

## NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA  
DATE OF MEETING: AUGUST 5, 2024  
TIME AND PLACE OF MEETING: 5:30 P.M. CITY HALL, 130 N PARK PLACE

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: CARMAN, BOUSKA, FOSAAEN, McCONNELL, KRIENER

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Minutes from July 15, 2024
4. Approval of Street Closing Permit for a Portion of North Elm Street, 2<sup>nd</sup> Avenue West, and North and South Park Place for the Norman Borlaug Harvest Fest August 24, 2024
5. Approval of Street Closing Permit for a Portion of South Elm Street and the Southside Parking Lot for the Norman Borlaug Harvest Fest August 21- August 25, 2024
6. Approval of Parade Permit for Portions of 6<sup>th</sup> Avenue West, 3<sup>rd</sup> Street West, and North Elm Street for the Norman Borlaug Harvest Fest Parade on August 24, 2024
7. Approval of Special Class C Retail Alcohol with Outdoor Service to Cresco Chamber of Commerce d/b/a Norman Borlaug Harvest Fest
8. Approval of Application for Tax Abatement under the Urban Revitalization Plan for Alicia Mackenburg
9. Approval of Class B Retail Alcohol License to Kwik Trip Inc d/b/a Kwik Star #428
10. Approval of Flag Request for Crestwood Homecoming on September 27, 2024

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration
4. Committee Updates

COMMENTS FROM AUDIENCE: *(This portion of the agenda is for comments that are not related to one of the items listed on the agenda. Comments can only be received. No formal action by the Council can be taken. Those making public comments will be asked to state their name and address, and to speak from the podium.)*

BUSINESS: There may be action taken on each of the items listed below.

1. Public Hearing on the Matter of Adoption of Plans, Specifications, Form of Contract and Estimate of Costs for the Construction of the Cresco Wastewater Treatment Plant Age Related Equipment Replacement

2. Resolution Adopting Plans, Specifications, Form of Contract, and Estimated Cost for the Cresco Wastewater Treatment Plan Age Related Equipment Replacement
3. Consideration of Bids Received and Resolution Making Award of Construction Contract for the Cresco Wastewater Treatment Plan Age Related Equipment Replacement
4. Public Hearing on the Authorization of a Loan and Disbursement Agreement and the Issuance of Notes to Evidence the Obligation of the City Thereunder
5. Resolution Instituting Proceedings to Take Additional Action
6. Resolution to Record the Release of Reversionary Right to a Portion of the Property Pursuant to the Development Agreement with BDM Developers LLC
7. Motion to Waive the Building Permit and Connection Fees for BDM Developers, LLC
8. Set Public Hearing for Rezoning Property from M-1 to C-2
9. Discuss Issues at the Malek Pond
10. Discuss Lead Service Line Inventory Status
11. Discuss Projects Not Completed and Possible Budget Amendment
12. First Reading of Proposed Ordinance 512 which Amends Chapter 91 of the Code of Ordinances of the City of Cresco, Iowa, Pertaining to Water Meters
13. Motion to Approve the Outstanding Obligation Report and Review Long Term Debt Balances and Amortization Schedules
14. Motion to Reappoint Ann Seebach and Kari Waterbeck to the Theatre Commission for a Term of Three Years Expiring 6/30/2027
15. Motion to Change the September 2<sup>nd</sup> Council Meeting Date to Wednesday, September 4, 2024 due to the Holiday

**ADJOURN:**

**THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED AUGUST 2, 2024.**

**SECTION 00 11 13  
NOTICE TO BIDDERS AND NOTICE OF PUBLIC HEARING**

ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST FOR  
CONSTRUCTION OF CRESCO WASTEWATER TREATMENT PLANT AGE RELATED EQUIPMENT  
REPLACEMENT, IN AND FOR THE CITY OF CRESCO, IOWA, AND THE TAKING OF BIDS FOR SAID  
IMPROVEMENTS

Sealed proposals, subject to the conditions contained herein, will be received by the City Clerk of the City of Cresco, Iowa, at the City Clerk's office in Cresco City Hall, 130 N Park Pl, Cresco, Iowa, until 2:00 pm on July 30, 2024 for:

Construction of "CRESCO WASTEWATER TREATMENT PLANT AGE RELATED EQUIPMENT REPLACEMENT", as hereinafter described in general and as described in detail in the plans and specifications now on file in the office of the City Clerk, Cresco, Iowa.

Proposals received will be opened, read aloud, and tabulated at 2:00 pm on July 30, 2024 in the City Clerk's office in Cresco City Hall, 130 N Park Pl, Cresco, Iowa, and considered by the City Council at a meeting beginning at 5:30 PM on August 5, 2024, in the Council Chambers at Cresco City Hall, Cresco, Iowa. Bids will be acted upon at such time or at such later time as may then be fixed. Proposals received after the deadline for submission of bids as stated herein shall not be considered and shall be returned to the late bidder unopened.

A public hearing will be held on the proposed plans, specifications, form of contract, and estimate of cost for said Improvements, at a meeting beginning at 5:30 PM on August 5, 2024 in the Council Chambers at Cresco City Hall, 130 N Park Pl, Cresco, Iowa, and at said hearing any interested person may appear and file objections thereto.

The extent of the work involved is the furnishing of labor and new materials for the replacement and repair of various wastewater treatment items as specified in the contract documents including, but not limited to the following:

Screw pumps, clarifier mechanisms, sludge digester canopy, non-potable water, air piping and appurtenances, control panels at lift stations, and related equipment items. The work shall be performed at 24321 90th St. Cresco, IA 52136.

The Proposal shall be made out on the form furnished by the CITY OF CRESCO, IOWA and obtained from WHKS & Co., Engineers, Planners, and Surveyors, and must be accompanied in a sealed envelope by either: (1) a certified check, or a cashier's check drawn on an Iowa bank, or a bank chartered under the laws of the United States, in an amount of 5% of bid amount; or (2) a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States, in an amount of 5% of bid amount; or (3) a

bid bond executed by a corporation authorized to contract as a surety in the State of Iowa, in the penal sum of 5% of bid amount.

The bid security shall be made payable to the City Clerk of the CITY OF CRESCO, IOWA.

The bid security must not contain any conditions either in body or as an endorsement thereon. The bid security shall be forfeited to the City as liquidated damages in the event the successful bidder fails or refuses to enter into contract within ten (10) days after the award of contract and post bond satisfactory to the City insuring the faithful fulfillment of the contract and the maintenance of said work, if required, pursuant to the provisions of this notice and the other contract documents. The City will accept bid bond forms that meet the Requirements of Iowa Code Section 26.8.

**Sales Tax Exemption.** Contractors and subcontractors shall not include sales tax for material purchases. At the time of the contract acceptance by the City Council, the prime contractor and all subcontractors will be issued a certificate of exemption.

