maintain the sewers of the City of Cresco by use of CIT's equipment for the duration of a five-year period at frozen prices, according to the following terms.

1. CIT will clean and televise the sanitary sewer with the intent of completing the entire collection system over a 5-year period.
 2. The City will furnish a sewer map, the necessary water, expose all manhole lids, provide a disposal area for debris removed and furnish legal access to all manholes.
 3. Should CIT's equipment (hose, camera, cleaners, nozzles, etc.) become lodged during attempts to perform duties specified by the customer, all costs associated with the removal and replacement of equipment will be the responsibility of the customer.
 4. CIT agrees to furnish all equipment, manpower, insurance's, and other incidentals necessary to complete project. All services will be performed by experienced workmen in a neat and orderly manner. It is the responsibility of CIT to be compliant with all applicable OSHA regulations.
 5. It will be the responsibility of the City to notify us of any stoppages that occur in lines cleaned and televised the previous year so that any such stoppage may be cleaned or televised by CIT without charge.
 6. Complete records, maps and other information will be kept by CIT with a copy available to the City upon request. A summary report will be given to the City at the completion of each job along with a flash drive if televised.
 7. The time and performance of this contract, such as frequency of cleaning, methods used, and extent of cleaning necessary, will be determined by actual conditions found. The areas of the sewers to be maintained each year will be determined from discussions between CIT representative, and the City's representative at a time preceding each year's work.
-

8. Prices plus inflation clause are guaranteed to the City for services during the 5-year agreement.

5-year contract pricing for Cresco, Iowa from December 2020-2025		Price Per Unit	Unit
a.	Jet/Vac Cleaning 8" – 12" (two passes or less)	\$0.80	FT
	Jet/Vac Cleaning with Easement Machine 8" – 12" (two passes or less)	\$1.40	FT
	Jet/Vac Cleaning 15" – 18" (two passes or less)	\$1.00	FT
	Jet/Vac Cleaning with Easement Machine 15" – 18" (two passes or less)	\$1.50	FT
	Jet/Vac Cleaning – Heavy Cleaning (3 or more passes)	\$300	HR
b.	Hydro Root Sawing	\$1.60	FT
c.	CCTV Inspection (PACP Reports, Rehabilitation Recommendation Report and flash drive included)	\$1.10	FT
	CCTV Lateral Launch inspection	\$300	EA
d.	Vacuum Cleaning (lift stations, catch basins, storage tanks, etc.)	\$300	HR
e.	Smoke Testing	\$0.60	FT
f.	Emergency Calls		
	Jet/Vac cleaning – Port to Port and one technician	\$400	HR
	CCTV Inspection – Port to Port and one technician	\$400	HR
	Additional required technicians	\$80	HR
g.	Mobilization (per truck per trip)	\$900	EA

Idle Time - \$300/hour - Time exceeding 20 min for water fill, debris disposal, customer representative authorizations or other factors not related to CIT's responsibilities while performing agreed job scope will be considered Idle Time and shall be charged at a prorated rate once that limit is exceeded.

Investigative work - \$300/truck/hour - prorated for actual time worked in 15 min increments.

Buried Manholes CIT will expose a manhole up to 8" deep and does not need impacted at a flat cost of \$75 - If a cover is over 8", the owner is responsible to contact Iowa One Call for locate if they desire CIT to expose, will be charged at a rate of \$300/hour.

9. Total work to be performed yearly by CIT will be a minimum amount of \$ 25,000.00 per year. This work may be a combination of any of the services offered.

10. The minimum amount of pre-scheduled work to be performed will be \$3,000.00 per visit.

11. Examples of work requiring additional personnel include (but are not limited to) off-road manholes more than 50 feet from hard-surfaced access, pits, lift stations, and wet wells. Any emergency call taking place during normal working hours (Monday-Friday 7:00a.m. to 5:00 p.m.) requires the entire crew of a pre-scheduled jobsite to be rerouted, and as such the additional technician surcharge will be added automatically for each extra member of the crew that is dispatched.
12. Prices listed will increase 3% annually on the first day of June.
13. Payment will be made at the unit prices as per contract. Request for any additional work not included in the provisions of this contract will be negotiated between Customer and CIT via change order.
14. Customer will pay CIT in full for all completed work within 30 days of CIT invoice date. 2% interest will be charged on any unpaid balance over 30 days from date of invoice. 25% surcharge fee on legal and/or collection fee to collect delinquent invoices.
15. If at any time in the 5-year contract period, either the City of Cresco or CIT wishes to terminate the contract, either party may do so by giving thirty (30) days written notice.

