

NOTICE AND CALL OF PUBLIC ELECTRONIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA
DATE OF MEETING: JULY 20, 2020
TIME AND PLACE OF MEETING: 7:00 P.M. GOOGLE MEET (see log-in below)

Note: Council Members will be utilizing Google Meet to attend the meeting remotely due to the COVID-19 Pandemic. The public can attend by logging in to the meeting by computer via meet.google.com/xaf-bxsb-dti or by telephone +1 929-399-7771 PIN: 853 629 654#

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: BRENNO, McCARVILLE, FORTUNE, BOUSKA, CARMAN

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Approval of Minutes from July 6, 2020
4. Approval of Minutes from July 14, 2020 Worksession
5. Approval of Application for Tax Abatement under the Urban Revitalization Plan for Judy Strike
6. Approval of Pay Request for \$8,671.00 for All Season Construction for Housing Rehab Project

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration
4. Committee Updates

BUSINESS: There may be action taken on each of the items listed below.

1. Set Public Hearing to Amend Chapter 5.12 in the City of Cresco Code of Ordinances Pertaining to Residency Requirements
2. First Reading of Proposed Ordinance 485 which Amends Section 5.12 of the Code of Ordinances of the City of Cresco, Iowa, Pertaining to the Residency Requirement
3. Motion to Approve an Addendum to the Employee Handbook Pertaining to the Residency Requirement for Public Works and Police Departments
4. Review of Request for Proposals and Recommendation of the Scene Shop Committee to Hire an Architect for the Potential Scene Shop Construction
5. Resolution Authorizing the Mayor to Enter into a Professional Services Agreement for the Scene Shop Construction Project

6. Recommendation of the Library Board to Appoint Felicia Pecinovsky for a Term of Three Years Expiring 6/30/2023
7. Discuss Notice of Public Hearing for Special Use Permit for City as Property Owner
8. Discuss Issues Regarding COVID-19 Pandemic

COMMENTS FROM AUDIENCE:

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED JULY 17, 2020.

Mayor Bohle called the Cresco City Council meeting to order on July 6, 2020, at 7:00 pm. Council Members Brenno, McCarville, Fortune, Bouska, and Carman were present. No council members were absent.

Bohle explained that due to the COVID-19 Pandemic, as to protect the employees, council members, and the public, the meeting is being held electronically. The log-in is available through meet.google.com/nit-ewqw-ygf or by telephone +1 413-276-7208 (PIN: 632 119 323#).

Brenno made the motion to approve the consent agenda which included approval of the: agenda; claims; minutes of the June 15, 2020 meeting and worksession; street closing permit for Cresco Ridiculous Day for portions of North Elm Street on July 16, 2020. Carman seconded and it passed all ayes.

Public Works Director Freidhof reported Building Permits from January to June were up 130% from 2019. They were up 38% over 2018 and 35% of 2017.

Police Chief Ruroden submitted the June Police Report.

City Clerk Girolamo reported: (a) the update on the Housing Rehab Project with the first house completed except some roof repairs, the second house is almost finished, the third house will go out for bids in July, the last three houses are ready for the initial inspections; (b) the Auditors will be here next week with at least a portion of the audit performed in-person; (c) a worksession will be held July 14th at 5 pm to discuss possible ordinance changes regarding the residency requirement for public works and police employees; (d) fiscal yearend financial reports were submitted. The actual loss of \$132,724 was considerably less than the budgeted \$928,226 loss. There were three projects that will be carried over to next year including the well recasing, sump pump drainage, and housing rehab. Fund balances remain healthy with over \$7 million in reserves. Over 60% is invested in CD's but still earning less than 1%. Revenues came in at 97% of budget this year but anticipate next year to see more effects from COVID-19. Expenses were 89% of budget.

Bouska reported on the Housing Committee meeting. There is help for renters from Iowa Finance Authority at the website iowahousingrecovery.com. They will cover up to four months of rent for eligible households. Port-Outs have increased to fourteen. The Regional Housing Trust Fund has 17 houses and can do two more in Howard County. They had an interesting discussion regarding Oelwein's rental inspection program.

Bouska reported Howard County Economic Development met. The Clinic has been started in Elma. Sweetcorn Days in Lime Springs has been cancelled. Regional Health Services now has a psychiatric nurse practitioner and a visiting orthopedic surgeon.

Carman reported the Chamber met and discussions were held regarding whether to hold summer events. Iowa is still rolling out grants for small businesses.

