

NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA
DATE OF MEETING: JANUARY 20, 2020
TIME AND PLACE OF MEETING: 7:00 P.M. AT CRESCO CITY HALL

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: BRENNO, McCARVILLE, FORTUNE, BOUSKA, CARMAN

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from January 6, 2020
4. Approval of Minutes from January 15, 2020 Budget Worksession
5. Approval of Class C Beer Permit (BC) and Class B Wine Permit with Sunday Sales for DOLGENCORP, LLC d/b/a Dollar General Store #2400

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration
4. Committee Updates

BUSINESS: There may be action taken on each of the items listed below.

1. Resolution Authorizing a Sign Replacement Program for Cities with the Iowa Department of Transportation
2. Resolution Authorizing Solutions Inc to Create a VPN Connection to Allow Network Access
3. Discuss Proposed Changes to Ordinance Number 481 Pertaining to Golf Carts and Utility Trail Vehicles (UTVs)

COMMENTS FROM AUDIENCE:

ADJOURN:

**THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY.
POSTED JANUARY 16, 2020.**

Mayor Bohle called the Cresco City Council meeting to order on January 6, 2020, at 7:00 pm at City Hall. Council Members Brenno, McCarville, Fortune, Bouska, and Carman were present. No council members were absent.

Carman made the motion to approve the consent agenda which included approval of the: agenda; claims; minutes of the December 16, 2019 meeting; Class E Liquor License (LE), Class B Wine Permit, and Class C Beer Permit (carryout beer) with Sunday sales for Casey's Marketing d/b/a Casey's General Store #2511; Class C Liquor License (LC) (commercial) with catering privilege and Sunday sales for McAllister Catering LLC d/b/a McAllister Catering; Pay Request #2 - Final for \$2,624.00 for Grube Construction for Housing Rehab Project; Pay Request #2 - Final for \$50.00 for Slifka Plumbing Heating & Electric for Housing Rehab Project; Pay Request #1 - Final for \$1,700.00 for Hubka Radon Reduction for Housing Rehab Project; Tree Surgeon Licenses for: Tim Walton d/b/a Tim Walton Tree Service, Tarzan Tree Service LLC. Brenno seconded and it passed all ayes.

Public Works Director Freidhof reported: (a) watermain is being installed to loop services near the old trailer court property; (b) water pumpage was high this weekend so they located and repaired a watermain break today; (c) he is compiling a list of homes that are vacant and empty lots for Jason Passmore to use when he is approached by potential developers; (d) the Iowa DOT does have grants available up to \$5,000 for sign replacements.

Police Chief Ruroden reported they participated in a STEP program in December. The weather has been good so accidents are lower due to good driving conditions.

Freidhof reported for Administration: (a) Census Workers are still needed and increased the wage to \$17.50/hour; (b) about 100 new accounts have enrolled in ACH payment of water bills and over 100 have enrolled in email billing; (c) Solutions will be installing a new server and computers in City Hall on Tuesday and Wednesday; (d) budget worksession with Department Heads will be Wednesday January 15, 2020 starting at 1 pm; (e) W-2's are finished and working on 1099's.

Library Director Cynthia Kay reported the Library will be closed January 16th for a staff in-service.

Mayor Bohle opened the Public Hearing to amend the Code of Ordinances by amending chapter 74.05 pertaining to golf carts and utility trail vehicles (UTVs). Council Member Fortune reported that he had been approached and requested to change the Ordinance to allow UTVs to be operated at night since they have headlights and brake lights. Police Chief Ruroden said he was not sure what the State thinks about night time driving and would like to research that more. Bouska was concerned with mufflers and loud vehicles at night. McCarville stated they all have mufflers now and all have lights. The public hearing was closed. The next three items on the agenda were deferred until more information is received.

