

## **NOTICE AND CALL OF PUBLIC MEETING**

**GOVERNMENTAL BODY:** THE CITY COUNCIL OF CRESCO, IOWA  
**DATE OF MEETING:** OCTOBER 5, 2020  
**TIME AND PLACE OF MEETING:** 7:00 P.M. CITY HALL, 130 N PARK PLACE

**PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:**

**ROLL CALL: BRENNO, FORTUNE, BOUSKA, CARMAN**

**COUNCIL VACANCY:**

1. **Appoint Council Member to Fill Vacant Position**
2. **Oath of Office**

**ACT ON THE CONSENT AGENDA:** All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. **Approval of the Agenda**
2. **Approval of the Claims**
3. **Approval of Minutes from September 21, 2020**
4. **Approval of Minutes from September 29, 2020 Worksession**

**STAFF REPORTS:** There may be action taken on each of the items listed below.

1. **Public Works**
2. **Police**
3. **Administration**
4. **Committee Updates**

**BUSINESS:** There may be action taken on each of the items listed below.

1. **Public Hearing for Budget Amendment #1 for Fiscal Year Ending June 30, 2021**
2. **Resolution Amending the Current Budget for the Fiscal Year Ending 30, 2021**
3. **Public Hearing for Proposed Ordinance No. 487 Amending the Code of Ordinances of the City of Cresco, Iowa, by Amending Provisions Pertaining to Engine Brakes and Compression Brakes: Prohibited Noises**
4. **Second Reading of Proposed Ordinance No. 487 Pertaining to Engine Brakes and Compression Brakes: Prohibited Noises**
5. **Resolution Authorizing the Mayor to Sign the Offer of Employment for the Public Works Director Position**
6. **Resolution Adopting the Comprehensive Solid Waste Reduction Plan of the City of Cresco**
7. **Resolution Requesting Reimbursement from the Iowa COVID-19 Government Relief Fund (Second Request)**
8. **Motion to Pledge Matching Funds to Northeast Iowa Regional Housing Trust Fund for the Iowa Finance Authority Funding Application**
9. **Discuss Possible Purchase of Refurbished Durapatcher**

10. Resolution Authorizing the City Clerk to Renew the Dental Insurance Contract with Wellmark Blue Cross Blue Shield
11. Mayor's Proclamation Declaring October 7, 2020 as Energy Efficiency Day
12. Discuss Paying Off Long Term Debt Early
13. Discuss Issues Regarding COVID-19 Pandemic

COMMENTS FROM AUDIENCE:

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED OCTOBER 2, 2020.

**NOTICE OF PUBLIC HEARING**  
**AMENDMENT OF FY2020-2021 CITY BUDGET**

The City Council of Cresco In HOWARD County, Iowa  
will meet at Cresco City Hall  
at 7:00 PM on 10/5/2020  
(hour) (Date)

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2021  
(year)  
by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.  
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	2,033,038		2,033,038
Less: Uncollected Property Taxes-Levy Year	2	0		0
<b>Net Current Property Taxes</b>	<b>3</b>	<b>2,033,038</b>	<b>0</b>	<b>2,033,038</b>
Delinquent Property Taxes	4	0		0
TIF Revenues	5	0		0
Other City Taxes	6	554,306		554,306
Licenses & Permits	7	52,400		52,400
Use of Money and Property	8	184,205		184,205
Intergovernmental	9	823,579	81,700	905,279
Charges for Services	10	2,618,200		2,618,200
Special Assessments	11	34,200		34,200
Miscellaneous	12	335,435	12,000	347,435
Other Financing Sources	13	12,500		12,500
Transfers In	14	2,682,650	52,100	2,734,750
<b>Total Revenues and Other Sources</b>	<b>15</b>	<b>9,330,513</b>	<b>145,800</b>	<b>9,476,313</b>
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	999,750	10,300	1,010,050
Public Works	17	1,650,450	5,000	1,655,450
Health and Social Services	18	5,700		5,700
Culture and Recreation	19	1,394,550	3,800	1,398,350
Community and Economic Development	20	192,900	91,700	284,600
General Government	21	378,200		378,200
Debt Service	22	435,200		435,200
Capital Projects	23	0	40,000	40,000
<b>Total Government Activities Expenditures</b>	<b>24</b>	<b>5,056,750</b>	<b>150,800</b>	<b>5,207,550</b>
Business Type / Enterprises	25	1,765,950	180,000	1,945,950
<b>Total Gov Activities &amp; Business Expenditures</b>	<b>26</b>	<b>6,822,700</b>	<b>330,800</b>	<b>7,153,500</b>
Transfers Out	27	2,682,650	52,100	2,734,750
<b>Total Expenditures/Transfers Out</b>	<b>28</b>	<b>9,505,350</b>	<b>382,900</b>	<b>9,888,250</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year</b>	<b>29</b>	<b>-174,837</b>	<b>-237,100</b>	<b>-411,937</b>
Beginning Fund Balance July 1	30	6,280,455		6,280,455
Ending Fund Balance June 30	31	6,105,618	-237,100	5,868,518

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Projects not finished last year include the well re-casing, sump pump drainage, and housing rehab projects. Expenses not originally budgeted include police policy & procedure updates, treat ash trees, and scene shop demolition. Expenses that will be higher than budgeted include storm sewer maintenance and engineering fees. Grants received will be more than anticipated so expenses also increased for bike trail repairs, nuisance houses, and housing rehab. Transfers will be done to close the Street Assessment Project Fund and to open the Scene Shop Project Fund.

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

Michelle Girolamo  
City Clerk/ Finance Officer Name

NOTICE OF PUBLIC HEARING

TO WHOM IT MAY CONCERN:

You are hereby notified that the City Council of the City of Cresco, Iowa, will hold a Public Hearing on the 5<sup>th</sup> day of October, 2020, in Council Chambers at City Hall. At this meeting the Council proposes to amend the Code of Ordinances of the City of Cresco, Iowa by adding Chapter 62 section 09 entitled Engine Brakes and Compression Brakes: Prohibited Noises.

The proposed amendment may be viewed at Cresco City Hall during normal office hours or online at [www.cityofcresco.com](http://www.cityofcresco.com). This hearing will be conducted during a regular Cresco City Council Meeting starting at 7:00 pm.

Any resident of Cresco wishing to be heard concerning the reasons for or objections to the amendment, must appear at said hearing and voice your opinions.

BY ORDER OF THE CITY COUNCIL OF CRESCO, IOWA

  
City Clerk Michelle Girolamo

Mayor Bohle called the Cresco City Council meeting to order on September 21, 2020, at 7:00 pm. Council Members Brenno, Fortune, Bouska, and Carman were present. No council members were absent.

Mayor Bohle read a letter from Public Works Director Freidhof stating that he would be retiring on March 19, 2021 after 31 years of working for the City. His last day of work will be about December 23, 2020.

Fortune made the motion to approve the consent agenda which included approval of the agenda; claims; minutes of the September 9, 2020 meeting; parade permit for portions of Schroder Drive, 3rd Ave East, and North Elm Street for the Homecoming Parade on September 25, 2020. Bouska seconded and it passed all ayes.

Public Works Director Freidhof reported: (a) everyone staying busy, working on water valves and preparing for winter; (b) Scene Shop has been removed behind the Theatre and sealed up and it looks nice for now; (c) we had dirt bees at City Hall and Plunketts took care of them.

City Clerk Girolamo reported: (a) busy following up on submitting reports and items from last meeting; (b) busy with budget amendment, updating housing rehab files, and COVID reimbursement grant applications; (c) Teresa and I attended Iowa League of Cities webinars last week; (d) Niki will be gone for 3-6 weeks starting October 1<sup>st</sup>; (e) working on the insurance renewal and updating values; (f) the Notice of Intent will be published this week with applications due on October 1<sup>st</sup> for filling the Council vacancy. A worksession will be held at 6 pm on October 5, 2020 to ask questions of the applicants; (g) the East Park Bleacher fundraiser has received \$34,679 in pledges so far and hopefully they keep coming in.

Fortune reported the Theatre Commission met and reminded everyone there will be a "Show and Shine" (car show 11am - 4pm and the movie "Smokey & the Bandit" at 2pm) on September 26, 2020.

Library Director Kay reported the silent auction will not be held due to COVID but donations are still appreciated. Staff will attend virtual conferences. The Library will hold virtual programming.

Elizabeth Thyer, CPA of Gardiner + Company presented the Audit Report for the City of Cresco for fiscal year ended June 30, 2020. An unmodified opinion was issued which means a clean report. The audit is based on tests and samples and points out that the financial reports are using the cash basis of accounting. The City has about \$3 million in debt which is only about 30% of the debt limit. Overall cash balances decreased \$135,154 from last year. A copy of the audit report is available for review in the Clerk's Office and on the Auditor of State's website at <https://auditor.iowa.gov/audit-reports>.

Mayor Bohle performed the third reading of the summary of proposed Ordinance No. 486 amending the Code of Ordinances of the City of Cresco, Iowa, by amending provisions pertaining to fireworks. Carman made the motion to approve the third reading. Bouska seconded and it passed all ayes. Bouska made the motion to approve Ordinance No. 486 pertaining to fireworks. Fortune seconded and it passed all ayes.