McCarville reported the Airport Commission met and are appointing two new members to replace Romane Matthias and Kim Bentz whose terms expired. They are discussing quotes received for building hangars. Members were concerned with the Amish quote; whether they can be bonded and if they carry workers comp and liability insurance. They are still working on different options and also figuring out the rent that needs to be charged.

Hotel/Motel Tax of \$2,971.30 was received this quarter with one application received for \$2,203.86. Fortune made the motion to approve the recommendation of the Tourism Committee and award Hotel/Motel Tax Grant to: Cresco Theatre for outdoor theatre equipment for \$2,203.86. McCarville seconded and it passed all ayes.

Carman made the motion to approve the resolution authorizing transfer of funds for FY 2021 (July & recurring Transfers). Bouska seconded and it passed all ayes.

Carman made the motion to approve the resolution to defer Revolving Loan Fund payments for three months due to COVID-19. McCarville seconded and it passed all ayes.

Brenno made the motion to approve a sewer credit of \$31.14 for water not entering the sanitary sewer system due to a broken outdoor faucet for Allen Vrieze. Fortune seconded and it passed all ayes.

Bouska made the motion to approve the recommendation of the Airport Commission to appoint Bryan Schmitt for a term of three years expiring 6/30/2023. Brenno seconded and it passed all ayes.

Brenno made the motion to approve the recommendation of the Airport Commission to appoint Neil Mahr for a term of three years expiring 6/30/2023. Carman seconded and it passed all ayes.

Council discussed many complaints regarding fireworks over the weekend of the 4th. They will review the Iowa Code and consider not allowing the sale nor use of fireworks within the city limits for next year. Council unanimously agreed that a Tuesday night, weeknight after the holiday, would be disruptive. Bouska made the motion to deny a Permit for Supervised Display of Fireworks for Kevin Magic on July 7, 2020 at 1115 Cambridge Street. Carman seconded and it passed all ayes.

The Cresco Public Library will be closed for at least two weeks. There was an exposure to COVID-19 and, although no employee has tested positive, Public Health has encouraged us to close as a precaution. Council unanimously agreed that City Hall should be closed due to increased number of cases in Howard County. They also encouraged the public works departments to be split up into isolated teams again to avoid an outbreak of an entire department. We will continue to monitor the Fitness Center and Theatre and will close if social-distancing becomes too difficult or we have other concerns.

Fortune made the motion to resume charging the 10% penalty for past-due utility bills on July 13, 2020. Brenno seconded and it passed all ayes.

Mayor Bohle asked for comments from the audience and there were none.

Bouska moved to adjourn at 7:35 pm. Brenno seconded and it passed all ayes. The next regular Cresco City Council meeting will be July 20, 2020, at 7:00 pm at Cresco City Hall unless an electronic meeting is deemed necessary. Telephone and log-in information will be made available for an electronic meeting.

Mayor Mark Bohle

City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

AHLERS&COONEY	Legal	168.00
ALLIANT	Elect	9,062.55
ANDERA CONST	Concr	3,400.00
ARBOR DAY FOUN	Dues	15.00
BERGO ENVIRON	Srvc	1,250.00
BLACK HILLS	NatGas	622.46
BOB'S ELEC	Srvc	160.00
BOHLMANN	Part	159.50
BOUCHER,RACHEL	DepAp	80.00
BRUENING	Rock	202.50
CAMPSITE	LP	417.12
CARRICO	Srvc	1,079.86
CITY OF CRESCO	Util	1,298.65
CITY LAUNDERING	Srvc	593.39
CR CHAMBER	ACHpromo	20.00
CR HEAT&VENT	Srvc	111.80
CR TPD	Notices	556.50
CROELL	Concr	1,616.50
CULLIGAN	Srvc	155.15
DALCO	Supp	311.31
DC COMM	Phone	36.34
DELUXE ECHOSTAR	Movie	23.97
DIETZ,ANGEL	DepRef	80.00
EIDE,DARRELL	DepAp	80.00
ENVIRO RES	Supp	135.52
FACKRELL,JULIA	DepAp	48.22
FIRE SERV TRNG	Trng	100.00
FOX,DUSTIN	DepRef	80.00
GILLETTE PEPSI	Concess	312.52
GOSSMAN,MICHAEL	DepAp	49.65
GOSCH'S	Srvc	80.00
HACH	Supp	48.49
HANSON,KAREN	DepAp	78.41
HASKOVEC,EMILY	DepAp	63.76
HAWKINS	Chems	787.56
HOW CO AG.	Tourism	1,890.00
IDDINGS,DEVAN	DepAp	67.83
IA DOT	Oil	1,210.00
IA ONE CALL	OneCalls	138.60
JAMIE D&ASSOC	DepAp	48.86
JD FIN	Supp	1,201.61
JOHNSON,JOSIE	DepRef	80.00
MACQUEEN EQUIP	Rprs	2,740.30
MARCO TECH	Printer	83.70
MEHMERT TILING	Srvc	11,289.32
MIETZNER,ADAM	DepRef	80.00
MODERN MRKTG	Supp	178.65
NE IA MOTORS	Srvc	430.32
NE IA TASK FORCE	Dues	550.00
O'HENRY'S	Supp	282.78
OLLENDIECK,PAT	FireReim	500.00
PAYROLL		84,800.02