Hotel/Motel Tax of \$6,667.92 was received this quarter and three requests were made for \$5,250. Brenno made the motion to approve the recommendation of the Cresco Tourism Advisory Committee and award grants to: Driftrunners Snowmobile Club \$2,750; Brew & Stew \$2,000; HC Business & Tourism for Upper Iowa Paddlers Guide \$500. McCarville seconded and it passed all ayes.

Quotes for Stump Grinding for calendar year 2020 were opened and reviewed. Four quotes received were: Complete Tree \$.76/inch; Wilson Custom Tree \$.73/inch; Total Tree Care \$.75/inch; Tim Walton Tree Service \$.71/inch. Bouska made the motion to approve the low quote from Tim Walton Tree Service and award the contract. Fortune seconded and it passed all ayes.

Mayor Bohle asked for comments from the audience and there were none.

Carman moved to adjourn at 7:13 pm. Bouska seconded and it passed all ayes. The next regular Cresco City Council meeting will be January 20, 2020 at 7:00 pm at Cresco City Hall.

Mayor Mark Bohle

City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

AFLAC	Ins	18.20
AHLERS&COONEY	LglSrv	414.25
ALLIANT	Elec	10,769.69
BLACK HILLS	NatGas	5,750.44
BOB'S ELEC	Srvc	1,363.72
BRIGHT STAR	Srvc	1,446.86
BROWN SUPPLY	Supp	721.30
BRUENING ROCK	Sand	81.68
CINEVIZION	Movie	40.00
CITY OF CRESCO	Util	1,299.62
CITY LAUNDERING	Srvc	833.60
COMBS,NATHANIEL	DepApp	80.00
CONSOLIDATED EXP	DepApp	47.52
COURTNEY LAWN	Srvc	100.00
CR CHAMBER	ACH Promo	460.00
CR TPD	Notices	139.13
CULLIGAN	Srvc	72.83
DALCO	Supp	117.67
DC COMM	Phone	33.53
DELUXE ECHOSTAR	Movie	119.85
DISNEY	Movie	250.00
ELWOOD, ...	Attny	827.00
FENCO	Parts	3.50
FOCUS	Movie	250.00
FOLEY'S CONST	Srvc	583.25
FOX	Movie	160.40
GILLETTE PEPSI	Concess	524.41
GOSCH'S	Srvc	411.35
GRUBE CONSTR	Rehab	2,624.00
HOLSTROM'S	Signs	230.00
HOW CO	SharedLEC	13,848.77
HUBKA RADON	Rehab	1,700.00
IA MUNICIPAL	Dues	1,269.34
IA PRISON IND	Signs	197.23
ISHMAN,BRYON	DepRef	80.00
JD FIN	Supp	1,100.86
LIONSGATE	Movie	471.00
MARCO TECH	Printer	83.70
MC2	Srvc	2,015.78
MID-STATES	Fee	100.00
NE IA RC&D	Srvc	250.00
NE IA MOTORS	Srvc	88.13
OMNISITE	Srvc	2,205.00
PAYROLL		88,562.42
PECINOVSKY,CLAIR	Phone	49.49
POOL TECH	Chems	490.00
POSTMASTER	Postage	424.26
PRINCIPAL LIFE	Ins	105.90
SAM'S	Concess	2,355.53
SANDRY	Equip	2,650.28
SIGNS&DESIGNS	Supp	315.00
SLIFKA PLBG HTG	Rehab	50.00
SOLAR PRO	Solar	1,520.60
SONY	Movie	500.00
STEEL SHOP	Rprs	5,000.77
STOREY KEN	Paper	570.97
T&W GRINDING	Srvc	17,100.00
UHC	Ins	27,917.63