Bouska made the motion to set the Public Hearing for October 5, 2020 for proposed Ordinance No. 487 amending the Code of Ordinances of the City of Cresco, Iowa, by adding provisions pertaining to engine brakes and compression brakes: prohibited noises. Brenno seconded and it passed all ayes. Mayor Bohle performed the first reading of the summary of proposed Ordinance No. 487. Carman made the motion to approve the first reading. Brenno seconded and it passed all ayes.

Bouska made the motion to set the public hearing for Budget Amendment #1 for fiscal year ending June 30, 2021 for October 5, 2020. Fortune seconded and it passed all ayes.

Mayor Bohle asked for comments from the audience and there were none.

Carman moved to adjourn at 7:33 pm. Bouska seconded and it passed all ayes. The next regular Cresco City Council meeting will be October 5, 2020, at 7:00 pm at Cresco City Hall.

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Mayor Mark Bohle

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City Clerk Michelle Girolamo

Following is a list of claims approved for payment:

AHLERS&COONEY	Legal	144.00	MIENERGY	Elect	6,015.74
ALLJANT	Elect	1,404.41	MOBILE DEMAND	Supp	2,102.78
AUDITOR OF STATE	Fee	425.00	NATIONAL ELEV	Fee	75.00
BAKER&TAYLOR	Books	162.66	O'HENRY'S	Supp	569.70
BC/BS	Ins	723.05	OVERDRIVE	Ebook	934.24
BOB'S ELEC	Srvc	80.92	PAYROLL		82,444.31
BODENSTEINER	Supp	282.20	POOL TECH	Chems	318.15
BROWN SUPPLY	Supp	222.00	PRINCIPAL LIFE	Ins	103.41
CARDMEMBER SRVC	Supp	620.13	RACOM	Equip	1,069.28
CARQUEST	Rprs	361.21	RUPPERT'S	Supp	497.58
CITY OF CRESCO	Util	24.50	SAFETY-KLEEN	Supp	166.00
CITY OF CRESCO	Ins	3,452.95	SAM'S	Supp	1,176.95
CITY LAUNDERING	Srvc	60.00	SANDRY FIRE	Equip	352.25
CPU	Srvc	239.88	SCHUMACHER	Maint	159.12
CORRIDOR TECH	Srvc	352.00	SIGNS&DESIGNS	Signs	235.00
CREATIVE PROD	Supp	168.45	SPAHN&ROSE	Supp	322.18
CR CHAMBER	Tourism	1,060.00	STATE HYGIENIC	Analys	216.50
CR FIRE SAFETY	Srvc	170.00	STATE LIBRARY	Fee	319.08
CR INS AGENCY	Ins	997.25	UNITYPOINT	Srvc	210.00
CR SHOPPER	Ads	224.00	STOREY KEN	Supp	195.27
CR SMALL ENG	Supp	70.65	TEAM LAB	Chems	924.00
CR TPD	Notices	253.91	UHC	Ins	26,907.40
DEC MOBILE	Srvc	279.58	UNIV MEDIA	Supp	260.08
DEMCO	Supp	810.24	GENERAL		131,197.58
FAREWAY	Supp	52.33	HOTEL/MOTEL TAX		1,060.00
FENCO	Supp	118.50	FIRE STATION BLDG		68.55
GARDINER+CO	Audit	3,700.00	CR COMM FIRE		10,502.98
GILLUND	Supp	110.40	ROAD USE TAX		12,186.17
GORDON FLESCH	Maint	136.18	EMPLOYEE BENE		7,198.90
GROUP SRVC	Fee	212.75	REC SUPPLY		476.10
HAWKEYE SAN	Garb/RC	51,978.44	WATER		13,209.07
IA DOT	Oil	607.50	SEWER OP		23,820.63
KEYSTONE LAB	Analys	2,145.55	YARDWASTE		1,602.49
LEXIPOL	Srvc	2,834.33	EXPENDITURES		201,322.47
MEDIA.COM	Phone	292.48	Revenues 9/10-9/21/20		391,059.79
MEHMERT TILING	Srvc	971.00			

Mayor Bohle called the special Cresco City Council meeting to order on September 29, 2020, at 7:00 pm. Council Members Brenno, Fortune, Bouska, and Carman were present. No council members were absent.

Carman made the motion to hire Nate Widell for the Public Works Director position. Fortune seconded and it passed all ayes.

The Personnel Committee made a recommendation to offer a starting salary of \$55,000. The salary would be increased to \$59,500 following a six-month probationary period. This would be a salaried position and exempt from overtime requirements. A grade 1 certification for Water Distribution and Water Treatment and Wastewater would need to be obtained within three to five years. The certifications will be encouraged to be obtained as soon as possible but there may be issues with COVID and required experience qualifications. Bouska made the motion to approve the offer stated above to Nate Widell. Fortune seconded and it passed all ayes.

Brenno questioned the Personnel Committee authority and meeting requirements. Legal counsel will be consulted and discussed at a future meeting.

Mayor Bohle asked for comments from the audience and there were none.

Bouska moved to adjourn at 7:18 pm. Carman seconded and it passed all ayes. The next regular Cresco City Council meeting will be October 5, 2020, at 7:00 pm at Cresco City Hall.

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Mayor Mark Bohle



# 45-421

## CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2021 - AMENDMENT #1

To the Auditor of HOWARD County, Iowa:

The City Council of Cresco in said County/Countries met on 10/5/2020, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. Thereupon, the following resolution was introduced.

RESOLUTION No. 102001

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2021  
(AS AMENDED LAST ON N/A.)

Be it Resolved by the Council of the City of Cresco

Section 1. Following notice published 9/23/2020

and the public hearing held, 10/5/2020 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<b>Revenues &amp; Other Financing Sources</b>			
Taxes Levied on Property	1 2,033,038	0	2,033,038
Less: Uncollected Property Taxes-Levy Year	2 0	0	0
Net Current Property Taxes	3 2,033,038	0	2,033,038
Delinquent Property Taxes	4 0	0	0
TIF Revenues	5 0	0	0
Other City Taxes	6 554,306	0	554,306
Licenses & Permits	7 52,400	0	52,400
Use of Money and Property	8 184,205	0	184,205
Intergovernmental	9 823,579	81,700	905,279
Charges for Services	10 2,618,200	0	2,618,200
Special Assessments	11 34,200	0	34,200
Miscellaneous	12 335,435	12,000	347,435
Other Financing Sources	13 12,500	0	12,500
Transfers In	14 2,682,850	52,100	2,734,750
<b>Total Revenues and Other Sources</b>	<b>15 9,330,513</b>	<b>145,800</b>	<b>9,476,313</b>
<b>Expenditures &amp; Other Financing Uses</b>			
Public Safety	16 999,750	10,300	1,010,050
Public Works	17 1,850,450	5,000	1,655,450
Health and Social Services	18 5,700	0	5,700
Culture and Recreation	19 1,394,550	3,800	1,398,350
Community and Economic Development	20 192,900	91,700	284,600
General Government	21 378,200	0	378,200
Debt Service	22 435,200	0	435,200
Capital Projects	23 0	40,000	40,000
Total Government Activities Expenditures	24 5,056,750	150,800	5,207,550
Business Type / Enterprises	25 1,765,950	180,000	1,945,950
Total Gov Activities & Business Expenditures	26 6,822,700	330,800	7,153,500
Transfers Out	27 2,682,650	52,100	2,734,750
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<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year</b>	<b>29 -174,837</b>	<b>-237,100</b>	<b>-411,937</b>
Beginning Fund Balance July 1	30 6,280,455	0	6,280,455
<b>Ending Fund Balance June 30</b>	<b>31 6,105,618</b>	<b>-237,100</b>	<b>5,868,518</b>

Passed this \_\_\_\_\_ day of \_\_\_\_\_  
(Day) (Month/Year)