PECINOVSKY,CLAIR	Mowing	540.00
PETERSON,DIANE	DepAp	69.88
PFISTER,CLIFTON	DepAp	75.93
PHILLIPS,CODY	DepAp	47.30
POSTMASTER	Pstg	400.99
PRINCIPAL LIFE	Ins	107.24
PROCHASKA,GREG	DepAp	80.00
REINDERS	Supp	127.30
RIGGOTT RENTALS	DepAp	100.00
SALTOU,ZACH	DepAp	48.86
SCHROEDER,SARAH	DepAp	80.00
SHINDELAR,DENISE	DepAp	48.86
SIGNS&DESIGNS	Adv	175.00
SOLAR PRO	Solar	5,380.23
SOLUTIONS	Srvc	227.70
SOULEMANE,DJAMILOU	DepAp	80.00
SQUARE	CCfees	12.00
STAR EQUIP	Supp	249.00
STERNHAGEN,LONA	DepAp	52.61
STOLTZ	DepAp	100.00
STOREY KEN	Supp	277.65
STORY,KRISTA	DepAp	59.55
US TREAS	Fees	71.12
USPS	Env	333.00
VERIZON	Wireless	142.35
WALTON,TIMOTHY	Srvc	516.88
WARRICK,CARLA	DepAp	48.86
WINDSTREAM	Phone	772.18
GENERAL		70,435.25
HOTEL/MOTEL		1,890.00
LOST PROJ		3,400.00
FIRE STATION BLDG		312.38
MEDIA.COM		39.14
CR COMM FIRE		8,169.82
ROAD USE		28,890.57
EMPLOYEE BENE		19.15
FC TRUST		282.78
WATER		12,584.35
WATER DEP		1,728.58
SEWER OP		11,287.10
CAP IMPR		21.05
YARDWASTE		21.04
EXPENDITURES		139,081.21
Revenues 6/16-7/16/20		272,490.96

Mayor Bohle called the special Cresco City Council worksession to order on July 14, 2020, at 5:00 pm. Council Members Brenno, McCarville, Bouska, and Carman were present. Council Member Fortune was absent.

Lonny and Kelsey Lenehan requested Council to consider allowing them to move about 6 miles outside of the city limits. Lonny works for the street department and, according to the City Ordinance, public works employees must live within 2.5 miles.

Council reviewed policies from other cities ranging from 2 miles to 25 miles. Majority were around 10-15 miles for Public Works. Council asked for input from Police Chief Ruroden, Street Superintendent Reicks, and Public Works Director Freidhof.

Council discussed the recommendations. It was decided that the Police response time was more critical than the Public Works due to the nature of the potential emergency calls.

Council unanimously agreed that the residency requirement should be removed from the City Code of Ordinances and be implemented as a section in the Employee Handbook. The Council also unanimously agreed that the Police should remain the same with residency required within 2.5 of city limits. They also agreed to change the requirement for the Public Works employees to live within 10 miles of city limits.

The change to the Code of Ordinances and the addendum to the Employee Handbook will be presented at a regular Council meeting for approval.

Mayor Bohle asked for comments from the audience. McCarville reported that the Airport Commission wants the Council to think about possibly allowing private individuals to build hangars at the airport and just pay a land lease. The Airport Commission would approve the proposed new hangars and would have required specs for it to meet. Council will think about it and look at other airports for examples before discussing it further with the Airport Commission.

Brenno moved to adjourn at 5:40 pm. Carman seconded and it passed all ayes. The next regular Cresco City Council meeting will be July 20, 2020 at 7:00 pm at Cresco City Hall unless an electronic meeting is deemed necessary. Telephone and log-in information will be made available for an electronic meeting.