Mayor

City Scheduling Contact

Phone Number

Phone Number

This contract period extends from 12/20 to 12/25.

Agreement dated this ____ day of _____, 20__.

Shana Jacobson

CIT Sewer Solutions

City Official (Authorized to Sign)

Jarred Faber

Attest

Attest

RESOLUTION NO. _____

RESOLUTION AUTHORIZING TRANSFER OF FUNDS FOR FY 2021
DECEMBER TRANSFERS

WHEREAS, the City of Cresco authorizes the transfer between funds in the budget based on estimated revenues and expenses; and

WHEREAS, the transfers were included in the current budget as adopted for the 2020/2021 Fiscal Year; and

WHEREAS, to increase the transparency of the accounting for the transfers they are listed below:

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>	<u>Description</u>
#001 General Fund vehicle maintenance/replacement (annually)	#087 Equip Replacemt Fund	\$1,000	Transfer for PWD
#600 Water Fund vehicle maintenance/replacement (annually)	#087 Equip Replacemt Fund	\$1,000	Transfer for PWD
#610 Sewer Fund vehicle maintenance/replacement (annually)	#087 Equip Replacemt Fund	\$1,000	Transfer for PWD
#022 LOST Fund purchase Fire Station Generator	#078 Fire Bldg Fund	\$35,000	Transfer LOST to
#022 LOST Fund purchase Fire Brush Truck (paid 1/3 by Rural Fire, Cresco Firefighters, and City)	#188 Fire Trust Fund	\$25,000	Transfer LOST to
#022 LOST Fund Library projects including replacing a furnace and installing panic bars on doors	#001 General Fund (Library)	\$8,000	Transfer LOST for
#022 LOST Fund from LOST to the Trust for repairs and maintenance of the Fitness Center	#183 Fitness Center Trust	\$10,000	Transfer annually
#091 Street Trust Fund received to repay loan from General Fund to pay for the 2 nd Street East Assessment Project – still owes \$100,000	#001 General Fund	\$34,000	Transfer assessments
#600 Water Fund the Water Operating Fund for water projects and equipment purchases	#602 Water Project Fund	\$300,000	Transfer funds from
#610 Sewer Fund the Sewer Revenue Fund for principal and interest payments on sewer revenue bonds	#614 Sewer Bond Fund	\$31,000	Transfer funds from

#610 Sewer Fund #613 Sewer Project Fund \$500,000 Transfer funds from
the sewer revenue fund for sewer projects and equipment purchases

BE IT THEREFORE RESOLVED that the City of Cresco is allowing the transfer of funds indicated above and are included in the budget for FYE June 30, 2021.

PASSED AND APPROVED THIS 7TH DAY OF DECEMBER, 2020

Mayor Mark Bohle

Attest: _____
City Clerk Michelle Girolamo

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS AND
INACTIVATING THE STREET ASSESSMENT PROJECT FUND #319**

WHEREAS, the Street Assessment Project Fund #319 was established to record the revenue and expenses for street assessment projects; and

WHEREAS, there are no current street assessment projects planned this fiscal year; and

WHEREAS, the remaining balance will be transferred to #091 Street Trust Fund which will receive street assessments for previous projects that will be used to repay the General Fund for the 2nd Street East Project.

BE IT THEREFORE RESOLVED, that the City of Cresco is authorizing the remaining balance of approximately \$7,100 to be transferred from #319 Street Assessment Project Fund to #091 Street Trust Fund.

BE IT ALSO RESOLVED, that Fund #319 Street Assessment Project Fund should be inactivated until a new street project is started.

BE IT ALSO RESOLVED, that the City Clerk be directed by the Mayor and the City Council to make the above referenced changes and correct the books accordingly.

PASSED AND APPROVED THIS 7TH DAY OF DECEMBER, 2020.