Bidders shall not be permitted to withdraw their bids for a period of thirty (30) days after the same are opened.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

Bidders will be required to complete a Bidder Status Form from the Iowa Department of Labor regarding the Contractor's resident status within the State of Iowa. Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

The Contractor shall commence work within ten (10) days after the Notice to Proceed is issued. The Notice to Proceed is anticipated to be issued within ten (10) days from the effective date of the agreement. Work shall commence as soon as possible after award and approval of the contract and bonds. The Work shall be Substantially Completed on or before November 28, 2025 and ready for Final Completion on or before December 30, 2025.

The parties hereby agree that damages occasioned the Owner by the Contractor's failure to complete the work within the Contract time are difficult to measure. Therefore, the following liquidated damages shall apply:

If the Contractor does not complete all work under this Contract as required by Final Completion for Final Payment, the Contractor shall pay to the Owner the sum of Five Hundred (\$500) per calendar day as agreed liquidated damages accrued by the Owner as a result of not having 100% use of the facilities and for administrative costs and professional services. Said payment of liquidated damages at the daily rate stated above shall continue until all work is satisfactorily completed as specified and so determined by the Engineer.

Payment to the Contractor for said Project will be made in cash derived from the proceeds of the issuance of bonds as may be legally used for such purposes, governmental grants and/or from cash on hand. Any combination of the above methods of payment may be used at the discretion of the Owner.

The Contractor will be paid each month ninety-five (95) percent of the Engineer's estimate of the value of acceptable work completed at the end of the preceding month. Final payment will be made in accordance with Iowa Code chapters 26 and 573, as amended. No partial or final payment will be due until the Contractor has certified to the City that the materials, labor and services involved in each estimate have been paid for in accordance with the requirements stated in the specifications.

The successful bidder will be required to furnish a bond in an amount equal to one hundred (100) percent of the contract price, said bond to be issued by a responsible surety approved by the Owner and which shall guarantee a faithful performance of the Contract and the terms and conditions therein contained and shall guarantee the prompt payment of all materials and labor and protect and save harmless the Owner from claims and damages of any kind caused by the operations of the Contractor and shall also guarantee the maintenance of the improvements constructed for a period of Two (2) year(s) after completion and acceptance by the Owner.

The project is funded in part with Federal funds and is therefore subject to certain labor standards and civil rights requirements included in the Contract Documents. Contractors performing work on the project shall comply with the requirements as enumerated in the applicable statutes.

Minimum wage rates to be paid laborers and mechanics have been determined by the Department of Labor and are listed in the Contract Documents. The Contractor(s) will be required to comply with the wage and labor requirements and to pay minimum wages in accordance with the schedule of wage rates.

Plans and specifications governing the construction of the proposed improvements have been prepared by WHKS & Co., Engineers, Planners, and Surveyors, which plans and specifications and the proceedings of the Owner referring to and defining said proposed improvements are hereby made a part of the Notice by reference, and the proposed contract shall be executed in compliance therewith. Copies

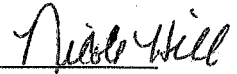
of said plans and specifications are now on file with the City Clerk and at the offices of WHKS & Co. and may be examined by the bidders.

Plans and specifications are available to download free of charge at [www.questcdn.com](http://www.questcdn.com). Plans and specifications for private use may also be obtained from WHKS & Co., Engineers, Planners, and Surveyors, 1412 6th Street SW, Mason City, IA 50402-1467, for a refundable deposit of \$20.00. If the plans and specifications are not returned to WHKS & Co. within fourteen (14) days after the award of the project and in reusable condition, the deposit shall be forfeited.

The CITY OF CRESCO does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City. Published upon order of the City Council of the CITY OF CRESCO, IOWA.

CITY OF CRESCO, IOWA

Attest: \_\_\_\_\_ /S/Nicole Hill  
City Clerk



**END OF SECTION**

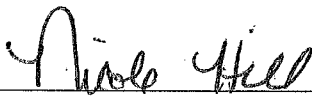
NOTICE OF MEETING OF THE CITY COUNCIL OF THE  
CITY OF CRESCO, STATE OF IOWA, ON THE MATTER OF  
THE PROPOSED AUTHORIZATION OF A LOAN AND  
DISBURSEMENT AGREEMENT AND THE ISSUANCE OF  
NOT TO EXCEED \$2,000,000 SEWER REVENUE CAPITAL  
LOAN NOTES, AND THE PUBLIC HEARING ON THE  
AUTHORIZATION AND ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Cresco, State of Iowa, will hold a public hearing on the 5<sup>th</sup> day of August, 2024, at 5:30 P.M., in the Council Chambers, City Hall, 130 N. Park Place, Cresco, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan and Disbursement Agreement by and between the City and the Iowa Finance Authority and the issuance to the Iowa Finance Authority of not to exceed \$2,000,000 Sewer Revenue Capital Loan Notes, to evidence the obligations of the City under said Loan and Disbursement Agreement, in order to provide funds to pay the costs of acquisition, construction, reconstruction, extending, remodeling, improving, repairing and equipping all or part of the Municipal Sewer System, including those costs associated with the replacement and rehabilitation of equipment at the wastewater treatment plant. The Notes will not constitute general obligations or be payable in any manner by taxation, but will be payable from and secured by the Net Revenues of the Municipal Sewer System.

At the above meeting the City Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the City Council will at this meeting or at any adjournment thereof, take additional action for the authorization of a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligation of the City thereunder or will abandon the proposal to issue the Notes.

This Notice is given by order of the City Council of the City of Cresco, State of Iowa, as provided by Sections 384.24A and 384.83 of the Code of Iowa, as amended.

Dated this 15th day of July, 2024.

  
\_\_\_\_\_  
Nicole Hill City Clerk  
City of Cresco, State of Iowa

## Notes for August 5, 2024 Meeting

Public Hearing – There will be two public hearings. The first will be on the plans, specifications, form of contract and the estimated costs for the Aging Equipment Replacement Project. The other one is for the bond for SRF loan not to exceed \$2,000,000. This project is will completed some of the aging equipment that have been on the WWTP reports to the IDNR and are needed to keep the plant running in good shape.

Rezoning – the Planning & Zoning Commission approved a request to have a property rezoned from M-1 to C-2. The Council now needs to have a public hearing on the rezoning request and based on the recommendation of the P&Z, approve the request for the rezoning to be effective. The Public Hearing should be set for August 19, 2024.

Lead Service Line Inventory Status – We currently have 346 no responses and 269 unknowns (marked unsure, lead, or galvanized) for the Lead Service Line Inventory. We need to submit the report to the IDNR by October. City Hall staff has been actively calling the last two weeks, but have exhausted efforts. With speaking with other Cities and the Water Department staff, the next step would be disconnecting water service until the information is received. We would send one final mailing with a label on the outside stating that it must be returned by August 20<sup>th</sup> to avoid additional action. The flyer would also contain information stating if they don't return, that the water would be disconnected. After the 20<sup>th</sup>, City staff will begin tagging the doors to turn off.