Mayor Mark Bohle

City Clerk Michelle Girolamo

APPLICATION FOR TAX ABATEMENT UNDER THE
URBAN REVITALIZATION PLAN FOR

CRESCO, IOWA

Date July 16, 2020

Prior Approval for
Intended Improvements

Approval of Improvements
Completed

Address of Property: 330 4th Ave West, Cresco

Legal Description: W 50' Lots 4, 5, and 6 Block 12, Baldwin's Addition

\$57,450

Title Holder or ~~Contract Buyer~~: Judy Strike

Address of Owner (if different than above): 315 Pine Place

Phone Number (to be reached during the day): 563-547-2071

Property Use: Rental Residential Multi-Residential Commercial

Nature of Improvements: New Construction Rehab/Addition General Improvements

Specify: Tear off wooden siding, replace w/ kitchen door, cover wooden moldings around windows with vinyl, insulate, (e side) with vinyl possibly cover outside basement walls. Replace front west steps

Estimated or Actual Cost of Improvements: _____

Estimated or Actual Date of Completion: August 1, 2020

If applicable, the name(s) of the tenants (if different than the owner) that occupied the property on November 3, 2008: Belief Believe it was Shirley Lueschow

Signed: Judy Strike

Tax Exemption Schedule:

Residential: 100% exemption on the first \$75,000 of actual value added for 3 years.

Multi-Residential/Commercial: 100% exemption of actual value added for 3 years.

**CRESKO OWNER OCCUPIED HOUSING
CONTRACTOR REQUEST FOR FINAL PAYMENT
REHABILITATION & LHR CONTRACT**

Owner: Rosemary Christopher
529 4th Ave. E
Cresco, IA 52136

Contractor: Roy Prestsater d/b/a All Season Construction
404 Decorah Ave.
Decorah, IA 52101

Forgivable Loan #2

Date: July 10, 2020

REHAB CONTRACT

LHR CONTRACT

Base Rehab. Contract	\$14,353.00	Total LSR Contract	\$9,090.00
Change Order #1	\$1,089.00	Change Order #2	\$(1,089.00)
Change Order #2	\$811.00		
Total Contract	\$16,253.00	Total Contract	\$8,001.00
Total Earned	\$4,349.00	Total Earned	\$2,591.00
Less 10% Retainage	\$	Less 10% Retainage	\$
Less Previous Payments	\$10,714.00	Less Previous Payment	\$4,869.00
Amount Due	\$5,539.00	Amount Due	\$3,132.00

Total Funds Requested: \$5,539.00 (Rehab) & \$3,132.00 (LHR) = \$8,671.00

I have reviewed the request for payment and indicate approval of payment to All Season Construction in the amount of \$8,671.00, by the City. An inspection of the work specified in the Contract has been completed. All items for which payment is requested have been performed, and all materials used are acceptable.

Owner Date

CDBG Administrator Date

I, the undersigned, acknowledge the authorization of the above payment.

City Authorization Date

I, the undersigned, acknowledge the receipt of the above payment.

Contractor Date

ORDINANCE NO. 485

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE
CITY OF CRESCO, IOWA, BY REPEALING SECTION 5.12,
PERTAINING TO THE RESIDENCY REQUIREMENT**

BE IT ENACTED by the City Council of the City of Cresco, Iowa:

SECTION 1. SUBSECTION REPEALED. The Code of Ordinances of the City of Cresco, Iowa, is hereby amended by repealing Section 5.12, which required employees of the Public Works Department and all members of the Police Department to reside within the corporate limits of the City or within 2.5 miles of the corporate limits.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

PASSED AND APPROVED THIS ____ DAY OF _____, 2020.

Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo

1st Reading: _____ 2nd Reading: _____ 3rd Reading: _____.

I certify that the foregoing was published as Ordinance No. 485 on the ____ day of _____, 2020.

City Clerk Michelle Girolamo

Current Ordinance - July 2020

CHAPTER 5

OPERATING PROCEDURES

5.12 RESIDENCY REQUIREMENT. All employees of the Public Works Department of the City and all members of the Police Department are required to reside within the corporate limits of the City or within 2.5 miles of the corporate limits.