Mayor Mark Bohle

Attest: _____
City Clerk Michelle Girolamo

Kyle Hanson Nuisance

To the Mayor and Cresco City Council,

Kyle Hanson was sent a nuisance letter for his house due to a public complaint that we received on October 16, 2020. The complaint was for paint and shingles on his house that needed some attention and this was his response to the letter. In my opinion I feel this is an adequate response given the time of year and the lack of available contractors to do the job. I will put it on my list to revisit in the spring.

Thanks for your consideration,

Nate Widell

Property Address
231 4th Ave W

11/11/20

City of Cresco Council-

I received a notice in the mail about a violation city ordinance.

I am aware of the condition of my house. As winter nears I will not be able to do anything this year. I will address things in the Spring of 2021.

Please Respond with a letter stating if this action is compliant.

Thank you
Kyle Hanson



Cresco Police Department

Tim S. Ruroden, Chief of Police

Law Enforcement Center
130 N Park Place
Cresco, IA 52136
Phone: 563-547-2424
Fax: 563-547-1725

12/02/2020

Dear Mayor and Council,

I am writing this letter of request to be paid out for unused vacation time over the carry over amount of 120 hours. Due to the shortage in personnel this year and other officer vacation requests being fulfilled, I have been unable to use my vacation time.

Please consider my request.

Respectfully,


Chief Tim Ruroden

48 Hours = \$1,595.52

Your Government's Virtual

FrontDesk

a cloud application



CONVENIENCE

MODERN
EXPERIENCE

SATISFYING

Features Include

- Online Payments
- Email Notifications
- SMS Text Notifications
- Forms Builder
- Agendas & Minutes Management
- Public Notices Builder
- FAQ Builder
- Dashboards
- Reports
- Utilities Service Request Management
- File Upload
- Public User Management
- Utilities Usage Tracker
- Mobile-Friendly
- Integration with other gWorks Products

Additional Options

- Citizen Requests (311)
- Website Builder with gWorks subdomain
- Website Builder with domain mapping

Contact Us to Get Started!

marketing@gworks.com

www.gworks.com/solutions/front-desk

FrontDesk

Convenience and modern accessibility for your citizens.
Easy-to-use, time-saving toolkit to empower your operations.
Increased hometown pride, built together through cloud-based technology.
Any time. Anywhere.



ONLINE PAYMENTS

Enable your public users to pay various types of bills online: utilities or fees

EMAIL & SMS TEXT NOTIFICATIONS

Send individual or bulk messages to public users including Invoices, Emergency Messages, Public Notices, Shut-off Warnings, and whatever else you come up with!



UTILITIES

Public users can view utility usage online, track multiple accounts, and submit service requests.

CONTENT BUILDERS

Create content in minutes!

- Agendas and Minutes that you can make available online
- Online forms, like pet licenses, for public users to submit online for faster processing
- Public Notices
- FAQ for your public users to reduce phone calls



REPORTS & DASHBOARDS

Know how your government is performing through its interactions with the public. Stay on top of what matters to optimize your operations.

PUBLIC USER MANAGEMENT

Manage and collate your interactions with Public Users. Improve customer service when you can quickly access history of payments, service requests, utility accounts, and more.



ADDITIONAL OPTIONS

CITIZEN REQUESTS (311)

Give your Public Users a mobile-friendly channel to report issues or submit requests. Deliver a high level of customer service and satisfaction when you can quickly respond to pothole issues, replace street lights, or address public nuisances.

WEBSITE BUILDER

Build your own website for your community with our Website Builder. Easily deliver an appealing site integrated with FrontDesk at a low cost.

FrontDesk Plans and Pricing

Everything you need to create a modern, convenient, and more satisfying relationship between citizen and government.

Pricing for FrontDesk is based on the Plan you choose and how many Public Users you have. A Public User is a citizen who can log in or who you activate in FrontDesk. Plans start at 100 Public Users, and you can add more Public Users in multiples of 50.

Start with what you need - you can always add more when you need it. You're in control.