Ordinance #512 – This addresses multifamily property units and trailer parks due to difficulties turning water off when there is one service line.

Debt – The Outstanding Obligation Report must be filed annually. This shows the balance of all loans at the end of each fiscal year. I have also enclosed the amortization schedule showing upcoming payments until the loans are all paid off.

Labor Day Holiday – we need to reschedule the first meeting in September. We normally do it on Wednesday of that week which would be September 4<sup>th</sup>.

Niki



Mayor Fortune called the Cresco City Council meeting to order on July 15, 2024 at 5:30 pm. Council Members Carman, Fosaaen, Bouska, McConnell, and Kriener were present. No council members were absent.

Carman made the motion to approve the consent agenda which included approval of the: agenda; claims; minutes from the July 1, 2024 meeting; Alley Closing Permit for the alley south of the Cresco Public Library for the Children's Summer Library program for the Touch-A-Truck event on July 17, 2024 (rescheduled from July 10<sup>th</sup>). McConnell seconded and it passed all ayes.

Public Works Director Brenno reported: (a) the contractor on 7<sup>th</sup> Street W Reconstruction has finished laying asphalt. Landscaping should be complete this week; (b) meeting with an asphalt company to explore costs for streets compared to concrete; (c) Street Department is continuing to chipseal; (d) new curb is being finished on 5<sup>th</sup> Ave SW along with landscaping; (e) the new blade on the maintainer has been installed and the old one has been picked up; (f) will be chipping at the yardwaste this fall. Bouska reminded residents to not blow grass clippings onto the street. It can be dangerous and it clogs the storm sewer.

Police Chief Ruroden had nothing to report for the police department.

City Clerk Hill reported: (a) busy getting ready for the auditors; (b) a third reminder has been sent to the properties who have not returned the Lead Service Line Inventory Forms as well as reminder calls. If you receive a form in the mail or a reminder call, please take a minute to fill out the form and return to City Hall; (c) the Regional Roundup on July 17<sup>th</sup> will now be held at Pulpit Rock Brewery from 1 pm - 4 pm; (d) budgeted expenses came in for each department as follows: Fitness Center 100%, Park 59%, Library 92%, Police 97%, Theatre 68%, Fire 71%, Water 94%, and Sewer 85%. Some are lower than expected due to projects that didn't get completed.

Mayor Fortune asked for comments from the audience and there were none.

Hill reported that the Cresco Community Theatre will be presenting "The Addams Family Musical" will be July 18<sup>th</sup>-21<sup>st</sup>.

Bouska made the motion to approve the resolution fixing date for a meeting on the authorization of a loan and disbursement agreement and the issuance of not to exceed \$2,000,000 Sewer Revenue Capital Loan Notes of the City of Cresco, State of Iowa, and providing for publication of notice thereof. The public hearing will be August 5, 2024 at 5:30 pm. McConnell seconded and it passed all ayes.

Fosaaen made a motion to approve the resolution authorizing the Mayor to enter into a Standard Form of Agreement with Emergent Architecture for the Fitness Center Building Project. Kriener seconded and it passed all ayes.

Bouska made the motion to approve a resolution establishing a Fund within the City's accounts - Fund #325 Fitness Center Building Project Fund. Carman seconded and it passed all ayes.

Council reviewed the list of projects that were not completed in the last fiscal year. Due to a drastic increase in the Kessel Lodge parking lot project, Council would like to have updated numbers and options to review at the August 5<sup>th</sup> meeting.

Carman made the motion to approve a sewer adjustment of \$270.30 for water not entering the sanitary sewer system for McGuire Rentals due to a broken water line to an outdoor faucet. Bouska seconded and it passed all ayes.

The 28E Agreement with Northeast Iowa Community Action states that funding will be used to serve low-income individuals and families through programs and services including: Early Childhood Programs, Family Support Services, Food Pantry Distribution, Stable and Affordable Housing, Budget Counseling, Public Transportation, Pregnancy Prevention and Health Education, Low Income Home Energy Assistance, Weatherization and Crisis/Financial

Assistance. Bouska made a motion to authorize the \$3,888 payment to Northeast Iowa Community Action and declared it meets a public purpose in accordance with the 28E Agreement. McConnell seconded and it passed all ayes.

The 28E Agreement with Helping Services states that funding will be used for providing substance abuse and domestic abuse services to individuals and families. Fosaaen made a motion to authorize the \$1,250 payment to Helping Services and declared it meets a public purpose in accordance with the 28E Agreement. Carman seconded and it passed all ayes.

Kriener made the motion to appoint Bob Story to the Board of Adjustments for a term expiring 6/30/25 to replace Kevin Weinacht. McConnell seconded and it passed all ayes.

Kriener made the motion to reappoint Dale Ernst to the Board of Adjustments for a term expiring 6/30/26. Bouska seconded and it passed all ayes.

Kriener made the motion to reappoint Richard Holten and Alison Holten to the Board of Adjustments for three-year term expiring 6/30/27. McConnell seconded and it passed all ayes.

Fosaaen made a motion to approve the recommendation of the respective Boards and Commissions and appoint members for terms of three years expiring June 30, 2027 as follows: Planning and Zoning to reappoint Annette Trachta and Dean Lickteig. Carman seconded and it passed all ayes.

Kriener made the motion to go into closed session at 5:49 pm pursuant to Iowa Code 21.5 (1) (i) and 20.17 per request from the applicant. McConnell seconded. Fosaaen, Carman, Kriener, Bouska, and McConnell voted aye.

Kriener made the motion to go back into open session at 6:48 pm. McConnell seconded and it passed all ayes.

No formal action was taken during the closed session.

Carman moved to adjourn the Council Meeting at 6:48 pm. Kriener seconded and it passed all ayes. The next regular Cresco City Council meeting will be August 5, 2024, at 5:30 pm at Cresco City Hall.