\_\_\_\_\_  
Signature  
City Clerk/Finance Officer

\_\_\_\_\_  
Signature  
Mayor

City of Cresco

Proposed Budget Amendment #1 Descriptions

For Fiscal Year 2020/2021

Revenue Account	Fund Description	Reason	Revenue	Expense	Fund Description	Expense Account
319-299-4600	Street Assess Project	Close Project Fund / Use Street Trust Fund	(34,200)			
091-210-4600	Street Trust Fund	Close Project Fund / Use Street Trust Fund	34,200			
	<b>TOTALS</b>		<b>0</b>	<b>0</b>		
001-499-4705	General - Bike Trail	HCCF Grant - Voyna for Bike Trail Repairs	2,000	2,000	General - Bike Trail	001-499-6320
065-599-4705	Nuisance House Fund	Nuisance House Demolition & Grant	10,000	10,000	Nuisance House Fund	065-599-6499
182-530-4405	Housing Rehab	CDBG Grant & Housing Rehab (not finished LY	81,700	81,700	Housing Rehab	182-530-64xx
	<b>TOTALS</b>		<b>93,700</b>	<b>93,700</b>		
091-210-4830	Street Trust Fund	Close Project Fund - Transfer to Street Trust	7,100	7,100	Street Assess Project	319-299-6911
		Close Project Fund / Use Street Trust Fund		(34,000)	Street Assess Project	319-299-6910
		Close Project Fund / Use Street Trust Fund		34,000	Street Trust Fund	091-210-6911
322-420-4830	Scene Shop Project	Transfer LOST to Scene Shop Project for Demc	40,000	40,000	LOST	022-420-6910
612-815-4833	Sewer Operating	Transfer Sewer Revenue to Operating	5,000	5,000	Sewer Revenue	610-815-6910
	<b>TOTALS</b>		<b>52,100</b>	<b>52,100</b>		
		Police - Drug Enforcement Equipment (not purchased last FY)		3,700	Drug Dog Fund	093-110-6504
		Police - Update Policies & Procedures & Trainings (not budgeted)		6,600	General - Police	001-110-6419
		Park Trees - Treat Emerald Ash Borer (not budgeted)		1,800	Park Tree Trust	186-430-6499
		Street - Storm Sewers (higher than budgeted)		5,000	RUT - Streets	110-210-6765
		Scene Shop Project - Architect (not budgeted)		8,000	Project - Scene Shop	322-420-6490
		Scene Shop Project - Demolition & Asbestos (not budgeted)		32,000	Project - Scene Shop	322-420-6499
		Water - Line Well #3 (not finished last FY)		155,000	Water - Project Fund	602-810-6799
		Water - Line Well #3 (Engineering) (not finished last FY)		2,000	Water - Project Fund	602-810-6490
		Sewer - Engineering Permit & Compliance letters		5,000	Sewer - Operating	612-815-6490
		Sump Pump Discharge Project (not finished last FY)		18,000	Cap Improv - Storm Sewer	620-899-6765
	<b>TOTALS</b>		<b>0</b>	<b>237,100</b>		
	<b>TOTALS</b>		<b>0</b>	<b>Total Revenue over (under) Exp</b>		<b>(237,100)</b>

Corrections

Revenue & Expense

Transfers

Increased Expenses

Increased Revenues

Original Budget Net Income (Loss)	(174,837)
Amended Net Income(Loss)	(411,937)

Big Projects Budgeted but may be Delayed:  
 \$140,000 Bike Trail Replacement (half project - with County)  
 \$75,000 Durapatcher  
 \$149,000 Crosswalks/ADA Ramps Downtown (\$31,000 property owners)  
 \$25,000 Fence at WWTP  
 \$389,000 Total postponed projects

ORDINANCE NO. 487

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESCO, IOWA,  
BY AMENDING CHAPTER 62 GENERAL TRAFFIC REGULATIONS

BE IT ENACTED by the City Council of the City of Cresco, Iowa, as follows:

SECTION 1. NEW SECTION. The Code of Ordinances of the City of Cresco, Iowa, is amended by adding section 62.09 entitled ENGINE BRAKES AND COMPRESSION BRAKES: PROHIBITED NOISES, which is hereby adopted to read as follows:

**62.09 ENGINE BRAKES AND COMPRESSION BRAKES: PROHIBITED NOISES.** It is unlawful for any driver of any vehicle (except official emergency vehicle) to use or operate, or cause to be used or operated, within the City limits, any engine brake, compression brake or mechanical exhaust device designed to aid in braking or deceleration of any vehicle that results in excessive, loud, unusual or explosive noise from such vehicle, unless such use is necessary to avoid imminent danger. A violation of this section will be considered a non-moving violation and subject the driver to a fine not to exceed \$100.00.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor Mark Bohle

ATTEST: \_\_\_\_\_  
City Clerk Michelle Girolamo

1<sup>st</sup> Reading Summary 9/21/20 2<sup>nd</sup> Reading Summary \_\_\_\_\_ 3<sup>rd</sup> Reading Summary \_\_\_\_\_

I certify that a summary of the foregoing was published as Ordinance No. 487 on the \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
City Clerk Michelle Girolamo

RESOLUTION NUMBER \_\_\_\_\_

**RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE OFFER OF  
EMPLOYMENT FOR THE PUBLIC WORKS DIRECTOR POSTION**

WHEREAS, the Cresco City Council unanimously voted to hire Nathan Widell to fill the Public Works Director position effective October 6, 2020; and

WHEREAS, this position will be covered under the as indicated in the current City of Cresco Employee Handbook (last revised July 2018) with the pay and vacation schedule modifications as indicated in the Offer of Employment.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor is authorized and directed to sign the Offer of Employment for the Public Works Director Position with Nathan Widell.

Council Person \_\_\_\_\_ moved the adoption of the foregoing Resolution Authorizing the Mayor to sign the Offer of Employment with Nathan Widell. Council Person \_\_\_\_\_ seconded said motion. A roll call vote was requested by the Mayor and said roll call vote resulted as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Thereupon, the Mayor declared said Resolution duly passed and announced that the Offer of Employment dated October 6, 2020 between the City of Cresco and Nathan Widell is approved and that the Mayor and City Clerk are authorized to execute the agreement on behalf of the City of Cresco.

PASSED AND APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020.

BY: \_\_\_\_\_  
Mayor Mark Bohle

ATTEST: \_\_\_\_\_  
City Clerk Michelle Girolamo

# Offer of Employment for the Public Works Director Position

Promotion from Street Labor to Public Works Director

Effective Date: October 6, 2020

Normal Hours: 7 am - 4 pm Monday – Friday (with one hour lunch break around noon)  
Council and Board Meetings may be outside normal hours

Benefits: All Full-Time Benefits per Employee Handbook  
Including IPERS, Health Insurance, Dental Insurance, Vision Insurance, Flex Plan, AFLAC, 457B, Life Insurance, Sick Leave, Vacation, Holidays

Union: Non-Union Position

Sick & Comp Time Accrued Balances: All balances carried forward upon promotion

Vacation Earned: Extra 40 hours per year to vacation schedule in Employee Handbook with a maximum of 160 hours after 10 years. (see revised schedule below)

<u>Length of Service</u>	<u>Vacation Allowance</u>	<u>Length of Service</u>	<u>Vacation Allowance</u>
After 1 year (Jan 2020)	80 hours	After 5 years (Jan 2024)	144 hours
Promotion (Oct 2020)	40 hrs extra		
After 2 years (Jan 2021)	128 hours	After 10 years (Jan 2029)	160 hours

Certifications by September 30, 2025: Grade 1 Wastewater Certification  
Grade 1 Water Treatment and Grade 1 Water Distribution

Salary: \$55,000 per year for 6-month training period

\$59,500 per year effective April 6, 2021

Additional increase upon successful certifications and experience

This is an exempt position, not entitled to overtime pay or comp time, by the Fair Labor Standards Act (FLSA). Employee is expected to work 40 hours per week and should take off time as needed to maintain a 40 hour per week average. Based on work load, time may be taken off in a later pay period if desired. If employee works more than 40 hours, it will be an hour off for each hour worked in excess of 40 hours that may be taken off before using vacation leave. The balance shall never exceed 100 hours and will not be paid out upon resignation nor retirement.

Employee: Nathan Widell

City: Mark Bohle, Mayor

RESOLUTION NO. \_\_\_\_\_

WHEREAS, Section 455B.302 of the Code of Iowa requires every city and county of this state to provide for the establishment and operation of a comprehensive solid waste reduction program consistent with the waste management hierarchy under Section 455B.301.A, and a sanitary disposal project for final disposal of solid waste by its residents; and

WHEREAS, Section 455B.306(1) of the Code of Iowa requires that all cities and counties file with the director of the Department of Natural Resources a comprehensive plan detailing the method by which the city or county will comply with the requirements of Section 455B.302 to establish and implement a comprehensive solid waste reduction program for its residents; and

WHEREAS, a comprehensive plan, as described in Section 455B.306 of the Code of Iowa has been prepared at the direction of and in participation with the Winneshiek County Solid Waste Agency, entitled 2020 Winneshiek County Comprehensive Solid Waste Management Plan Update, by AECOM; and

WHEREAS, the City Council/~~County Board~~ has determined that the adoption and implementation of the proposed comprehensive plan is in the best interest of the City/~~County~~ with respect to satisfying the City/~~County~~'s statutory duties.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL/~~COUNTY BOARD OF SUPERVISORS~~ OF Cresco, Iowa that the proposed comprehensive plan is hereby adopted as the Comprehensive Solid Waste Reduction Plan of the City/~~County~~;

AND BE IT FURTHER RESOLVED that the City/~~County~~ shall implement and participate in the programs set forth in the Comprehensive Plan;

AND BE IT FURTHER RESOLVED that the comprehensive plan shall be submitted to the Iowa Department of Natural Resources, on behalf of the Winneshiek County Solid Waste Agency in satisfaction of Section 455B.306(1) of the Code of Iowa.

ADOPTED:

\_\_\_\_\_

Date

\_\_\_\_\_

Signature

\_\_\_\_\_

Signature

**2020 Winneshiek County  
Comprehensive Solid Waste  
Management Plan Update  
Winneshiek County, Iowa**

**Permit No. 96-SDP-1-74P**

*Prepared For:*  
Winneshiek County Area Solid Waste Agency  
201 West Main Street  
Decorah, Iowa 52101

*Prepared By:*  
AECOM  
501 Sycamore Street, Suite 222  
P.O. Box 1497  
Waterloo, Iowa 50704-1497

*September 2020*

## INTRODUCTION

The Winneshiek County Area Solid Waste Agency (Agency) is submitting this Comprehensive Solid Waste Management Plan Update (Plan) in accordance with the requirements of the Iowa Department of Natural Resources (IDNR). Portions of the plan are included in the on-line information compiled as part of this submittal, and portions of the Plan are included as part of the following supporting information.