BASIC

Starts at 100 Public Users

Starts at \$64/mo
billed at \$768/yr

SMS Texts per Public User 2/yr
Emails per Public User 24/yr
Data Storage per Public User 30 MB

Plan Highlights

- Unlimited Agency Users
- Public User Management
- Forms Management
- Online Payments for Forms
- SMS Text with Dedicated Local Number
- Email Communication
- Agenda & Minutes Builder
- Public Notices Builder
- FAQ Builder
- Dashboards
- Reports
- File Upload
- Mobile-Friendly
- Integration with SimpleCity Receipt Management module

Professional Onboarding one-time fee of \$3,000

*STANDARD

Starts at 100 Public Users

Starts at \$80/mo
billed at \$960/yr

SMS Texts per Public User 5/yr
Emails per Public User 60/yr
Data Storage per Public User 60 MB

Plan Highlights

- Basic Plan Highlights, plus:
- Integration with SimpleCity Utility Billing module
- Utilities Online Payments
- Utilities Usage Tracker
- Utilities Service Request Management

*Recommended for full Utility
Billing functionality

Professional Onboarding one-time fee of \$3,000

ADD-ON OPTIONS

Citizen Requests (311)

Billed per Public User at \$1.92/yr

- Request Queue Management
- Mobile-Friendly
- Map & Address Locator
- File Upload
- Integration with SimpleCity Physical Asset Management

Website Builder

Starts at \$600/yr

- Website Template
- Website Editor
- Mobile-Friendly
- gWorks Subdomain included
- Custom Domain Mapping
Optional

Website Professional Onboarding one-time fee of \$3,000 - \$4,000 depending on custom domain mapping. Annual subscription for Website Builder with custom domain mapping is \$990/year.

**Need more texts, emails, or data storage?
Add what you need, when you need it.**

Additional SMS Text Packages start at \$35 for 500 texts.
Additional Email Packages start at \$30 for 6,000 emails.
Additional Data Storage starts at \$48/yr for 5 GB.

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Frequently Asked Questions

Q: What are the software requirements for FrontDesk?

A: We designed FrontDesk to integrate with gWorks' SimpleCity Fund Accounting Modules software. If you subscribe to the FrontDesk Basic plan, you must have the SimpleCity Receipt Management module. If you subscribe to the FrontDesk Standard plan, you must have the SimpleCity Receipt Management and Utility Billing modules.

Q: What Payment Vendor can I use?

A: Forte Payments is a gWorks preferred payments vendor. Our two companies have worked together to integrate our products and streamline the adoption of a payment vendor. At this time, you must use Forte Payments as the payments provider within FrontDesk.

Q: How does FrontDesk work with my SimpleCity Fund Accounting Modules software?

A: All customers from your Utility Billing software will be accessible in FrontDesk, although they must be active Public Users to make payments online, for you to interact with them, or use other features in FrontDesk. For FrontDesk Public Users, all payments will be made through FrontDesk and will be recorded in your Receipt Management module and Utility Billing module, if applicable. Utility usage and history will display in FrontDesk.

Q: Do I need to buy the Professional Onboarding?

A: Yes. All FrontDesk clients need to have Professional Onboarding to get started on the right foot with your citizen engagement. We will help you integrate with SimpleCity Fund Accounting Modules software and Forte Payments. We'll train you how to configure your FrontDesk to your needs, and how to access and use the Resource Center, tooltips, and guides. Finally, we'll provide strategic guidance on how to maximize your FrontDesk benefits.

Q: What's the difference between a Public User and an Agency User?

A: An Agency User is an employee of your government entity, such as a city, county, public utility, or special district. A Public User is a citizen of your community that has a FrontDesk account. A Public User can either create their own account or they can be activated by an Agency User who has permissions to activate them. Your costs are based the block of Public Users that you subscribe for. You can add and pay for more Public Users at any time. You are not charged for Agency Users.

Q: What type of support will be available for FrontDesk Agency Users?

A: All Agency Users have access to the FrontDesk Resource Center, feature guides, and tooltips. The purpose of these in-app support options is to provide Agency Users a rich channel of responsive content so that help and assistance are a click away. Additionally, during your first year and periodically thereafter, a Client Success Manager will engage with you to ensure you are maximizing the features and benefits from FrontDesk.

Q: What are the benefits of cloud software?