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Mayor Alexander Fortune

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City Clerk Nicole Hill

PAYROLL CHECKS		88,294.37	LICKTEIG LAWN	Parts	58.21
ACCESS	Copier	453.01	MARTIN GARDNER	Svcs	280.00
AHLERS & COONEY	Attny	212.00	MAY, JONATHAN	Prog	280.00
ALEXIS FIRE EQUIP	Parts	2,055.56	MEDIACOM	Phone	465.12
ALLIANT	Elect	1,341.11	MIENERGY	Elect	8,509.10
ANDERSON	Attny	144.00	MS RIVER MUSEUM	Prog	578.00
BADGER METER	Svcs	126.74	NEIA COM ACTION	Fees	3,888.00
BAKER & TAYLOR	Books	1,307.30	N CENTRAL NATO	Dues	20.00
BITUMINOUS	Oil	17,356.38	NEIA MOTORS	Svcs	40.00
BC/BS	Ins	38,450.53	NUWAY-K&H	LP	415.10
BOB'S ELECTRIC	Svcs	6,685.25	O'DELL, DINO	Book	20.00
BRUENING ROCK	Rock	2,505.08	RUPPERT	Supps	601.91
CAMPSITE RV	LP	262.26	SAFETY-KLEEN	Chems	181.46
CAPITAL SANITARY	Supps	43.20	SCHUMACHER	Svcs	175.66
CARDMEMBER SVCS	Supps	2,462.30	SOLAR PRO	Solar	5,191.73
CARQUEST	PArts	8.67	SOLUTIONS	Svcs	78.40
CITY LAUNDERING	Svcs	343.31	SONY	Movie	250.00
CITY OF CRESCO	Prog	140.00	ST HYGIENIC LAB	Analysis	294.00
CITY OF CRESCO	Util	36.51	TREASURER, ST OF IA	Tax	6,246.47
CPU	Supp	189.99	TWISTED BO-KAY	Prog	450.00
COMPUTERSHARE	Fees	1,250.00	UNIVERSAL	Movie	500.00
CR CHAMBER	Tourism	2,000.00	VISA	Supps	1,742.94
CR TPD	Ads	336.00	WHKS & CO	Svcs	26,762.16
CULLIGAN	Salt	32.08	WILSON TREE	Svcs	419.05
DAN KIRK	Prog	495.00	WINDRIDGE	Parts	106.24
DIAMOND VOGEL	Paint	195.00			
DISNEY	Movie	250.00	GENERAL		183,757.32
ELWOOD	Attny	1,045.00	HOTEL/MOTEL TAX		2,000.00
FAREWAY	Supp	432.29	EV CHRNGNG STATION		26.34
FOLEY'S CONST	Keys	32.50	NUISANCE HOUSE		383.67
FORTE	Fees	307.60	FR STATION BLDG		294.38
GOSCH'S	Svcs	150.00	CR COMM FIRE		2,289.32
HACH	Chems	737.04	ROAD USE TAX		37,222.87
HANSON TIRE	Parts	310.00	EMPLOYEE BENE		7,323.96
HAWKEYE SANI	Fees	76,623.07	PARK TRUST		4,600.00
HELPING SVCS	Fees	1,250.00	LIBRARY TRUST		1,072.21
HOWARD CO	Shared LEC	6,937.47	DEBT SERVICE		1,250.00
IA DNR	Fee	429.32	SCENE SHOP PROJ		280.00
IA ONE CALL	One Call	42.30	WATER		22,328.41
IA RURAL WATER	Training	360.00	SEWER OP		29,309.06
IA SOCCER ASSOC	Fees	678.00	SEWER REPLC PROJ		26,762.16
IROC	Fees	82.52	CAP IMPROVE		15.38
JOHN DEERE	Supps	901.74	YARDWASTE		2,342.52
KAR AUTO	Svcs	137.40			
KEYSTONE LABS	Analysis	1,314.00	TOTAL EXPENDTIURES		321,257.60
KWIK TRIP	Gas	4,958.15	Revenue 7/2-7/15/24		247,388.15

**STREET CLOSING/PARADE PERMIT**

Application Date: 7/12/24 Name: Cresco Chamber

Mail to Address: 101 2nd Ave. SW

Phone Number: 547 - 3434

List Streets to Close or Parade Route: N. Elm St. (3rd Ave to 1st Ave), 2nd Ave (N. Elm to Theatre Parking Lot), North and South Park Place (N. Elm St. to Courthouse Lot)

Reason for Closure: Cruise to Cresco and Norman Borlaug Harvest Fest

Event Date: 8-24-24 Time: (from) 6am (to) 6pm

Signature of Applicant: Jean Passmore

**INCLUDE A MAP MARKING THE STREET OR STREETS YOU WISH TO HAVE CLOSED AND THE INDEMNITY AND HOLD HARMLESS AGREEMENT**

**PARADE REGULATIONS ARE LISTED BELOW.**

60.08 PARADES REGULATED. No person shall conduct or cause any parade on any street except as provided herein:

1. "Parade" Defined. "Parade" means any march or procession of persons or vehicles organized for marching or moving on the streets in an organized fashion or manner or any march or procession of persons or vehicles represented or advertised to the public as a parade.
2. Permit Required. No parade shall be conducted without first obtaining a written permit from the City Council. Such permit shall state the time and date for the parade to be held and the streets or general route therefor. Such written permit granted to the person organizing or sponsoring the parade shall be permission for all participants therein to parade when such participants have been invited by the permittee to participate therein. No fee shall be required for such permit. Permit forms are available at City Hall.
3. Parade Not a Street Obstruction. Any parade for which a permit has been issued as herein required, and the persons lawfully participating therein, shall not be deemed an obstruction of the streets notwithstanding the provisions of any other ordinance to the contrary.
4. Control by Police and Firefighters. Persons participating in any parade shall at all times be subject to the lawful orders and directions in the performance of their duties of law enforcement personnel and members of the Fire Department.