UNIVERSAL	Movie	6.00
UPPER EXPL RPC	Fee	2,225.51
VERIZON	Wireless	102.63
WINDSTREAM	Phone	814.80
GENERAL		106,751.73
NUISANCE		1,201.25
FIRE STATION BLDG		470.57
MEDIACOM		380.96
CR COMM FIRE		10,341.72
ROAD USE		16,875.38
EMPLOYEE BEN		6,292.67
REHAB HOUSE		6,599.51
WATER		16,566.81
WATER DEP		207.52
SEWER OP		19,316.57
CAP IMPR		41.21
YARDWASTE		18,899.50
EXPENDITURES		203,945.40
Revenues 12/17/19-1/6/20		243,794.48

The Cresco City Council met in special session on January 15, 2020, at 1:00 pm at City Hall. Council Members Brenno, McCarville, Fortune, Bouska and Carman were present. No council members were absent. Also in attendance were Mayor Bohle, PWD Freidhof, City Clerk Girolamo, and Deputy Clerk McGee.

Each Department Head presented budget requests and discussed proposed new equipment needs and projects. Each department was allowed 25 minutes. The initial budget requests result in a \$583,000 loss. Council discussed the requests and made some cuts and adjustments. The City Clerk will make the adjustments and recalculate the proposed budget to present to Council for review.

The meeting was adjourned at 5:37 pm. The next regular Cresco City Council meeting will be January 20, 2020 at 7:00 pm at Cresco City Hall.

Mayor Mark Bohle

City Clerk Michelle Girolamo

Applicant License Application (BC0029888)

Name of Applicant: <u>DOLGENCORP, LLC</u>		
Name of Business (DBA): <u>Dollar General Store # 2400</u>		
Address of Premises: <u>419 2nd Ave SE</u>		
City <u>Cresco</u>	County: <u>Howard</u>	Zip: <u>52136</u>
Business	<u>(563) 547-2113</u>	
Mailing	<u>100 Mission Ridge</u>	
City <u>Goodlettsville</u>	State <u>IN</u>	Zip: <u>37072</u>

Contact Person

Name <u>Caleb Barton</u>	
Phone: <u>(615) 855-4000</u>	Email <u>tax-beerandwinelicense@dollargeneral.com</u>

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 03/01/2020

Expiration Date: 02/28/2021

Privileges:

Class B Wine Permit

Class C Beer Permit (BC)

Sunday Sales

Status of Business

Business Type: <u>Limited Liability Company</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Dollar General Corporation