**ADDENDUM TO EMPLOYEE HANDBOOK FOR
CITY OF CRESCO JULY 2018**

7.20 RESIDENCY REQUIREMENTS

To ensure rapid response to emergency calls, all employees of the Police Department of the City must reside within 2.5 miles of the city limits of Cresco. All employees of the Public Works Department of the City must reside within 10 miles of the city limits of Cresco.

A new employee will be granted a ninety (90) day grace period, from the date of hire, in which to comply with this provision.

For purposes of this policy, residence shall mean the actual domicile of the employee where that employee normally eats, sleeps, and maintains the normal personal and household effects necessary for daily living. "Residence" shall not include a place secured solely for the purpose of meeting the requirements of this policy, which is maintained in addition to the employee's actual place of residence outside the City's maximum limit.

Effective August 2020, Section 5.12 of Chapter 5 will be removed from the Code of Ordinances, Cresco, Iowa. It will be replaced by this addendum to the City of Cresco Employee Handbook Section 7.20.



June 15, 2020

City of Cresco
130 N Park Place
Cresco, IA 52136

Re: Cresco Theatre and Opera House

Dear Mrs. Lickteig and Mr. Fortune,

I would like to thank you for taking the time to allow me to visit the theatre and discuss with me your ideas for demolition and construction of a new addition to replace the existing scene room. We are excited and eager to be able to assist the City of Cresco in the improvements to this beautiful building.

The following is my understanding of this project from what I was able to gather at our meeting, and the information that was sent to me by Mrs. Lickteig:

1. The City of Cresco wishes to demolish the existing scene shop addition of the 1914 Theatre Building located at 115 Second Ave W. in Cresco due to building deterioration and structural deficiencies.
2. Prior to the demolition of the entire south scene shop (former machine shop) addition, MGA would look at possible existing building components or structural foundations that may or could be utilized in the construction of the new addition.
3. Construct a new multi-level south addition to house a new scene shop, relocated green room, storage, and other support spaces, approximately 3,000 square foot in area.
4. New addition shall be energy efficient, utilizing high efficiency in floor heat and climate controls systems, upgraded electrical systems for supporting the scene workshop area, plumbing and floor drains, overhead door access, a new modern and safe lift system for transporting scenes, pianos and other items to the stage level from the workshop area.
5. Install a new OSHA approved exterior ladder access from the upper level of the new addition to the roof of the existing 1914 building.
6. Exterior and interior finishes for the addition shall be minimal and cost effective. Options for upgraded exterior finishes will be explored and budget information shall be presented for options to the City for consideration.

I propose to provide Architectural services in two phases. Under the first phase of work, MGA will provide the following services for a lump sum fee of \$6,500.00. In addition to the lump sum fee soft costs will be billed as this phase of progresses. Soft costs typically include mileage, document reproduction, postage, computer software, project related expenses and company overhead. Soft costs for this portion of the project is \$350.00. The following services are included in this proposal as Phase 1:

Page 1 of 2



1. Pre-Design Analysis:
 - a. Visit the property and field verify all existing conditions, including field measurement of the building and specific site features.
 - b. Input and model the existing building in REVIT for use in this and later phases.
2. Schematic Design Services:
 - a. Develop a workable floor plan layout along with a review of the site based on Owner provided space programming.
 - b. Conduct a plan review with City representatives and discuss potential plan changes.
 - c. Revise floor plan as needed based on Owner input.
 - d. Verify that plan concepts comply with building code requirements.
 - e. Generate schematic level exterior design concepts depicting how the addition ties into the existing 1914 building.
 - f. Prepare a schematic level opinion of probable construction costs.
 - g. Present floor plan revisions, exterior design concepts and opinion of probable construction costs to City representatives.

If requested, we can provide detailed renderings of the proposed facility renovation for public relations purposes at a later time. This service is not included in the phase 1 fee.

Upon completion and acceptance of the first phase of work as listed above, we would then enter into a revised agreement for the final design of the facility, including preparation of construction documents, bidding, and construction administration services. It is anticipated that the second phase fee for services for the project would be in the range of \$36,000 to \$42,000. After completion of the services under Phase 1, this proposed fee range will be revisited, and a final fee will be determined once the scope of the project is fully defined.

MGA can meet and conduct a more formal interview in front of City Council and staff if so requested.

Please feel free to contact me with any questions you may have. Again, thank you for the opportunity to work with you and the City of Cresco on another exciting improvement project.

Sincerely,

Brian Stark
Senior Project Manager
MARTIN GARDNER ARCHITECTURE, P.C.