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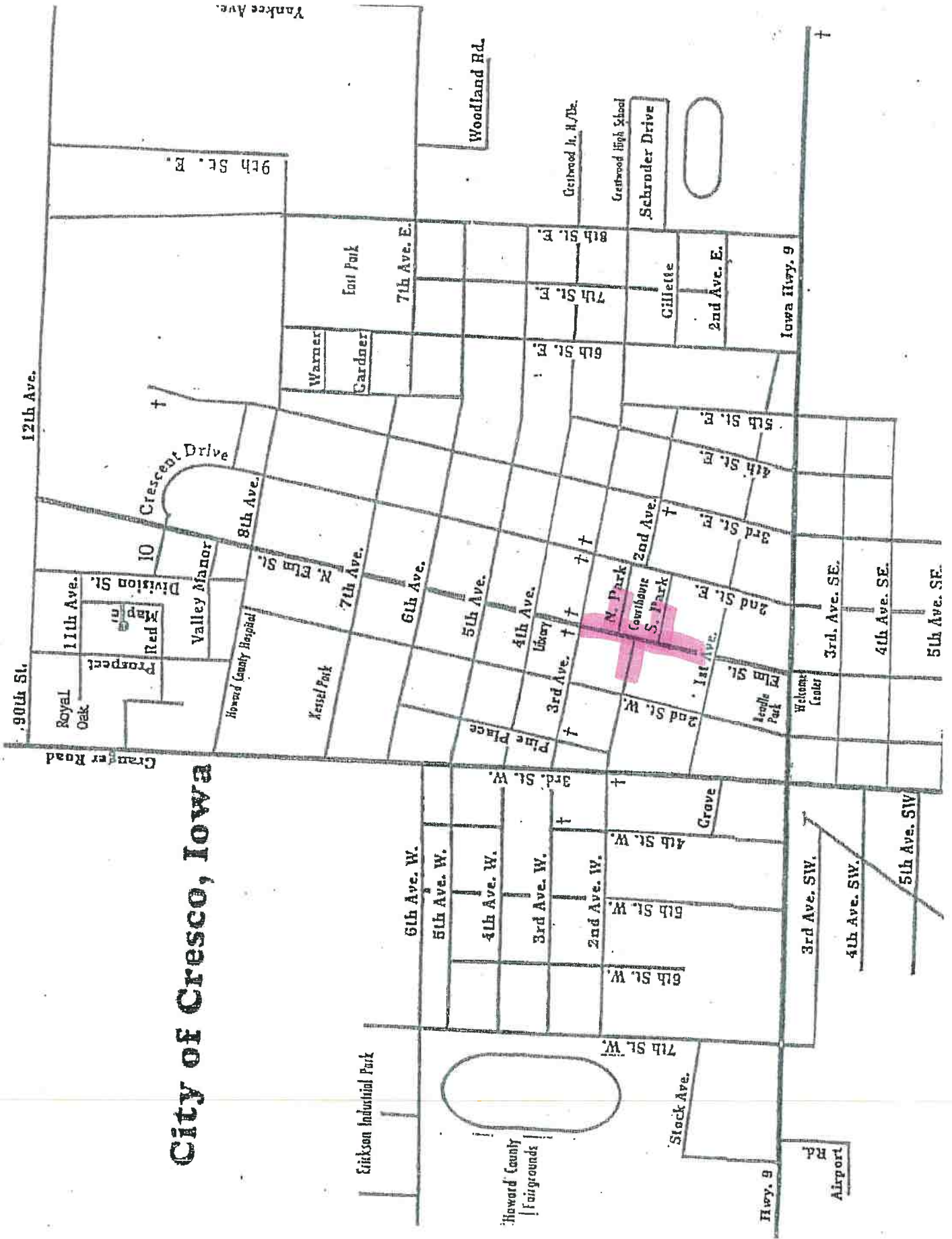
City Council  
Date Approved: \_\_\_\_\_

Signature: \_\_\_\_\_

CC: Ambulance \_\_\_\_\_, Police Dept. \_\_\_\_\_, Fire Dept. \_\_\_\_\_, Street Dept. \_\_\_\_\_

AN

# City of Cresco, Iowa



**STREET CLOSING/PARADE PERMIT**

Application Date: 7/12/24 Name: Crusco Chamber

Mail to Address: 101 2nd Ave SW

Phone Number: 547 - 3434

List Streets to Close or Parade Route: South Elm St. ( Hwy 9/2nd Ave to 1st Ave),  
Southside parking lot for tent (Tent set up on  
Wednesday night 8/21, close lot Friday afternoon)

Reason for Closure: Norman Borlaug Harvest Fest  
[Friday closure not until noon, re-open Sunday afternoon]

Event Date: 8/23-25/24 Time: (from) 6am (to) 6am

Signature of Applicant: Jason Passmore

**INCLUDE A MAP MARKING THE STREET OR STREETS YOU WISH TO HAVE CLOSED AND THE INDEMNITY AND HOLD HARMLESS AGREEMENT**

**PARADE REGULATIONS ARE LISTED BELOW.**

60.08 PARADES REGULATED. No person shall conduct or cause any parade on any street except as provided herein:

1. "Parade" Defined. "Parade" means any march or procession of persons or vehicles organized for marching or moving on the streets in an organized fashion or manner or any march or procession of persons or vehicles represented or advertised to the public as a parade.
2. Permit Required. No parade shall be conducted without first obtaining a written permit from the City Council. Such permit shall state the time and date for the parade to be held and the streets or general route therefor. Such written permit granted to the person organizing or sponsoring the parade shall be permission for all participants therein to parade when such participants have been invited by the permittee to participate therein. No fee shall be required for such permit. Permit forms are available at City Hall.
3. Parade Not a Street Obstruction. Any parade for which a permit has been issued as herein required, and the persons lawfully participating therein, shall not be deemed an obstruction of the streets notwithstanding the provisions of any other ordinance to the contrary.
4. Control by Police and Firefighters. Persons participating in any parade shall at all times be subject to the lawful orders and directions in the performance of their duties of law enforcement personnel and members of the Fire Department.