First Name: Dollar

Last Name: General Corporation

City: Goodlettsville

State: Tennessee **Zip:** 37072

Position: N/A

% of Ownership: 100.00%

U.S. Citizen: Yes

Lawrence Gatta

First Name: Lawrence

Last Name: Gatta

City: Brentwood

State: Tennessee **Zip:** 37027

Position: Non-Member Manager

% of Ownership: 0.00%

U.S. Citizen: Yes

Jason Reiser

First Name: Jason

Last Name: Reiser

City: Nashville

State: Tennessee **Zip:** 37212

Position: Non Member Manager

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

**CITY OF CRESCO
CASH & INVESTMENT BY FUND
AS OF DECEMBER 31, 2019**

	CASH BALANCE	MONEY MKT BALANCE	CD BALANCE	OTHER BANK BALANCE	FUND BALANCE
001	General Fund	57,510.78	273,000.00	500,000.00	830,510.78
001	General Fund - Theatre	-	-	11,097.99	11,097.99
001	General Fund - Credit Card Processing	-	-	2,500.00	2,500.00
001	General Fund - RAGBRAI	-	8,782.25	-	8,782.25
002	General Fund-Hotel/Motel	858.48	29,000.00		29,858.48
022	Local Option Tax Project	40,339.58	569,000.00	500,000.00	1,109,339.58
065	Nuisance House Fund	265.74	9,000.00		9,265.74
078	Fire Station Building	221.57	10,000.00		10,221.57
081	Cresco Telecommunc	846.71	16,000.00	20,000.00	36,846.71
087	Equipment Replace	691.92	11,000.00	15,000.00	26,691.92
090	Office/Computer Equip.	103.60	10,000.00		10,103.60
091	Street Equipment Trust	1,479.53	41,000.00	60,000.00	102,479.53
092	Theatre Trust	345.13	4,000.00		4,345.13
093	Drug Dog Fund	225.75	4,000.00		4,225.75
094	Airport Trust	392.57	19,000.00	15,000.00	34,392.57
098	Cresco Community Fire	5,410.76	35,000.00	35,000.00	75,410.76
110	Road Use Tax Fund	2,428.58	292,000.00	400,000.00	694,428.58
112	Employee Benefits Trust	2,834.79	163,000.00	600,000.00	765,834.79
119	Emergency Fund	407.04	17,000.00		17,407.04
160	ClDC/CityRevol.Loan-bus.	1,176.71	92,000.00	50,000.00	143,176.71
177	Police Forfeiture Fund	115.13	-		115.13
182	Rehab Housing	717.91	36,000.00		36,717.91
183	Equip.Repair-Fitness Ctr	1,299.99	35,000.00	25,000.00	61,299.99
184	City Park Trust	227.62	2,000.00		2,227.62
185	Recreation Supply	389.42	14,000.00		14,389.42
186	Park Tree Trust	1,882.79	5,000.00		6,882.79
188	Fire Equipment Trust	1,265.92	16,000.00	5,000.00	22,265.92
200	Debt Service Fund	5,230.96	226,000.00		231,230.96
319	Street Assessment Project Fund	202.25	32,000.00	0.00	32,202.25
600	Water Utility Fund	6,214.02	194,000.00	350,000.00	550,214.02
601	Water Deposit Trust	1,734.18	16,000.00	15,000.00	32,734.18
602	Water Utility Replacement	829.66	236,000.00	40,000.00	276,829.66
610	MSSU Revenue	10,422.07	155,000.00	650,000.00	815,422.07
612	MSSU Operation/Maint	741.20	-		741.20
613	MSSU Replacement	733.54	315,000.00	400,000.00	715,733.54
614	MSSU Rev.Bond Int	686.53	78,000.00	70,000.00	148,686.53
620	Cap Imp Water, Sewer, Storm	1,141.18	87,000.00	150,000.00	238,141.18
670	Yard Waste Fund	878.16	35,000.00	100,000.00	135,878.16
820	Health Ins Partial Self Fund	-	-	108,180.11	108,180.11
Totals		150,251.77	3,076,000.00	4,008,782.25	121,778.10
		2%	42%	54%	2%
					<u>7,356,812.12</u>

Checking - Cresco Bank & Trust (operating)	0.05%	150,251.77
Checking - CB&T (credit cards)	0.00%	2,500.00
Theatre Checking	0.00%	11,097.99
Money Market - Cresco Bank & Trust	1.25%	3,076,000.00
MMKT Hlth Ins Partial Self Funded	1.25%	108,180.11
CD RAGBRAI - 36 month - matures 9/14/20	1.64%	8,782.25
CD - 12 month - matures 6/25/20	2.18%	<u>4,000,000.00</u>