### I. PLANNING AREA DESCRIPTION

#### BACKGROUND

In 1991, the Winneshiek County Area Solid Waste Agency (Agency) purchased the Winneshiek County Sanitary Landfill (Landfill) from Nishna Sanitary Service, Inc., (Nishna). The original "Comprehensive Solid Waste Plan, Part 1: Waste Management Alternatives for the Winneshiek County Landfill" (Comprehensive Plan) was prepared by Nishna prior to the Agency's purchase of the Landfill and approved by the Iowa Department of Natural Resources (IDNR).

#### ORIGINAL SERVICE AREA

The Service Area of the Landfill at the time Nishna filed the original Comprehensive Plan included four Iowa counties, two Minnesota counties and two Wisconsin communities. The Landfill was privately owned and operated; and to maintain some level of control, the Agency decided to purchase the site in 1991.

To facilitate planning and financing, Landfill participants were asked to commit to continued use of the site for waste disposal. The entities agreeing to use the Winneshiek County Landfill were:

- Clayton County
- Howard County
- Winneshiek County
- Postville (City)
- Fillmore County, Minnesota

Since the original agreement in 1991, minor modifications have been made in the Landfill Service Area. However, it has remained consistent since the last submittal of the updated Comprehensive Plan for Winneshiek County.

#### CURRENT SERVICE AREA

The currently approved planning area and service area for the Winneshiek County Sanitary Landfill (Permit No. 96-SDP-01-74) are defined as follows: All cities in Clayton County, excluding Guttenberg, North Beau Vista and Strawberry Point and the unincorporated portion of the county; all cities in Howard County, excluding Chester, Elma and Riceville and the unincorporated portion of the county; all cities and the unincorporated area of Winneshiek County; and the city of Postville and its environs in Allamakee County.

Since Comprehensive Plans are a requirement of the Iowa Department of Natural Resources, they have requested that the Minnesota wastes not be considered in the Plan. Fillmore County, Minnesota, is included solely for information and is not included in the Plan for waste diversion statistics. Fillmore County has requested to be removed from the Agency in August 2020. The Agency is in the process of terminating the Fillmore County 28-E agreement.



## LOCAL GOVERNMENTS

Each of the participating entities in the Winneshiek County Landfill service area has the responsibility for the disposal of solid waste for their jurisdiction. They have each entered into an Agreement with the Winneshiek County Area Solid Waste Agency which designates the Winneshiek County Landfill as the disposal site for the solid waste collected within their respective jurisdiction(s).

Clayton County solid waste is under the jurisdiction of the Clayton County Solid Waste Management Commission which was formed through a 28-E Intergovernmental Agreement in 1991.

Howard County solid waste is under the jurisdiction of the Howard County Board of Supervisors. Craig Fencil is the Solid Waste Administrator on staff in Howard County.

Winneshiek County solid waste is under the jurisdiction of the Winneshiek County Area Solid Waste Agency (Agency) which was formed by a 28-E Intergovernmental Agreement. Dave Pahlas is the current chairman of the Agency who is the permit holder for the Winneshiek County Landfill.

The city of Postville waste is under the jurisdiction of the City Council. Leigh Rekow is the current Mayor.

The Fillmore County Board of Commissioners is responsible for the solid waste in Fillmore County, Minnesota. Originally they operated a Material Recovery Facility and MSW Composting Facility; however, these operations have been abandoned, and Fillmore County now operates a Transfer Station. A portion of the wastes are brought to the Winneshiek County Landfill to fulfill their contractual agreement; however, the majority of the Fillmore County wastes are now taken to the Landfill in Lake Mills, Iowa. Fillmore County has requested to be removed from the Agency in August 2020. The Agency is in the process of terminating the Fillmore County 28-E agreement.

## PERMITTED FACILITIES

There are actually two permitted solid waste disposal projects in the service area; however, only one, the Winneshiek County Landfill, is addressed in this Comprehensive Plan.

The Fillmore County Resource Recovery Center and Transfer Station is permitted by the Minnesota Pollution Control Agency (MPCA) to serve Fillmore County and is outside the jurisdiction of this Comprehensive Plan. Fillmore County has requested to be removed from the Agency in August 2020. The Agency is in the process of terminating the Fillmore County 28E agreement.

The Winneshiek County Landfill is permitted by IDNR -- Permit No. 96-SDP-1-74P.

## SOLID WASTES LANDFILLED

The waste at the Winneshiek County Landfill is comprised generally of MSW, with a mixture of residential, commercial, industrial, and construction and demolition wastes.

There have been no waste composition studies undertaken at the Landfill. For purposes of estimating the waste breakdown, the following factors have been accepted:

Residential.....	40%
Commercial.....	30%
Industrial.....	20%
Construction/Demolition.....	10%

## BASELINE SOLID WASTE

The base year (1992) tonnage was projected from records in 1995. The basic premise of the projection of the base year tonnage was to identify elements of the waste stream that were effectively managed by the individual generators and add it to the waste stream disposed at the Landfill. This was then considered the base year tonnage against which future Landfill tonnages would be compared for computing the reduction(s).

The original projected 1992 base year waste stream was accepted to be 39,117 tons. This served as the base year tonnage against which waste reduction and diversion programs were initially compared. When this projection was prepared in 1995, the base year tonnage included 8,800 tons of waste from Fillmore County, Minnesota. IDNR subsequently determined that out-of-state wastes were to be excluded from consideration in Comprehensive Plans, and the base year tonnage for the Winneshiek County Planning Area was reduced to 30,317 tons to reflect only Iowa-generated wastes. Since that time, it has served as the base year tonnage for establishing waste reduction.

The base year adjustment calculations for waste diversion will be performed by IDNR upon submittal of this report. It is anticipated that the Winneshiek County Service Area will surpass the 25 percent waste diversion goal.

There have not been any significant changes in the Iowa portions of the service area that would qualify as a "Permanent Major Change" since the last Comprehensive Plan submittal.

## II. EVIDENCE OF COOPERATION

All of the participating jurisdictions have been encouraged to review the Comprehensive Plan Update and adopt the Plan by Resolution. Copies of the resolutions received are included in Appendix 1.

## III. PUBLIC PARTICIPATION OPPORTUNITIES

Each of the participating jurisdictions is represented by a public body. Among them are one City council; Postville, two County Boards of Supervisors; Howard County, Iowa, and Fillmore County, Minnesota; and two 28-E Intergovernmental Agencies; Clayton and Winneshiek Counties. These organizations hold regular meetings that are open to the public, at which time solid waste issues may be addressed.

The lead agency in developing the Comprehensive Plan is the Winneshiek County Area Solid Waste Agency which meets monthly. Notices for each of the meetings are published in the Decorah Journal and the Ossian Bee. Meeting notices are also posted at the Winneshiek County Courthouse each month. Representatives of the public and other jurisdictions are invited and occasionally attend the Agency meetings. Various solid waste issues are openly discussed at these meetings, including Landfill operation and management, recycling, disposal rates, waste stream reduction, waste collection, grants, service area information, closure/post-closure care, etc.

Public input is solicited at each of the Agency meetings. This has resulted in a cordial relationship with many of the Landfill neighbors. Several projects undertaken at the Landfill -- the Ducks Unlimited Pond and the gas interceptor trench -- were initiated by public comments at an Agency meeting.

The Agency believes that there is ample opportunity for public input at the Agency meetings.

In addition to regular monthly meetings, the Agency holds two meetings annually where projected rates and other issues are discussed. The status of the Comprehensive Plan is discussed at each Rate and Review Meeting. These meetings are generally attended by representatives of each participating entity. The "Rate

and Review” meetings address future activities associated with the Landfill and comprehensive planning activities and review financial reports for ongoing activities. The data presented at these meetings are used to project Landfill tipping fees approximately 1 year in advance of enacting any changes.

The “Rate and Review” Committee also reviews and administers grant applications which are submitted for the Agency grant program. This grant program distributes retained tonnage fees to member entities for education activities on a per capita basis and also distributes grant monies based on applications received on a competitive basis. Agency grants have partially funded various activities and capital needs such as toxic clean-up days, recycling bins and other equipment, recycling and composting education efforts, conservation activities and other environmental programs.

The “Rate and Review” meetings are public meetings, although not heavily attended by the general public. It is, however, common that most of the entities are represented and often bring concerns and questions for discussion at these meetings.

The Agency held meetings on June 8, 2020 and August 10, 2020, specifically to discuss the Comprehensive Plan. The meetings were held at the Stone Hearth Restaurant in Decorah. They were well attended; and the Plan was presented and discussed by those in attendance. Lists of attendees and meeting summaries are included in Appendix 2.

#### **IV. INTEGRATED SOLID WASTE MANAGEMENT**

The Agency practices an integrated approach to solid waste management. The Agency provides for the ultimate disposal of waste from the service area at the Winneshiek County Sanitary Landfill. It is also a major supporter of waste reduction and recycling activities and promotes other waste reduction and recycling activities through its grant program.