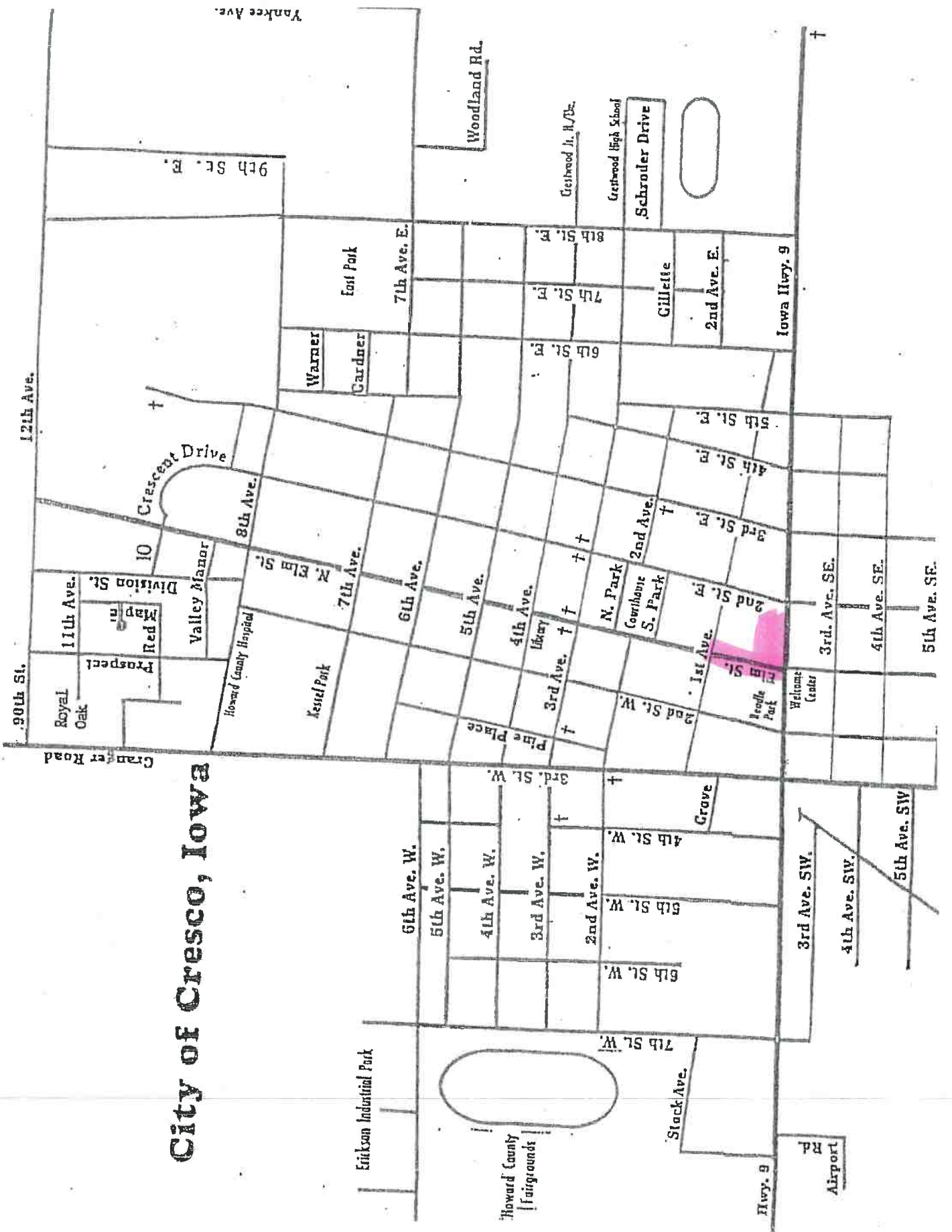
\*\*\*\*\*

City Council  
Date Approved: \_\_\_\_\_

Signature: \_\_\_\_\_

CC: Ambulance \_\_\_\_\_, Police Dept. \_\_\_\_\_, Fire Dept. \_\_\_\_\_, Street Dept. \_\_\_\_\_

# City of Cresco, Iowa



Yankee Ave.

Woodland Rd.

Cedarwood H. S.

Cedarwood High School

Schroeder Drive



Hwy. 9  
Airport Rd.

Erikson Industrial Park

Howard County Fairgrounds

Stack Ave.

12th Ave.

11th Ave.

10th Ave.

10th Crescent Drive

Valley Manor

Howard County Hospital

Kessel Park

Warner

Gardner

East Park

7th Ave. E.

7th Ave.

6th Ave. W.

5th Ave. W.

4th Ave. W.

3rd Ave. W.

2nd Ave. W.

6th St. W.

7th St. W.

Pine Place

3rd Ave. E.

4th Ave. E.

5th Ave. E.

6th Ave. E.

7th Ave. E.

8th Ave. E.

9th St. E.

Royal Oak

Prospect

Map in Red

Division St.

11th Ave. E.

1st Ave. E.

2nd St. E.

3rd St. E.

4th St. E.

5th St. E.

6th St. E.

7th St. E.

8th St. E.

People Park

Welcome Center

3rd Ave. SE.

4th Ave. SE.

5th Ave. SE.

2nd Ave. E.

Gillette

Iowa Hwy. 9

Grader Road



**STREET CLOSING/PARADE PERMIT**

Application Date: 7/12/24 Name: Cresco Chamber

Mail to Address: 101 2nd Ave SW

Phone Number: 547 - 3434

List Streets to Close or Parade Route: Starting at Fairgrounds, East on 6th Ave, Slight North on 3rd St. W, East on 6th Ave, South on North Elm St., ends at 1st Ave.

Reason for Closure: Norman Borlaug Harvest Fest

Event Date: 8/24/24 Time: (from) 4p (to) 6p

Signature of Applicant: Jason Passmore

**INCLUDE A MAP MARKING THE STREET OR STREETS YOU WISH TO HAVE CLOSED AND THE INDEMNITY AND HOLD HARMLESS AGREEMENT**

**PARADE REGULATIONS ARE LISTED BELOW.**

60.08 PARADES REGULATED. No person shall conduct or cause any parade on any street except as provided herein:

1. "Parade" Defined. "Parade" means any march or procession of persons or vehicles organized for marching or moving on the streets in an organized fashion or manner or any march or procession of persons or vehicles represented or advertised to the public as a parade.
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4. Control by Police and Firefighters. Persons participating in any parade shall at all times be subject to the lawful orders and directions in the performance of their duties of law enforcement personnel and members of the Fire Department.