\$ 7,356,812.12

CITY OF CRESCO
 REVENUE REPORT
 CALENDAR 12/2019, FISCAL 6/2020

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	% RECEIVED
	GENERAL TOTAL	205,636.16	1,558,492.66	3,119,133.00	49.97
	HOTEL/MOTEL TAX TOTAL	6,667.92	10,771.67	21,000.00	51.29
	LOST PROJECT TOTAL	130,819.07	297,191.32	485,000.00	61.28
	NUISANCE HOUSE TOTAL	5,009.40	11,055.21	10,000.00	110.55
	FIRE STATION BUILDING TOTAL	2,660.45	8,032.57	10,600.00	75.78
	MEDIACOM TOTAL	337.67	4,469.17	8,900.00	50.22
	EQUIPMENT REPLACEMENT TOTAL	175.44	245.00	300.00	81.67
	OFFICE EQUIPMENT TOTAL	10.45	70.72	100.00	70.72
	STREET TRUST TOTAL	5,427.37	15,182.89	7,000.00	216.90
	THEATRE TRUST FUND TOTAL	4.18	133.75	12,000.00	1.11
	DRUG DOG TOTAL	4.18	29.49	.00	.00
	AIRPORT TRUST FUND TOTAL	183.80	303.96	7,550.00	4.03
	CRESCO COMMUNITY FIRE TOTAL	23,650.87	65,497.25	77,900.00	84.08
	ROAD USE TAX TOTAL	30,654.11	272,561.44	520,000.00	52.42
	EMPLOYEE BENEFITS TOTAL	33,719.17	277,448.86	530,476.00	52.30
	EMERGENCY FUND TOTAL	1,719.71	17,407.04	33,000.00	52.75
	LOCAL OPTION SALES TAX TOTAL	83,066.32	260,394.06	470,000.00	55.40
	REVOLVING LOAN TOTAL	3,515.67	21,728.03	33,571.00	64.72
	REHAB HOUSE TOTAL	37.61	3,885.50	219,000.00	1.77
	FITNESS CENTER TRUST TOTAL	809.82	12,173.71	17,600.00	69.17
	PARK TRUST TOTAL	2.09	4,350.17	5,500.00	79.09
	RECREATION SUPPLY TOTAL	14.63	7,054.25	10,000.00	70.54
	PARK TREE TRUST TOTAL	1,005.22	8,510.29	17,500.00	48.63
	FIRE EQUIPMENT TOTAL	10,054.66	10,210.13	9,000.00	113.45
	DEBT SERVICE TOTAL	25,665.56	211,354.25	441,274.00	47.90
	STREET ASSESSMENT TOTAL	3,551.43	96,716.10	86,000.00	112.46
	WATER TOTAL	51,316.26	313,564.72	567,800.00	55.22
	WATER DEPOSIT TOTAL	720.00	6,720.00	13,000.00	51.69
	WATER EQUIPMENT REPLACE TOTAL	864.42	102,665.95	204,000.00	50.33
	SEWER TOTAL	83,111.58	448,324.01	802,000.00	55.90
	SEWER OPERATIONS TOTAL	40,500.00	273,900.00	605,000.00	45.27
	SEWER REPLACEMENT PROJ TOTAL	4,701.04	155,863.52	155,000.00	100.56
	SEWER SINKING TOTAL	846.58	47,915.86	47,000.00	101.95
	PROPRIETARY CAP IMPROVE TOTAL	8,330.04	42,827.72	92,400.00	46.35
	YARDWASTE TOTAL	4,385.61	20,825.90	39,300.00	52.99
	SELF INSURANCE TOTAL	3,420.01	17,587.39	.00	.00
	TOTAL REVENUE BY FUND	772,598.50	4,605,464.56	8,677,904.00	53.07