Each of the elements of the Agency’s integrated solid waste management program is briefly described in the following sections of this report.

##### **LANDFILL**

The Winneshiek County Sanitary Landfill (IDNR Permit #96-SDP-1-74P) was initially developed by Nishna Sanitary Services in 1974. The Agency purchased the Landfill from Nishna in 1991 and has been the permit holder for the facility since that time.

Numerous capital improvements have been made at the Landfill since the Agency assumed responsibility for the site. Original Areas 1, 2 and 3 are closed either by soil final cover (slopes greater than 5%), composite final cover or by the abutment liner. Original Cell 4 is also closed by the abutment liner, except for the south and east side slopes which have 2 feet of temporary cover and dense vegetation. The active Municipal Solid Waste (MSW) incorporates the abutment liner (2016), the original Cell 5 Expansion Area (2016) and original Cell 5 Phases I (1996), II (1999) and III (2000). The active MSW cell is referred to as C5 EXP in all documents and drawings, beginning with the Solid Waste Disposal Permit Renewal in 2017.

The Development and Operations Plan (D&O) for the Winneshiek County Sanitary Landfill was submitted as part of the Permit Renewal. The D&O Plan projects the remaining life of the Landfill will be approximately 25 years at current waste generation rates. The present Landfill has adequate remaining capacity to serve the disposal needs of the area into the foreseeable future.

In 2001, the Agency authorized an investigation of the Landfill by EPA under the Landfill Methane Outreach Program (LMOP). The findings of the LMOP study indicated that the potential use of methane from the Winneshiek County Landfill was minimal.

The operation of the Winneshiek County Landfill is in accordance with the Permit and existing D&O Plan. It is anticipated that the current Landfill will continue to serve the disposal needs of the service area into the future.

## **WASTE REDUCTION AND RECYCLING**

Each of the participating jurisdictions and/or individual communities in the Planning Area is responsible for solid waste collection in their area. Most communities contract with private haulers for waste and recyclable(s) collection. Most of the jurisdictions actively participate and promote waste reduction and recycling activities. Details of the individual communities' programs are included in the on-line portion of the Comprehensive Plan:

In 2007, Winneshiek County began having HHW clean-up events two times per year. Howard and Clayton Counties have continued their practice of having one per year.

No changes have occurred in the yard waste disposal area. Many comments have been received about the need for a concise written description of what the rules are for this. This issue has been discussed in relation to the proposed "burn ban" which has been considered in the Legislature.

In early 2009, the non-profit organization that operated the recycling programs in Howard and Winneshiek Counties (Spectrum Recycling) decided to exit the recycling business. The Howard County recycling facility in Cresco is now operated by Hawkeye Recycling, a division of Hawkeye Sanitation. The Howard County facility also processes a large amount of the recyclable materials that originate in Clayton County. Winneshiek County now operates their recycling program. Scott Logsdon is the Winneshiek County Recycling Supervisor.

The recycling facility in Cresco processes approximately 1,400 tons of material each year from the two counties it serves. The recycling facility in Decorah processes approximately 2,500 tons per year.

Curbside is the primary method of recycling collection in Howard and Clayton Counties, although they do have some areas with central collection bins. Direct drop-off at the recycling facility in Cresco is also used. The primary method for Winneshiek County is through central collection bins in the various municipalities. Curbside service through private haulers is also available for purchase. Direct delivery to the Winneshiek County Recycling Center has increased significantly in the past year.

The Winneshiek County Recycling Department provides waste reduction education and advice to all of the areas served by the Winneshiek County Area Solid Waste Agency. Presentations are offered to any organization, church or school that wishes to have one. There is no charge for this service. The various newspapers and radio stations in the area have also provided a large amount of coverage of waste reduction news.

## **YARD WASTE COMPOSTING**

Since waste collection and yard waste management remain the responsibility of the individual communities, the Agency role in improving yard waste management will be in promoting the Plan. Implementation of the improvements and/or development of additional yard waste facilities will remain the responsibility of the individual communities.

Most of the communities in the service area do not report any significant problems or complaints with their current programs. The Commission will also be instrumental in providing information to the communities to assure that they are aware of the appropriate burning rules to keep their programs in compliance.

It is felt that the generally rural nature of the service area will provide some alternatives for land application of yard waste and use of composted materials. The Commission will try to identify potentially willing sites for such facilities and/or end uses.

## **AGENCY GRANTS**

The Agency established a grant program for the Service Area for distribution of the retained portion of the tonnage fees collected at the Landfill.

Forty percent (40%) of the retained fees are distributed to the participating jurisdictions on a per capita basis for educational purposes. The educational grants are awarded to each participating entity upon receipt of an application for such funds.

The remaining sixty percent (60%) of the retained fees are distributed among participating entities on a competitive grant basis. The Rate and Review Committee reviews the grant applications and makes recommendations to the Agency, who actually approves the awards.

Competitive grants have been made for toxic clean-up days, recycling bins and other equipment, school programs to expand educational efforts, and various other waste management-related activities.

The grant program appears to be well received in the service area. Additional promotion of the program may be a future consideration; however, the requests currently outweigh the available funds on an annual basis and additional promotion has not been necessary.

The grant program is also valuable since it is coordinated through the Rate and Review Committee. This process enables the representatives from each of the entities in the service area to review grant applications and hear about what activities are going on in other areas.

The Commission is proposing to maintain the current grant program in the future under the same general guidelines. It is believed that it has had a positive impact on waste management activities and will continue to do so in the future.

## **EDUCATION**

In addition to serving as the primary recycler in the area, Winneshiek County Recycling also provides a major part of the education program. Scott Logsdon, the Solid Waste Educator, is an employee of Winneshiek County Recycling in Decorah. Scott will coordinated various tours, talks, promotions, radio shows and special projects to advance waste reduction and recycling in the Winneshiek County service area.

Scott's role as Solid Waste Educator is important to the long-range success of the integrated solid waste management program.

One of the major sources of education regarding waste management is the waste haulers. Hawkeye Sanitation and Malcom Enterprise make significant contributions to the success of the existing programs in the service area. They promote the availability of waste collection and recycling services to commercial/industrial accounts as well as residents in their respective areas.

The Commission understands the importance of promoting waste management and supporting environmental education. The grant program includes a specific component supporting education which is distributed to all member cities on the basis of population. The competitive grant program may also be used for educational purposes. It has, in the past, supported recycling activities at schools and conservation corps activities. The Commission intends to continue the grant program and will continue to support educational programs which support environmentally sound waste management practices.



## EVALUATION OF ALTERNATIVES

The waste management hierarchy identifies several alternatives to be considered for waste management:

- 1) Volume Reduction at the Source
- 2) Recycling, Composting and Re-Use
- 3) Combustion, Landfilling and Other Approved Techniques

The current waste management system in-place in the Winneshiek County service area includes elements from each of the steps in the hierarchy.

Each of the communities in the service area has a program in-place for waste collection and recycling.

Postville, Elkader, Farmersburg and Garnaville have unit-based pricing and are the only communities to implement a variable rate system in the service area.

Recycling programs vary from mandatory curbside programs to voluntary drop-off programs. Each community appears to be comfortable with their individual system, and none of the communities indicated any intention to change.

Winneshiek County has a voluntary drop-off program and intends to maintain and expand it. Decorah had considered shifting to a curbside recycling program; however, they have tabled that consideration in favor of continuing and expanding the drop-off program with the intent to expand participation while maintaining reasonably consistent recycling costs.

Howard County, Clayton County and Postville have curbside collection programs that are controlled and operated by the haulers. The expansion of these programs will be more in materials to be recycled than in the population served.

All of the entities in the service area intend to continue to expand waste reduction efforts when it can be done efficiently.

Yard waste management practices in the service area are not currently reported to be particular problem areas by any of the communities. It is not clear, however, that all of the facilities are operated in complete compliance with current rules. The Commission will continue in a coordinating role to advise member cities of the rules and promote improvements in yard waste management in the service area as part of the Implementation Plan.

Major changes in solid waste management are not anticipated in the Winneshiek County area in the foreseeable future. The existing programs appear to be having the intended effect as evidenced by the successful reduction in the waste stream. Educational efforts and recycling will continue to be promoted and expanded and the Landfill will continue to serve the ultimate disposal needs.

The location of the Winneshiek County service area makes it susceptible to leakage to Minnesota and/or Wisconsin disposal facilities. The Commission is cognizant of the importance of maintaining competitive tipping fees at the Landfill. All waste management issues which could significantly impact the Landfill waste stream must factor in the impact on the tipping fee to assure continued efficient operation of the Landfill.