June 12, 2020

Wendy Lickteig, Manager
Cresco Theatre & Opera House
115 Second Avenue West
Cresco, IA 52136

SUBJECT: Cresco Theatre & Opera House
Scene Shop

Ms. Lickteig,

We, ATURA architecture, appreciate the opportunity to provide you this proposal for architectural services for your project. As you know we have worked with the city of Cresco before on their fire station storage building and look forward to that continued relationship with the city.

Our understanding of the project is the existing scene shop that is attached to the theatre has been condemned and needs to be removed and replaced. The proposed facility would be a roughly 3,100 square feet and located on the same site and be used for green room space, set building, and storage for the theatre. It is also our understanding that the existing building to be demolished will be a separate scope of the project, and no architectural services will be required for the demolition.

We propose to provide architectural services for the new building addition as outlined herein.

Scope of Services

Schematic Design

- Review program (user's needs and desires).
- Develop the design based on the owner provided floor plan.
- Review the design to verify compliance to: building code, city zoning, energy code, accessibility, etc.
- Develop and provide schematic floor plans.
- Develop and provide preliminary construction cost estimate.

Construction Document Preparation

- Construction Documents
 - Produce a full set of detailed drawings
 - Produce a project manual including material specifications.

Bid Letting

- Issue bid documents to potential bidders
- Lead a pre-bid meeting with the contractors
- Issue notifications and advertisements to comply with State of Iowa Competitive Bidding Procedures Act
- Assist in opening and analyzing the bids.
- Prepare the AIA Contracts between the City of Cresco and the approved Contractor.

Proposed Fee

We propose to provide the above described Architectural Services as a lump sum fee in the amount of: **\$39,500**

Any additional services not identified within our scope of work will be billed at our hourly rates. We will request approval from you before any additional services are provided. Our hourly rates are, as follows:

▪ Architect Manager	\$130.00
▪ Project Architect	110.00
▪ Design Tech. Specialist II	90.00
▪ Design Tech. Specialist I	70.00
▪ Graphic Designer	70.00
▪ Clerical	50.00

Construction Administration Services: We propose to provide Construction Administration services on an hourly basis as needed and is not included in our scope of services. This was our approach on the Cresco Fire Station Storage building, and it served the city well in that the city did not pay for unnecessary services. This was due, in large part, to the high level of comfort and quality of the contractor involved in building that facility.

Timeframe

With our project workload and staff availability we are able to start work immediately on the project. A possible schedule for a project of this size and scope would be as follows:

Schematic Design & Cost Estimate	June 15 - July 6
Construction Documents	July 6 - August 17
Bidding (1 month)	August 17 - September 17
Award of Construction Contract (Council Meeting)	September 21
Construction	Begin October 5
Completion	Spring 2021

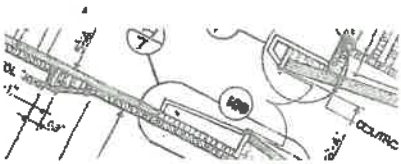
This letter will serve as our proposal of services. If you concur with the services and conditions described, herein, please notify us and we will use a standard AIA contract of services for this project.

Again, we appreciate the opportunity to work with you on your project. If you have any questions or concerns, please contact me.

ATURA architecture



Mark Kroemer
Architect Manager



ATURA architecture

BUSINESS INFORMATION



FIRM

Home Office -
ATURA architecture, LLC
912 N 13th Street
Clear Lake, Iowa 50428

Secondary Office -
5151 SE Rio Court
Ankeny, Iowa 50021

AturaArchitecture.com
P: 641.357.1923



CONTACT INFORMATION

Mark Kroemer, AIA, NCARB
Managing Architect
markk@AturaArchitecture.com
license #:06880



ATURA Corporate Office - Clear Lake - 2018



FIRM PERSONNEL - 15

5

Licensed
Architects

1

Senior
Designers

5

Design Tech.
Specialists

1

Interior
Designer

1

Business
Developer

1

Graphic
Designer

1

Office
Manager



HISTORY

The firm has been continuously involved in the practice of architecture for over 95 years in Mason City & Clear Lake, Iowa. It had its beginning in 1923 when Harry P. Hansen and Karl M. Waggoner came to Mason City from Waterloo to open an architectural office. Thomas Waggoner joined the firm in 1954 and became a partner in 1958. In 1996, Edward C. Wineinger joined in partnership with Thomas Waggoner to form Waggoner & Wineinger Architects. The firm was incorporated in 2002 as Waggoner & Wineinger Architects, Inc. (WWA). In 2012, the firm became a division of Dean Snyder Construction (DSC), Clear Lake, Iowa. In 2018 WWA absorbed DSC Design Group and together rebranded to become ATURA architecture. Now located in Clear Lake, IA with a satellite office in Ankeny, IA. ATURA continues to provide architectural services for both the public and private sectors independent of DSC.