CITY OF CRESCO
Expenses- BUDGET REPORT
 CALENDAR 12/2019, FISCAL 6/2020

ACCOUNT NUMBER	ACCOUNT TITLE	MDT BALANCE	YTD BALANCE	BUDGET	% SPENT
	GENERAL TOTAL	239,453.12	1,585,461.99	3,111,530.00	50.95
	HOTEL/MOTEL TAX TOTAL	400.00	11,538.00	21,000.00	54.94
	LOST PROJECT TOTAL	8,485.66	256,328.80	505,850.00	50.67
	NUISANCE HOUSE TOTAL	2,079.38	16,559.49	10,000.00	165.59
	FIRE STATION BUILDING TOTAL	480.76	9,321.43	15,500.00	60.14
	MEDIACOM TOTAL	780.17	7,281.20	16,900.00	43.08
	EQUIPMENT REPLACEMENT TOTAL	.00	94.02	300.00	31.34
	OFFICE EQUIPMENT TOTAL	.00	.00	1,000.00	.00
	STREET TRUST TOTAL	4.00	13.00	.00	.00
	THEATRE TRUST FUND TOTAL	.00	1,143.37	9,000.00	12.70
	DRUG DOG TOTAL	.00	.00	4,500.00	.00
	CRESCO COMMUNITY FIRE TOTAL	19,066.94	46,343.50	77,900.00	59.49
	ROAD USE TAX TOTAL	32,461.26	319,691.50	789,800.00	40.48
	EMPLOYEE BENEFITS TOTAL	40,668.10	246,714.91	530,350.00	46.52
	EMERGENCY FUND TOTAL	.00	.00	33,000.00	.00
	LOCAL OPTION SALES TAX TOTAL	83,066.32	260,394.06	470,000.00	55.40
	REVOLVING LOAN TOTAL	.00	.00	20,000.00	.00
	REHAB HOUSE TOTAL	14,492.25	26,710.73	219,000.00	12.20
	FITNESS CENTER TRUST TOTAL	.00	867.60	25,000.00	3.47
	PARK TRUST TOTAL	3,156.55	9,449.63	8,500.00	111.17
	RECREATION SUPPLY TOTAL	.00	8,199.00	12,000.00	68.33
	PARK TREE TRUST TOTAL	.00	1,627.50	10,000.00	16.28
	FIRE EQUIPMENT TOTAL	.00	3,000.00	3,000.00	100.00
	DEBT SERVICE TOTAL	.00	42,102.50	441,150.00	9.54
	STREET ASSESSMENT TOTAL	6,500.00	187,214.48	191,000.00	98.02
	WATER TOTAL	27,160.09	310,856.03	648,400.00	47.94
	WATER DEPOSIT TOTAL	352.86	6,171.80	13,000.00	47.48
	WATER EQUIPMENT REPLACE TOTAL	20,022.36	150,953.75	460,200.00	32.80
	SEWER TOTAL	40,500.00	470,700.00	801,800.00	58.71
	SEWER OPERATIONS TOTAL	40,330.75	278,888.78	621,400.00	44.88
	SEWER REPLACEMENT PROJ TOTAL	.00	.00	52,500.00	.00
	SEWER SINKING TOTAL	.00	5,432.50	76,000.00	7.15
	PROPRIETARY CAP IMPROVE TOTAL	19,269.14	154,431.60	252,300.00	61.21
	YARDWASTE TOTAL	3,192.81	11,603.59	35,950.00	32.28
	SELF INSURANCE TOTAL	.00	12,000.00	.00	.00
	TOTAL EXPENSES BY FUND	601,922.52	4,441,094.76	9,487,830.00	46.81

IOWA DEPARTMENT OF TRANSPORTATION
AGREEMENT / RESOLUTION
Sign Replacement Program for Cities & Counties
(SRPFCC)

ver 02.22.19

Applying as (check one):

- City
 County

RESOLUTION NO. 012001

WHEREAS the City/County of Cresco, recognizes the importance of maintaining the regulatory, warning, and school area signs on the road system in conformance with the Manual on Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, and

WHEREAS a review of signs has been conducted by the City/County of Cresco or its agent to identify deficiencies in those signs eligible for replacement under the rules of the program, and

WHEREAS the Iowa Department of Transportation will reimburse up to \$10,000 per county and \$5,000 per city for conforming regulatory, warning, and school area signing materials for the replacement of existing signs to the City/County of Cresco, and

WHEREAS it is understood that applications will be considered in order of receipt and will be limited to replacing eligible regulatory, warning, and school area signs. See, "Signs eligible for SRPFCC".