## EVALUATION AND ANALYSIS OF PAST COMPREHENSIVE PLANNING

In 2015, members of the Agency and the general public met to discuss and finalize items to be considered for implementation in the Solid Waste Comprehensive Plan. Nine (9) items were approved at that time. Their status was presented at the 2020 Comprehensive Plan meeting as follows:

1. Create a permanent drop-off site/satellite facility for Household Hazardous Waste.  
Completed - Winneshiek Co. Recycling center has a Household Hazardous Waste satellite facility.
2. Improve online waste disposal and recycling information content and availability.  
Completed - Winneshiek County home page and Winneshiek County Landfill Facebook page.
3. Maintain and further develop the necessary partnerships to enter and annually evaluate the Environmental Management System.  
Ongoing - Still looking into the feasibility of this program.
4. Encourage reduction of organic matter deposited in the landfill.  
Ongoing - Educating through class tours and visits.
5. Explore ways to enhance the convenience of appliance and electronics disposal.  
Ongoing - Still exploring.
6. Examine all options for future waste disposal.  
Ongoing - Looking into possibly shredding the waste and evaluating different waste shredders.
7. Complete a thorough energy audit of the landfill.  
Complete - Working with MiEnergy.
8. Collaborate on the methane gas study initiated by Luther College.  
Ongoing - Study proposal approved by the Agency August 2020 along with Luther College.
9. Enhance and expand educational opportunities in local communities, public schools and in collaboration with Northeast Iowa Community College and Luther College.  
Ongoing - Conducted class tours of Landfill and class visits.



**V. WINNESHIEK COUNTY  
INTEGRATED SOLID WASTE MANAGEMENT SYSTEM  
IMPLEMENTATION PLAN**

Based on input received at the Comprehensive Planning meetings held in anticipation of the 2020 Comprehensive Plan Update, the following implementation planning steps were identified along with the ongoing work shown above in past planning. Many of these items will be ongoing and require continuing efforts to implement.

1. Examine all options for leachate processing and disposal.
2. Develop an internal appliance demanufacturing program.
3. Update online waste and recycling information.
4. Continue collaboration with Luther Collage on their methane gas study.
5. Evaluate installation of a shredder system.

# **APPENDIX 1**

## **RESOLUTIONS**

RESOLUTION NO. \_\_\_\_\_

WHEREAS, Section 455B.302 of the Code of Iowa requires every city and county of this state to provide for the establishment and operation of a comprehensive solid waste reduction program consistent with the waste management hierarchy under Section 455B.301.A, and a sanitary disposal project for final disposal of solid waste by its residents; and

WHEREAS, Section 455B.306(1) of the Code of Iowa requires that all cities and counties file with the director of the Department of Natural Resources a comprehensive plan detailing the method by which the city or county will comply with the requirements of Section 455B.302 to establish and implement a comprehensive solid waste reduction program for its residents; and

WHEREAS, a comprehensive plan, as described in Section 455B.306 of the Code of Iowa has been prepared at the direction of and in participation with the Winneshiek County Solid Waste Agency, entitled 2020 Winneshiek County Comprehensive Solid Waste Management Plan Update, by AECOM; and

WHEREAS, the City Council/County Board has determined that the adoption and implementation of the proposed comprehensive plan is in the best interest of the City/County with respect to satisfying the City/County's statutory duties.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL/COUNTY BOARD OF SUPERVISORS OF \_\_\_\_\_ that the proposed comprehensive plan is hereby adopted as the Comprehensive Solid Waste Reduction Plan of the City/County;

AND BE IT FURTHER RESOLVED that the City/County shall implement and participate in the programs set forth in the Comprehensive Plan;

AND BE IT FURTHER RESOLVED that the comprehensive plan shall be submitted to the Iowa Department of Natural Resources, on behalf of the Winneshiek County Solid Waste Agency in satisfaction of Section 455B.306(1) of the Code of Iowa.

ADOPTED:

\_\_\_\_\_

Date

\_\_\_\_\_

Signature

\_\_\_\_\_

Signature

## **APPENDIX 2**

### **AGENCY MEETING MINUTES**

**June 8, 2020**

**WCASWA COMPREHENSIVE PLAN PUBLIC MEETING MINUTES**

The Winneshiek County Area Solid Waste Agency Comprehensive Plan development meeting was called to order by Chairperson Dave Pahlas at 5:00 pm on Monday, June 8, 2020 at the Winneshiek County Landfill.

**Present:**

Dave Pahlas-WCASWA-Chairperson-City of Decorah  
Barrett Gipp-Counsel  
Terry Buenzow-Winneshiek County Recycling Department  
Keith Frana-City of Calmar  
T.J. Schissel-Landfill Manager  
Kelly Brickley-Hacker Nelson  
Drew Hatzenbihler-Fillmore County Transfer Station Manager  
Don DiLaura-City of Ossian  
Floyd Ashbacher-Winneshiek County Supervisor  
Ron Ludeking-Winneshiek County Rural  
Denny Wilkins-City of Castalia  
John Logsdon-Winneshiek County Supervisor  
Chris Oelkers-AECOM Engineer

Terry Buenzow reviewed the status of the current Comprehensive Plan.

Consensus of those present was to recommend the following criteria for the next Comprehensive Plan, subject to review at the next Comprehensive Plan development meeting which will be held on August 10, 2020:

1. Examine all options for leachate processing and disposal.
2. Develop an internal appliance demanufacturing program.
3. Update online waste and recycling information.
4. Continue collaboration with Luther Collage on their methane gas study.
5. Evaluate installation of a shredder system.

The meeting ended at 5:16 p.m. and transitioned to the semi-annual Rate & Review Committee meeting.

**August 10, 2020**

**WCASWA COMPREHENSIVE PLAN PUBLIC MEETING MINUTES**

The Winneshiek County Area Solid Waste Agency Comprehensive Plan development meeting was called to order by Chairperson Dave Pahlas at 5:00 pm on Monday, August 10, 2020 at the Winneshiek County Annex Building.

**Present:**

Dave Pahlas-WCASWA-Chairperson-City of Decorah  
John Logsdon-Winneshiek County Supervisor  
Dean Thompson-Winneshiek County Supervisor  
Ron Ludeking-Winneshiek County Rural  
Dennis Kleve-City of Calmar  
Mike Klimesh-City of Spillville  
Mike Meyer-City of Ossian  
Denny Wilkins-City of Castalia  
Barrett Gipp-Counsel  
Drew Hatzenbihler-Fillmore County Transfer Station Manager  
Terry Buenzow-Winneshiek County Recycling Department  
T.J. Schissel-Landfill Manager  
Meghan Scheidel-Landfill Operator  
Todd Ihde-City of Decorah

Terry Buenzow reviewed the status of the current Comprehensive Plan.

Moved by Logsdon, seconded by Wilkins, to approve the following criteria for the next Comprehensive Plan:

1. Examine all options for leachate processing and disposal.
2. Develop an internal appliance demanufacturing program.
3. Update online waste and recycling information.
4. Continue collaboration with Luther Collage on their methane gas study.
5. Evaluate installation of a shredder system.

Moved by Logsdon, seconded by Wilkins, to adjourn at 5:12 p.m. and transition to the regular agency meeting.

**RESOLUTION NUMBER \_\_\_\_\_**

**RESOLUTION REQUESTING REIMBURSEMENT FROM THE IOWA  
COVID-19 GOVERNMENT RELIEF FUND (SECOND REQUEST)**

WHEREAS, the City Council of the City of Cresco, Iowa is requesting reimbursement for eligible costs related to the COVID-19 Government Relief Fund; and

WHEREAS, the United States Congress approved the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide economic relief related to the COVID-19 pandemic; and

WHEREAS, Governor Kim Reynolds allocated \$125 million of the State of Iowa's CARES Act funding to local governments for direct expenses incurred in response to the COVID-19 emergency; and

WHEREAS, local government funding reimbursements may only be used for necessary expenditures incurred due to the COVID-19 pandemic, were not accounted for in the current fiscal year city budget, were incurred during the time period of March 1, 2020 through December 30, 2020 and have not been reimbursed from other sources.

NOW, THEREFORE BE IT RESOLVED, the City of Cresco requests reimbursement of \$18,269.44 in eligible expenditures from August and September 2020 in response to the COVID-19 public health emergency. The total amount requested for the first two applications is \$88,863.19 which is the maximum amount allocated to the City of Cresco.

BE IT FURTHER RESOLVED, by the City Council of the City of Cresco, Iowa, affirms that the above requests for reimbursement follow all formal published Federal and State of Iowa guidance on how the funds should be spent, and understand if the reimbursements are misrepresented, the local government will be liable for any applicable penalty and interest.

PASSED AND APPROVED THIS 5<sup>TH</sup> DAY OF OCTOBER, 2020.

\_\_\_\_\_  
Mayor Mark Bohle

ATTEST: \_\_\_\_\_  
City Clerk Michelle Girolamo

## Durapatcher

Current: 2011 Refurbished Durapatcher – purchased November 2012 for \$44,250

Quote: 2017 Refurbished Durapatcher – Price \$47,995 – Trade-In \$8,495 = \$39,500

### Repairs in the past 14 months:

\$389.36	Hose 7/15/19
\$369.36	Nozzle 8/19/19
<u>\$2,617.48</u>	Repairs 8/3/20
\$3,376.20	Total

### Current Budget:

\$75,000 (new with trade-in allowance) was budgeted in the LOST Fund



RESOLUTION NUMBER \_\_\_\_\_

**RESOLUTION AUTHORIZING THE CITY CLERK  
TO RENEW THE DENTAL INSURANCE CONTRACT WITH  
WELLMARK BLUE CROSS BLUE SHIELD**

WHEREAS, the City of Cresco offers dental insurance coverage to eligible full-time employees; and

WHEREAS, the City of Cresco wishes to renew the contract with Wellmark Blue Cross Blue Shield to provide the health insurance coverage; and

WHEREAS, the City of Cresco will offer the Blue Dental 2000 with Orthodontia plan to maintain the same dental insurance coverage as previously provided; and

WHEREAS, the City of Cresco does not pay any of the premium but does have a Section 125 Cafeteria Plan that allows pre-tax deductions for premiums withheld from employee's payroll.