Hansen + Waggoner

1923

Office - 17 S Federal
Mason City, IA

Waggoner + Waggoner

1957

1958
Office - 15 S Federal
Mason City, IA

Waggoner + Mataffey
+ Bowman

1972

1973
Celebrated 50 Years

Waggoner + Associates

1991

Waggoner + Wineinger

1996

2007
DSC Design Group Formed

WWA Architects

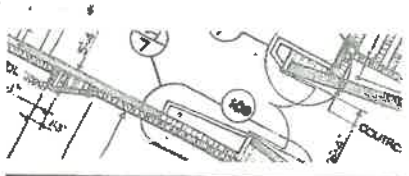
2012

WWA Joined BSC

ATURA architecture

2018

WWA & DSC Design Merged
Celebrated 95 Years
Moved to Clear Lake

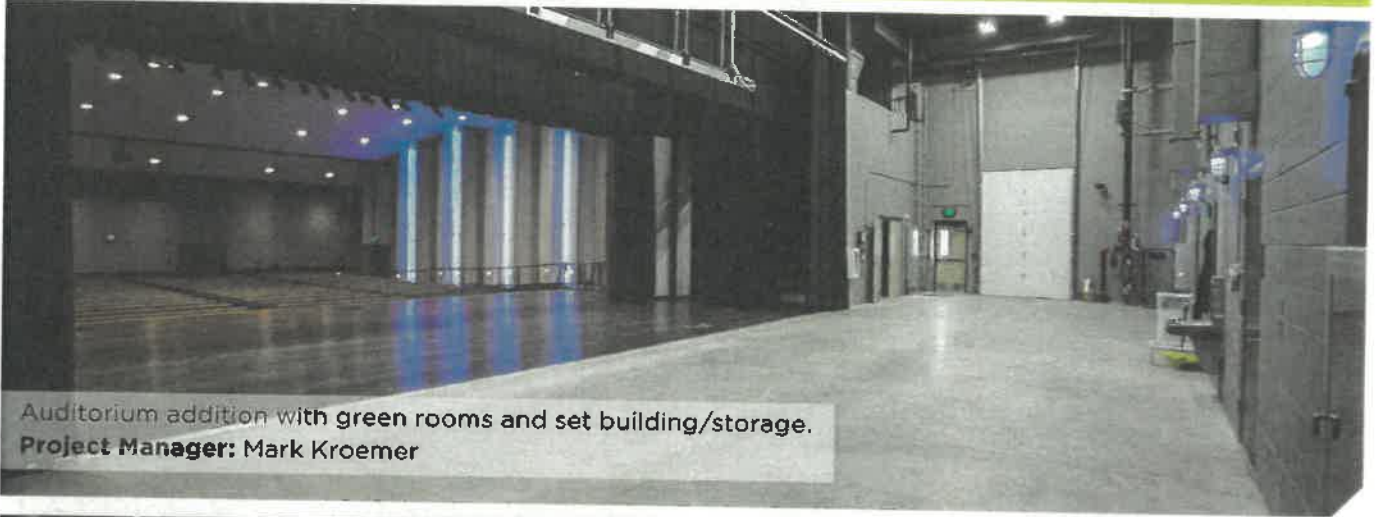


ATURA

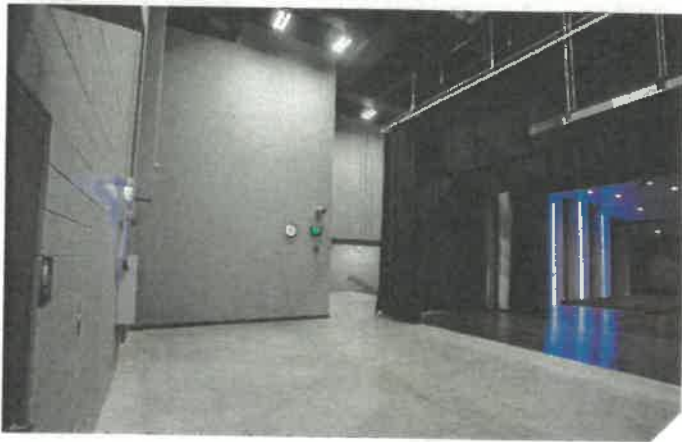
RELATED EXPERIENCE

CENTRAL SPRINGS CSD - AUDITORIUM

Manly, IA - 2020 - 12,150 s.f.