\*\*\*\*\*

City Council  
Date Approved: \_\_\_\_\_

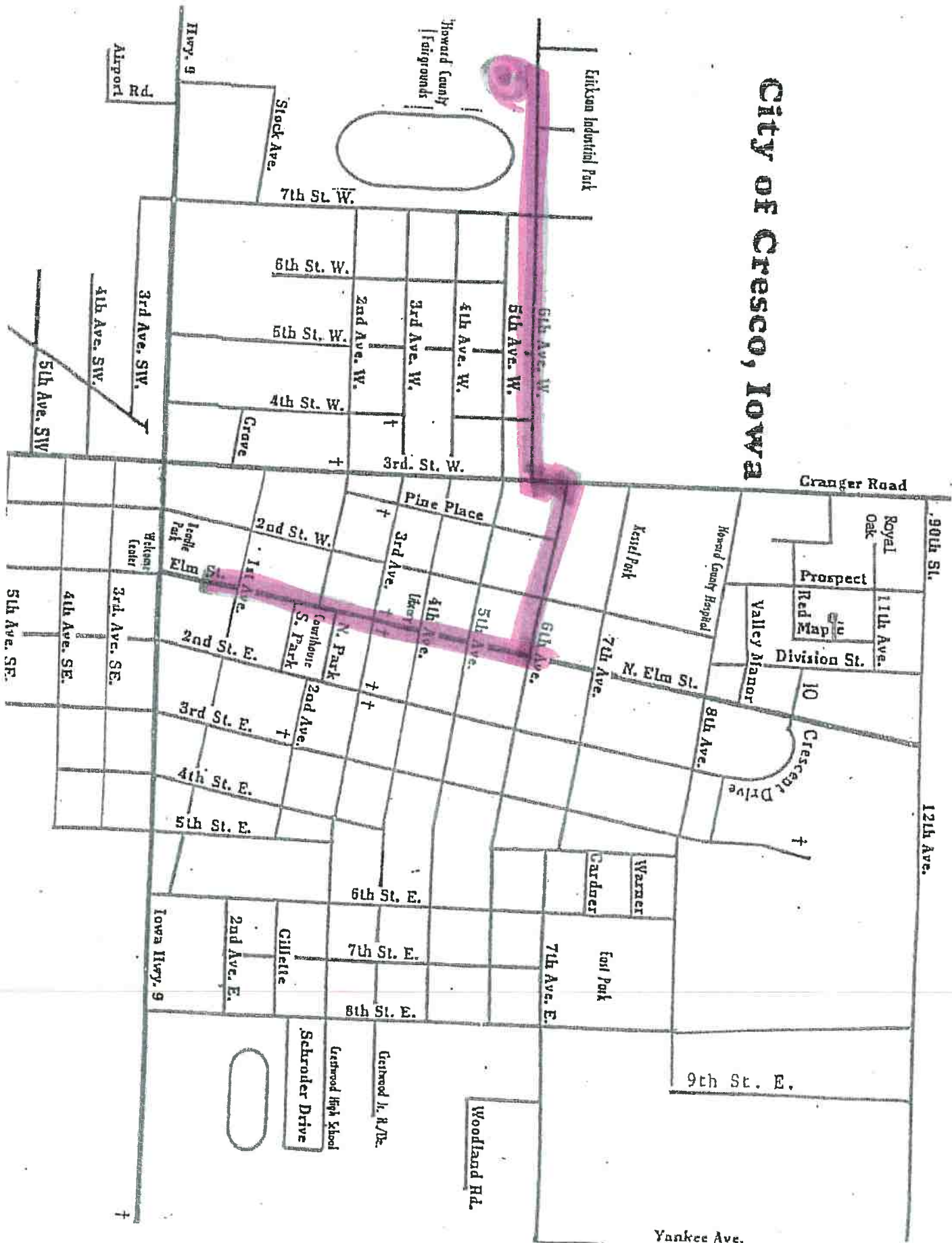
Signature: \_\_\_\_\_

CC: Ambulance \_\_\_\_\_, Police Dept. \_\_\_\_\_, Fire Dept. \_\_\_\_\_, Street Dept. \_\_\_\_\_



AN

# CITY OF CRESCO, IOWA





# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
CRESKO CHAMBER OF COMMERCE	Cresco Area Chamber of Commerce	(563) 547-3434		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
101 2nd Avenue Southeast		Cresco	Howard	52136
MAILING ADDRESS	CITY	STATE	ZIP	
101 2nd Avenue Southeast	Cresco	Iowa	52136	

## Contact Person

NAME	PHONE	EMAIL
Jason Passmore	(641) 330-4730	jason@howard-county.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	5 Day	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Aug 23, 2024	Aug 27, 2024	

### SUB-PERMITS

Special Class C Retail Alcohol License



# State of Iowa

Alcoholic Beverages Division

## PRIVILEGES

Outdoor Service

## Status of Business

### BUSINESS TYPE

Non-Profit Association

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Jason Passmore	Cresco	Iowa	52136	Executive Director	0.00	Yes

### • Companies

COMPANY NAME	FEDERAL ID	CITY	STATE	ZIP	% OF OWNERSHIP
Cresco Chamber of Commerce	42-0201448	Cresco	Iowa	52136	100.00

## Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

Founders Insurance Company

Aug 23, 2024

Aug 28, 2024

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

APPLICATION FOR TAX ABATEMENT UNDER THE  
AMENDED AND RESTATED (2016) CRESCO URBAN REVITALIZATION PLAN  
FOR CRESCO, IOWA

Prior Approval for Intended Improvements

Approval of Improvements Completed

FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE AMENDED AND RESTATED (2016) CRESCO URBAN REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF CRESCO, IOWA.

The Amended and Restated (2016) Cresco Urban Revitalization Plan allows property tax exemptions as follows:

Residential: All qualified real estate assessed as residential property is eligible to receive a one hundred percent (100%) exemption from taxation on the first seventy-five thousand dollars (\$75,000) of actual value added by the eligible improvements. The exemption is for a period of five (5) years. Actual assessed value must increase at least 10% due to the improvements.

Residential with Three or More Separate Dwelling Units: All qualified real estate assessed as residential property under Iowa Code Section 441.21(14)(a)(6) on or after January 1, 2022, having three or more separate dwelling units, is eligible to receive a fifty percent (50%) exemption from taxation on the actual value added by the improvements. The exemption is for a period of ten (10) years. Actual assessed value must increase at least 10% due to the improvements.

Commercial: All qualified real estate assessed as commercial property is eligible to receive a one hundred percent (100%) exemption on the actual value added by the eligible improvements. The exemption is for a period of three (3) years. Actual assessed value must increase at least 10% due to the improvements.

Multi-residential (Prior to January 1, 2022): All qualified real estate assessed prior to January 1, 2022 as commercial property or multi-residential property, if the commercial or multi-residential property consists of three or more separate living quarters with at least seventy-five percent of the space used for residential purposes, is eligible to receive a one hundred percent (100%) exemption from taxation on the actual value added by the eligible improvements constructed prior to January 1, 2022. The exemption is for a period of three (3) years. Actual assessed value must increase at least 10% due to the improvements.

In order to be eligible, the property must have been located in the Cresco Urban Revitalization Area when the improvements were made. The Area includes:

All property located within the Cresco corporate limits as of March 21, 2016. Any property annexed into the City in the future shall automatically be included in the Area as of the effective date of the annexation.

\*This application must be filed with the City by February 1<sup>st</sup> of the assessment year for which the exemption is first claimed, but not later than two (2) years after the February 1<sup>st</sup> following the year that the improvements are first assessed for taxation.

Address of Property: CRESCO IA 52136

Legal Description: W 100' Lot 14 BLK 15 Flat 1W 100' Lot 15 BLK 15 + SSD' Lot ex 10' 1 BLK 15 1/2 CRESCO Plat

Title Holder or Contract Buyer: Alina Mackenburg

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Email Address: \_\_\_\_\_

Existing Property Use:  Residential  Commercial  Split (Commercial/Residential)  
 Residential (with 3 or more units) Number of Separate Dwelling Units: \_\_\_\_\_

Proposed Property Use:  Residential  Commercial  Split (Commercial/Residential)  
 Residential (with 3 or more units) Number of Separate Dwelling Units: \_\_\_\_\_

Nature of Improvements: X New Construction      Improvements to Existing Structure

Specify: 26' x 38' garage

Permit Number(s) from the City of Cresco:       
Date Permit(s) Issued: 2-28-24 Permit(s) Valuation:     

Estimated or Actual Date of Completion: April 2024

Estimated or Actual Cost of Construction/Improvements: \$55,000

Signature: Alicia Mackerberg

Name (Printed) Alicia Mackerberg

Title:     

Company:     

Date: 7-7-24

This Application is a summary of some of the Plan terms; for complete information, read a copy of the AMENDED AND RESTATED (2016) CRESCO URBAN REVITALIZATION PLAN, available at City Hall.

This Application must be filed with the City Clerk at City Hall, 130 N Park Pl, Cresco IA 52136.