NOW, THEREFORE, BE IT RESOLVED THAT the City Clerk is authorized and directed to sign the renewal forms for dental insurance with Wellmark Blue Cross Blue Shield effective December 1, 2020.

Council Person \_\_\_\_\_ moved the adoption of the foregoing Resolution and Council Person \_\_\_\_\_ seconded said Motion. Following discussion, a roll call vote was requested by Mayor and said roll call resulted as follows:

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Absent: \_\_\_\_\_

Thereupon, the Mayor declared said Resolution duly passed and announced that the renewal form for dental insurance for the City of Cresco is approved and that the City Clerk is authorized to execute the contract on behalf of the City of Cresco.

PASSED AND APPROVED THIS 5<sup>TH</sup> DAY OF OCTOBER, 2020.

BY: \_\_\_\_\_  
Mayor Mark Bohle

ATTEST: \_\_\_\_\_  
City Clerk Michelle Girolamo

## RENEWING DENTAL PLAN SUMMARY

Group Name: CITY OF CRESCO LOCAL 1068

Group Number: 00071235

Renewal Effective Date: December 1, 2020

### Blue Dental<sup>SM</sup> 2000 with Orthodontia

**NETWORK**

Blue Dental

**EMPLOYER MONTHLY PREMIUM**

\$723.05

**MONTHLY MEMBER PREMIUM**

\$30.11  |  \$38.99

**BENEFIT YEAR MAX**

\$2,000

**BENEFIT YEAR DEDUCTIBLE**

Individual / Family per year

\$25 Single    \$75 Family

**SERVICES**

Member pays

Diagnostic & preventative:	0%
Basic restorative:	20%
Major restorative:	50%
Orthodontics:	50%

**ORTHODONTIA MAX**

\$2,000

Benefits are subject to the terms, limitations and exclusions of the Policy and Certificate of Coverage. This proposal includes a general summary of benefits for each coverage option and is not an offer of coverage. For a complete description of possible health care coverage, restrictions, limitations and exclusions that apply, please contact your Wellmark representative.

Premium rates shown are subject to change based on enrollment and plan selection. Wellmark Blue Cross and Blue Shield of Iowa, Wellmark Health Plan of Iowa, Inc. and Wellmark Value Health Plan, Inc are independent licensees of the Blue Cross and Blue Shield Association.

## ALTERNATE DENTAL PLAN SUMMARY



Group Name: CITY OF CRESCO LOCAL 1068  
 Group Number: 00071235  
 Renewal Effective Date: December 1, 2020

### Blue Dental<sup>SM</sup> 1500

**NETWORK**  
Blue Dental

**EMPLOYER MONTHLY PREMIUM**  
\$481.68

**MONTHLY MEMBER PREMIUM**

\$17.12  |  \$26.32

**BENEFIT YEAR MAX**  
\$1,500

**BENEFIT YEAR DEDUCTIBLE**  
Individual / Family per year  
\$25 Single    \$75 Family

**SERVICES**  
Member pays

Diagnostic & preventative:	20%
Basic restorative:	50%
Major restorative:	50%
Orthodontics:	N/A

**ORTHODONTIA MAX**  
N/A

### Blue Dental<sup>SM</sup> 2000

**NETWORK**  
Blue Dental

**EMPLOYER MONTHLY PREMIUM**  
\$716.53

**MONTHLY MEMBER PREMIUM**

\$26.85  |  \$38.99

**BENEFIT YEAR MAX**  
\$2,000

**BENEFIT YEAR DEDUCTIBLE**  
Individual / Family per year  
\$25 Single    \$75 Family

**SERVICES**  
Member pays

Diagnostic & preventative:	0%
Basic restorative:	20%
Major restorative:	50%
Orthodontics:	N/A



**ORTHODONTIA MAX**  
N/A

### Blue Dental<sup>SM</sup> 1500 with Orthodontia

**NETWORK**  
Blue Dental

**EMPLOYER MONTHLY PREMIUM**  
\$484.80

**MONTHLY MEMBER PREMIUM**

\$18.68  |  \$26.32

**BENEFIT YEAR MAX**  
\$1,500

**BENEFIT YEAR DEDUCTIBLE**  
Individual / Family per year  
\$25 Single    \$75 Family

**SERVICES**  
Member pays

Diagnostic & preventative:	20%
Basic restorative:	50%
Major restorative:	50%
Orthodontics:	50%

**ORTHODONTIA MAX**  
\$1,000

Benefits are subject to the terms, limitations and exclusions of the Policy and Certificate of Coverage. This proposal includes a general summary of benefits for each coverage option and is not an offer of coverage. For a complete description of possible health care coverage, restrictions, limitations and exclusions that apply, please contact your Wellmark representative.

Premium rates shown are subject to change based on enrollment and plan selection. Wellmark Blue Cross and Blue Shield of Iowa, Wellmark Health Plan of Iowa, Inc. and Wellmark Value Health Plan, Inc are independent licensees of the Blue Cross and Blue Shield Association.

## **PROCLAMATION: ENERGY EFFICIENCY DAY 2020**

WHEREAS, energy efficiency continues to be the cheapest, quickest, and cleanest way to meet our energy needs and reduce utility bills for residential, business, and industrial customers; and

WHEREAS, energy efficiency can also make our homes and workspaces healthier, safer, and more comfortable; and

WHEREAS, cutting energy waste saves U.S. consumers billions of dollars on their utility bills every year, up to \$500 per household from appliance efficiency standards alone; and

WHEREAS, implementing energy efficiency and other clean energy policies and programs can help boost economic opportunities and job creation while continuing to move toward a sustainable future; and

WHEREAS, more than 2.4 million Americans were working in the energy efficiency sector prior to the pandemic in local, good-paying, clean energy jobs that couldn't be outsourced and increasing America's recovery efforts by ramping up our efficiency efforts will sustain and create more of them; and

WHEREAS, the City of Cresco is saving money for its residents through a commitment to improving the energy efficiency of its operations,

THEREFORE I, Mark Bohle, Mayor, do hereby proclaim October 7, 2020, as

### **"ENERGY EFFICIENCY DAY"**

in Cresco, Iowa, and urge residents to join us in moving toward improved energy efficiency in local homes and businesses.

DONE at Cresco, Iowa, on this 5<sup>th</sup> day of October 2020.

City of Cresco  
 Early Payoff of Debt  
 GO Bond CRES1110GOC1  
 Issued 11/23/10

\$1,050,000 Sewer (sludge storage), Streets (1st Ave), Street Equip, Water Pickup, Police Garage

Callable after 6/1/20  
 3.1% for \$65,000  
 3.75% for \$120,000

Current Schedule	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Totals
Outstanding-July 1st	185,000	120,000	100,000	75,000	50,000	25,000	185,000 Principal
Prin. Due	65,000	20,000	25,000	25,000	25,000	25,000	20,390 Interest
Int. Due	6,515	4,500	3,750	2,813	1,875	938	2,400 Fees
Reg. Fee	400	400	400	400	400	400	
Totals	71,915	24,900	29,150	28,213	27,275	26,338	207,790

	Payoff	Budgeted	Estimated Extra Amount Needed	Possible Funding Sources
Principal	185,000	65,000		40,000 Fund #200 Debt Service Reserves
Est Interest (4 mths)	2,172	6,515		21,100 Fund #602 Water Project Fund
Reg Fees	400	400		42,400 Fund #620 Capital Improvemnt
Est Costs	428	0		42,400 Fund #022 LOST Project
Total	188,000	71,915	116,085	145,900 Totals

**SAVINGS** 19,790

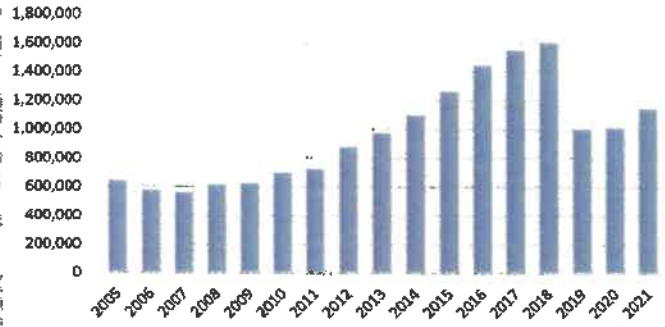
2013GO Bond pledged to pay out of LOST Project Fund and Water and Capital Improvement Funds

	2021/2022	2022/2023	2023/2024	TOTALS
Water Reserves	9,300	9,200	2,600	21,100
Cap Impr Reserves	18,700	18,400	5,300	42,400
LOST Proj Reserves	18,700	18,400	5,300	42,400
Totals	46,700	46,000	13,200	105,900