NOW THEREFORE BE IT AGREED BY THE IOWA COUNTY OR CITY COUNCIL OF Cresco, THAT:

The City/County is hereby directed to submit the grant application and request for signing materials to replace signs that have been identified as deficient in their review. This application is to be submitted to the Iowa Department of Transportation's Program Coordinator for the Sign Replacement Program for Cities & Counties, and

BE IT FURTHER RESOLVED THAT:

- A) All signing materials must be ordered within 90 days of application approval.
- B) All signing materials will be installed by the City/County of Cresco, within 180 days after the sign materials are furnished, and,
- C) All signs will be installed in compliance with the Manual of Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, as adopted per Iowa Administrative Rules 761, Chapter 130, and,
- D) The City/County of Cresco, will certify in writing to the Department of Transportation's Program Coordinator within 30 days after the sign materials and/or signs have been installed.

IOWA DEPARTMENT OF TRANSPORTATION
AGREEMENT / RESOLUTION
Sign Replacement Program for Cities & Counties
(SRPFCC)

ver 02.22.19

- E) The City/County of Cresco, recognizes that submission of this agreement along with an application, requesting signs and sign posts, represents approval by the city/county to participate in the Sign Replacement Program for Cities & Counties.

- F) Cities and counties not complying with the SRPFCC rules will be prohibited from applying for the program for two years.

- G) Application must be approved by Iowa DOT prior to ordering signs.

- H) Reimbursement, up to the program maximum, will be sent to the grantee AFTER:
 - the signs/posts have been installed.
 - the IA DOT receives a copy of the sign-order invoice.
 - the IA DOT receives proof of payment (Reimbursement Certification).

PASSED AND APPROVED THIS 20 DAY OF January, 2020

County Engineer / Mayor

County Board of Supervisors Chair / City Clerk

Iowa DOT approval by:

Iowa DOT representative

Date

RESOLUTION NUMBER _____

RESOLUTION AUTHORIZING SOLUTIONS, INC TO CREATE A VPN CONNECTION TO ALLOW NETWORK ACCESS

WHEREAS, the Solutions, Inc provides computer support and network security for the City of Cresco; and

WHEREAS, the City of Cresco wishes to allow the City Clerk access to network resources while offsite; and

WHEREAS, the VPN (Virtual Private Network) meets the City's HIPAA requirements for secure transactions.

NOW, THEREFORE, BE IT RESOLVED THAT the Solutions, Inc is authorized and directed to create a VPN connection to allow network access for the City Clerk.

Council Person _____ moved the adoption of the foregoing Resolution and Council Person _____ seconded said Motion. Following discussion, a roll call vote was requested by Mayor and said roll call resulted as follows:

Ayes: _____

Nays: _____

Absent: _____

Thereupon, the Mayor declared said Resolution duly passed and announced the foregoing Resolution is approved.

PASSED AND APPROVED THIS 20TH DAY OF JANUARY, 2020.

BY: _____
Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo



"Solutions", Inc.
2311 West 18th Street
PO Box 857
Spencer Iowa 51301

Telephone: (712)-262-4520
FAX: (712) 262-3477

DATE: January 20, 2020

Dear City Council,

The City Clerk needs access to network resources while offsite. The City Clerk also has authority to allow authorized, designated employees access if deemed necessary. The City Clerk will be responsible for maintaining the security of the VPN access passwords and usage.

In order for this to work safely and securely, we are recommending the creation of a VPN (Virtual Private Network) connection on your firewall that will allow network access. We would also need to create the VPN connection on the PC or laptop the employee is using. Estimated time is two (2) hours total.

This meets your HIPAA requirements for secure transactions from laptops outside of the office, but should be approved by the Council so you are aware of the connection. It has always been a Solutions policy to get prior Council approval before VPN creation.

Once approved, please sign and send back to me and I will get a Service Order created to get this done for them as quickly as we can. (Usually same day or at least next business day).

If you have any questions, please feel free to give me a call at 712-262-4520.

Best Regards,

Myron "Max" Elg

Myron "Max" Elg – Vice President/Operations – "Solutions", Inc.

Approved by: _____
Mayor, Mark Bohle

Date: _____