Auditorium addition with green rooms and set building/storage.
Project Manager: Mark Kroemer



CRESCO FIRE STORAGE BUILDING

Cresco, IA - 2019 - 7,000 s.f.



Vehicle storage facility.
Project Manager: Mark Kroemer

RESOLUTION NUMBER _____

RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO
A PROFESSIONAL SERVICES AGREEMENT FOR THE
SCENE SHOP CONSTRUCTION PROJECT

The City Council of the City of Cresco met in regular session on July 20, 2020 at 7:00 P.M. Council Members _____ were present. Council Members _____ were absent.

Council Member _____ moved the adoption of the foregoing Resolution Authorizing the Mayor to enter into a PROFESSIONAL SERVICES AGREEMENT with _____ for professional services relating to the project described as the Scene Shop Construction Project. Council Member _____ seconded said motion. A roll call vote was requested by the Mayor and said roll call vote resulted as follows:

Ayes: _____

Nays: _____

Absent: _____

Thereupon, the Mayor declared said Resolution duly passed and announced that the agreement dated _____, between the City of Cresco and _____ is approved and that the Mayor is authorized to execute the agreement on behalf of the City of Cresco.

PASSED AND APPROVED THIS 20TH DAY OF JULY, 2020.

BY: _____
Mayor Mark Bohle

ATTEST: _____
City Clerk Michelle Girolamo

CRESCO LIBRARY BOARD OF TRUSTEES

TO: CRESCO CITY COUNCIL

RE: Appointment/Reappointment

We, the Cresco Library Board of Trustees, recommend that the City Council

1. Appoint (Name) Felicia Pecinovskiy
(To replace Karan Hudecek)
2. Reappoint (Name) _____

to the Cresco Library Board of Trustees.

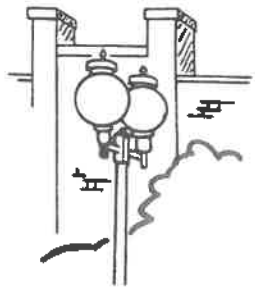
Term to run from 7/1/20 to expire 6/30/23

Contact Info: 215 5th St. East
Cresco, IA 52136

Phone: 608-498-1036 (ok to list on website? Yes / No)

Email: SevenRiversStainedGlass (ok to list on website? Yes / No)
@yaheo.com

	Signed	Date
Chairman	<u>Patsy Binner</u>	<u>7-13-2020</u>
	<u>[Signature]</u>	<u>7-13-20</u>
	<u>Jane Rockwell</u>	<u>7-13-20</u>
	<u>Jolly Spurni</u>	<u>7-13-2020</u>
	<u>[Signature]</u>	<u>7-13-2020</u>
	<u>David H. Kondelke</u>	<u>7-13-2020</u>
	_____	_____



THE CITY OF
Cresco
I O W A

130 N. Park Place Cresco, IA 52136
(563) 547-3101 FAX (563) 547-4525
www.cityofcresco.com

NOTICE OF PUBLIC HEARING (SPECIAL USE PERMIT REQUEST)

TO ALL PROPERTY OWNERS WITHIN FIVE HUNDRED FEET (500') OF CRESCO FOOD TECHNOLOGIES LLC PROPERTY AND TO OTHER PERSONS WHOM IT MAY CONCERN:

An application for a special use permit has been filed with the City of Cresco by Cresco Food Technologies LLC to erect a spray dryer exhaust stack. The stack would be one hundred feet (100') in height.

The property is situated in the C-2 Zone and is located at 717 2nd Ave SE
Legal Description: LOT 2 EX W 92.5' ALL LOT 3 & W 150' LOT 4 N OF ABD RR & LOT A IRS N ½ NE

You are hereby notified that the Planning and Zoning Commission of the City of Cresco, will hold a public hearing at 7:00pm on the 5th of August, 2020. The public hearing will be held at City Hall, 130 N Park Place, Cresco, IA 52136

You are further notified that any persons not objecting in writing, or at said hearing, shall be deemed to have consented to the granting of said special use permit request.

Planning and Zoning Commission
City of Cresco, IA