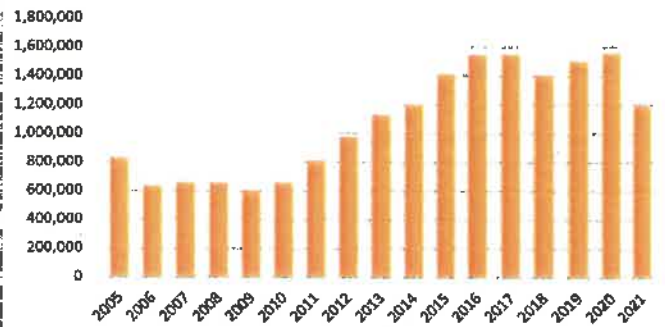
Fund #200 Debt Service	\$61,184	Balance 6/30/20
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# City of Cresco Year End Fund Balances

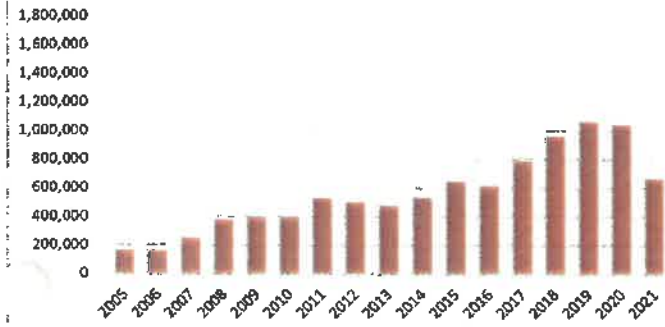
**General**



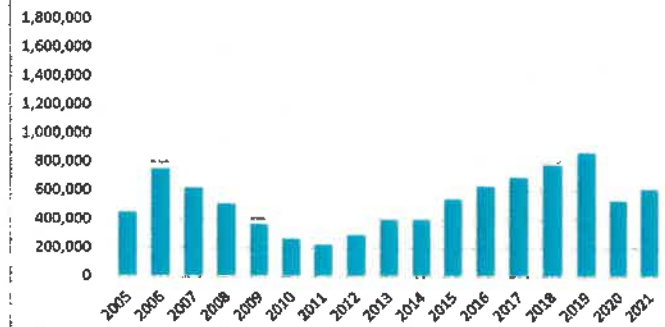
**Sewer (all)**



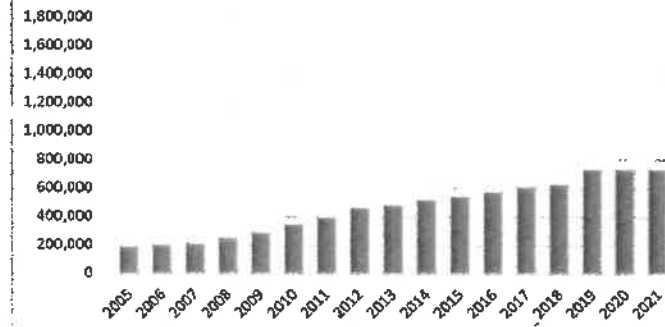
**LOST**



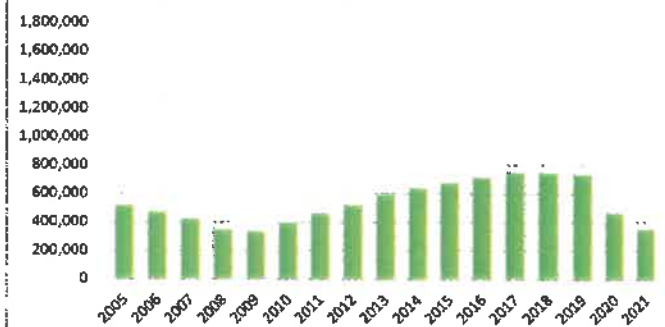
**Water (both)**



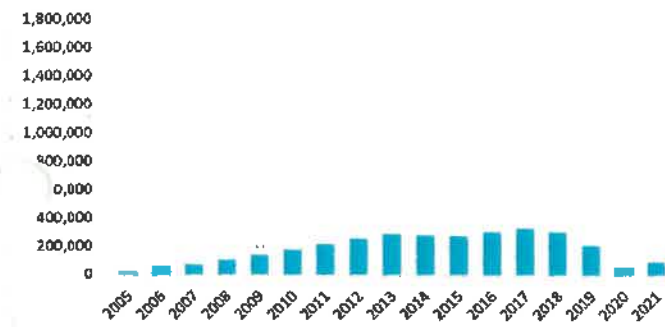
**EE Benefits**



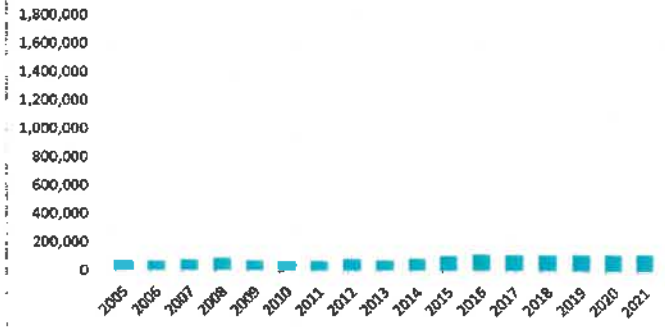
**Street**



**Capital Impr**



**Yardwaste**



DEBT	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
<b>SEWER REVENUE</b>														
\$600,000 Sewer Rev(01) (Refinanced to 3% in 11/12) (Refinanced to 1.75% in 13/14) CALLABLE after 6/1/11														
Outstanding-July 1st	44,000													
Prin. Due	44,000													
Int. Due	770													
Reg. Fee	22													
Totals	44,792													
\$463,000 Sewer Reage Project) (Issued 6/8/11)														
Outstanding-July 1st	290,000	288,000	245,000	221,000	196,000	171,000	145,000	118,000	90,000	61,000	31,000			
Advance														
Prin. Due	22,000	23,000	24,000	25,000	25,000	26,000	27,000	28,000	29,000	30,000	31,000			
Int. Due	8,700	8,040	7,350	6,630	5,880	5,130	4,350	3,540	2,700	1,830	930			
Reg. Fee	125	570	513	553	490	428	363	295	225	153	78			
Totals	31,425	31,710	31,963	32,183	31,370	31,558	31,713	31,835	31,925	31,983	32,008			
<b>GENERAL OBLIGATION</b>														
\$253,000 SRF / Sen Bond Series 2001) (Refinanced to 3% in 11/12) (Refinanced to 1.75% in 13/14) CALLABLE after 6/1/11														
Outstanding-July 1st	18,000													
Prin. Due	18,000													
Int. Due	315													
Reg. Fee	9													
Totals	18,324													
\$1,700,000 Refi the ;000w/ fees: New Projects \$463,000 (Fire pumper;fire doors;watermain loop;water bldg; tennis courts) Issued 3/6/2013														
Outstanding-July 1st	485,000	360,000	230,000	100,000										
Prin. Due	125,000	130,000	130,000	100,000										
Int. Due	7,826	6,076	4,060	1,850										
Reg. Fee	750	750	750	750										
Totals	133,576	136,826	134,810	102,600										
Callable after 6/1/20														
\$1,050,000 Sewer (Sve). Street Equip, Water Pickup, Police Garage (2.5708% GO Capital Loan Note) Issued 11/23/2010														
Outstanding-July 1st	185,000	120,000	100,000	75,000	50,000	25,000								
Prin. Due	65,000	20,000	25,000	25,000	25,000	25,000								
Int. Due	6,515	4,500	3,750	2,813	1,875	938								
Reg. Fee	400	400	400	400	400	400								
Totals	71,915	24,900	29,150	28,213	27,275	26,338								
Callable after 6/1/22														
\$2,950,000 Street Recollect(2.8565% GO Capital Loan Notes, Series 2014) Issued 7/8/2014														
Outstanding-July 1st	2,950,000	1,900,000	1,750,000	1,600,000	1,450,000	1,300,000	1,150,000	1,000,000	850,000	700,000	550,000	400,000	250,000	100,000
Prin. Due	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	100,000
Int. Due	60,375	57,375	54,375	49,875	45,375	40,875	36,375	31,875	27,375	22,875	18,188	13,500	8,438	3,375
Reg. Fee	750	750	750	750	750	750	750	750	750	750	750	750	750	750
Totals	211,125	208,125	205,125	200,625	196,125	191,625	187,125	182,625	178,125	173,625	168,938	164,250	159,188	104,125
Payments each year	511,157	401,581	401,048	363,621	257,770	249,521	238,838	214,460	210,650	205,608	200,946	164,250	159,188	104,125
Sewer Revenue Pmts	76,217	31,710	31,963	32,183	31,370	31,558	31,713	31,835	31,925	31,983	32,008	0	0	0
GO Total Payment	434,940	369,851	369,085	331,438	223,400	217,963	187,125	182,625	178,125	173,625	168,938	164,250	159,188	104,125
Loan refinanced/called	47,583	48,953	46,256	13,491										
Loan not levied (\$463,000)														
LOST (10% Prop Tax F	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000
GO Debt Levy	339,357	274,898	274,829	269,947	175,400	169,963	139,125	134,625	130,125	125,625	120,938	116,250	111,188	56,125