A: You don't need on premise servers, storage, or maintenance that you have spend a lot of money to upkeep. We do all of that for you through the cloud, and all you have to do is subscribe for access to your application. Second, you get immediate access to our latest enhancements with automatic updates. Finally, cloud software has optimal performance and multiple redundancies, so you can have the peace of mind with access and data availability as long as you have an internet connection.

Q: How should I promote FrontDesk with my citizens?

A: Promoting FrontDesk will be key to getting your citizens to adopt the platform. The more Public Users that create accounts, the more they benefit from your online services, and the more you benefit from the FrontDesk features. gWorks will provide you with a toolkit that contains recommendations, a draft Press Release, and other best practices to help get the word out.



FrontDesk Special Pricing

Buy & Subscribe to

FrontDesk

before December 31, 2020...

and save \$1,000 on FrontDesk Onboarding!

Other special consideration may be available to qualified buyers.

[Contact Us to Get Started!](#)

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www.gworks.com/solutions/front-desk



November 18, 2020

Mr. Michelle Girolamo
City of Cresco
130 N Park Place
Cresco, Iowa 52136

Dear Mr. Girolamo:

The purpose of this letter is to inform you that, on or about December 22, 2020, Mediacom will be implementing the following rate adjustments:¹

Product	Old Rate	New Rate	Net Change	
Local Broadcast Station Surcharge ²	\$15.91	\$20.52	\$4.61	29%
Regional Sports Surcharge	\$1.57	\$2	\$0.43	
Family TV	\$84.99	\$86.99	\$2.00	
Prime TV	\$100.99	\$102.99	\$2.00	
Digital Adapter	\$6.00	\$7.00	\$1.00	17%
HD Digital Adapter	\$6.00	\$7.00	\$1.00	
Additional TiVo Receivers	\$6.00	\$7.00	\$1.00	
Standard Installation	\$99.99	\$109.99	\$10.00	10%
Unreturned Equipment Rental Fee (Active Customers)	N/A	\$7.00	N/A	

The decision to make price adjustments is always a difficult one as we know when we raise prices, we lose customers. Despite massive customer migration away from traditional pay TV services, the owners of the channels we carry continue to raise their rates. Instead of adjusting their prices to help slow customer losses, the channel owners are getting even more aggressive, driving prices higher and higher for the remaining cable and satellite customers. At the same time, many of these same channel owners are making much of their content available direct to consumer over the internet in smaller packages and, in many cases, for better prices.

The long-term effect of all the price increases pushed down by the channel owners onto cable and satellite companies is that traditional video bundle is no longer affordable. This has forced many consumers to migrate to web based over-the-top services for their entertainment needs.

¹ Depending on the terms of each customer’s promotional package, these rate changes may not impact a customer until their current promotional package expires.

² Mediacom bills monthly in advance. As a result, the increases for both the Local Broadcast Surcharge and Regional Sports Surcharge are based on our best estimate of the cost increases our company will incur for broadcast and regional sports programming. Mediacom will “true up” customer bills in a subsequent month if it turns out that our estimate was too high or too low.

It is becoming more evident that the future of video is over the internet, so we have tried to make it easy for customers to access content online by deploying consumer friendly TiVo devices that easily navigate between traditional television and over-the-top services like Netflix and Hulu. In addition, we have continued to invest in our fiber-rich network to make sure our customers have access to the ultra-fast broadband speeds needed to support bandwidth intensive online video services they are increasingly using.

To accommodate price sensitive customers, Mediacom introduced a lower cost broadband service earlier this year called Access Internet 60 with retail price of \$29.99. At the end of December, we will be raising the monthly data allowance for the Access Internet 60 tier from 60 GB per month to 200 GB per month for no additional charge.

To help low-income students address remote learning challenges created by the COVID-19 pandemic, Mediacom has broadly launched a low-cost internet service featuring 25 Mbps download speeds for \$9.95 per month. This service known as Connect2Compete is offered in partnership with EveryoneOn and is available to families with students participating in the National School Lunch Program. Additional information is available at www.mediacomc2c.com.

Mediacom appreciates the opportunity to continue to serve your community's telecommunications needs. If you have any questions, please contact me directly at (319) 395-9699 ext.3461 or jgrassley@mediacomcc.com.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Joe Hunsley". The signature is written in a cursive, flowing style.

Senior Manager, Government Relations