**FOR CITY USE:**

<b>CITY COUNCIL</b>	Application Approved/Disapproved
	Reason (if disapproved)
	Date _____
	Attested by the City Clerk _____
<b>ASSESSOR</b>	Present Assessed Value of Structure _____
	Assessed Value with Improvements _____
	Eligible or Not Eligible for Tax Abatement _____
	Assessor _____ Date _____



# State of Iowa

## Alcoholic Beverages Division

### Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
KWIK TRIP, INC.	Kwik Star #428	(563) 547-5507		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
330 2nd Ave SE		Cresco	Howard	52136
MAILING ADDRESS	CITY	STATE	ZIP	
PO Box 2107	La Crosse	Wisconsin	54602	

### Contact Person

NAME	PHONE	EMAIL
Deanna Hafner	(608) 793-6262	dhafner@kwiktrip.com

### License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LG0000732	Class B Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Oct 1, 2024	Sep 30, 2025	

#### SUB-PERMITS

Class B Retail Alcohol License

#### PRIVILEGES



# State of Iowa

Alcoholic Beverages Division

## Status of Business

BUSINESS TYPE

Corporation

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
deanna hafner						
Scott Zietlow	Rochester	Minnesota	55902	Owenr	100.00	Yes
Thomas Reinhart	Onalaska	Wisconsin	54650	Secretary	0.00	Yes
David Wagner	Stoddard	Wisconsin	54658	Treasurer	0.00	Yes

## Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE  
DATE

OUTDOOR SERVICE EXPIRATION  
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE  
DATE

TEMP TRANSFER EXPIRATION  
DATE

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE CRESCO WASTEWATER TREATMENT PLANT AGE RELATED EQUIPMENT REPLACEMENT", and moved that the same be adopted. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called, and the vote was:

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE CRESCO WASTEWATER TREATMENT PLANT AGE RELATED EQUIPMENT REPLACEMENT

WHEREAS, on the 5th day of August, 2024, plans, specifications, form of contract and estimate of cost were filed with the Clerk for the construction of certain public improvements described in general as the Cresco Wastewater Treatment Plant Age Related Equipment Replacement; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for the public improvements was published as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCO, STATE OF IOWA:

Section 1. That the plans, specifications, form of contract and estimate of cost are hereby approved as the plans, specifications, form of contract and estimate of cost for the public improvements, as described in the preamble of this Resolution.



PASSED AND APPROVED this 5th day of August, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

## Report of Opening of Construction Bids

A public meeting was held at 2:00 P.M., on July 30, 2024, at the Office of the City Clerk, City Hall, 130 North Park Place, Cresco, Iowa, presided over by the City Clerk of the City of Cresco, State of Iowa.

Present were:

Nicole Hill, City Clerk


David Brenno, Public Works Director

Scott Huneke

The City Clerk thereupon announced that a purpose of this meeting was to receive, open and tabulate bids for the construction of the Cresco Wastewater Treatment Plant Age Related Equipment Replacement, in accordance with the plans and specifications heretofore filed with the Clerk. The following bids were thereupon received, opened, inspected and tabulated, to-wit:

<u>Name and Address of Bidder</u>	<u>Amount of Bid</u>
<u>Blazek Corporation</u>	\$1,585,000.00
<u>Woodruff Construction</u>	\$1,809,850.00
<u>WRH Inc.</u>	\$1,945,500.00
<u>Wapasha Construction</u>	\$1,880,000.00
<u>Tricon Construction Group</u>	\$1,877,000.00

Whereupon the City Clerk declared that all bids have been received and that the City Council will consider and act on the bids at its meeting as provided in the notice to bidders heretofore posted.



Nicole Hill, City Clerk

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE CRESCO WASTEWATER TREATMENT PLANT AGE RELATED EQUIPMENT REPLACEMENT", and moved:

- that the Resolution be adopted.
- ADJOURN to permit the Engineer to review and make recommendation on said bids, therefore defer action on the Resolution to the meeting to be held at \_\_\_\_\_ .M. on \_\_\_\_\_, 2024, at this place.

Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called, and the vote was:

AYES: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE CRESCO WASTEWATER TREATMENT PLANT AGE RELATED EQUIPMENT REPLACEMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCO, STATE OF IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the Cresco Wastewater Treatment Plant Age Related Equipment Replacement, described in the plans and specifications heretofore adopted by this Council on August 5, 2024, be and is hereby accepted, the same being the lowest responsive, responsible bid received for such work, as follows:

Contractor: Blazek Corporation of Lawler, Iowa

Amount of bid: \$1,585,000.00

Portion of project: All construction work

Section 2. That the Mayor and Clerk are hereby directed to execute the contract with the contractor for the construction of the public improvements, such contract not to be binding on the City until approved by this Council.

PASSED AND APPROVED this 5th day of August, 2024.

---

Mayor

ATTEST:

---

City Clerk

1421 South Bell, Suite 103  
Ames, IA 50010-7710  
Phone: 515.663.9997  
Fax: 515.663.9998  
Email: ames@whks.com  
Website: www.whks.com

**whks**

engineers + planners + land surveyors

July 31, 2024

Honorable Mayor and City Council  
City of Cresco, Iowa  
130 N Park Pl  
Cresco, Iowa 52136

RE: Cresco Wastewater Treatment Plant Age Related Equipment Replacement  
Engineer's Recommendation for Project Contract Award

Dear Mayor Fortune:

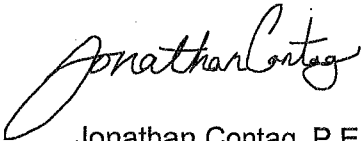
Bids were received for the Wastewater Treatment Plant Age Related Equipment Replacement project on 7/30/2024. Five construction firms submitted a bid for the project. The total low bid for the work was \$1,585,000.00, submitted by Blazek Corporation of Lawler, Iowa. The construction cost opinion for the project work was \$1,500,000. Please refer to the attached Bid Tabulation.

WHKS & Co. recommends the City Council accept the bid of Blazek Corporation as the lowest, responsive, responsible bidder and award the construction contract to Blazek Corporation.

If you have any questions or require additional information, please contact our office.

Sincerely,

**WHKS** & co.



Jonathan Contag, P.E.  
Project Manager

Enclosure: Bid Tabulation

cc (email): Dave Brenno, Public Works Director  
Nicole Hill, City Clerk  
Mike Born, Superintendent  
Anne Stokely, Ahlers & Cooney, PC

**BID TABULATION**

PROJECT: Cresco Wastewater Treatment Plant Age Related Equipment Replacement

LOCATION OF PROJECT: Cresco, IA

WHKS PROJECT #: 9933.00

LETTING DATE-TIME-LOCATION: July 30, 2024 - 2:00 PM - Cresco City Hall



Project	Blazek Corporation Lump Sum Base Bid	Woodruff Construction Lump Sum Base Bid	WRH Inc. Lump Sum Base Bid	Wapasha Construction Lump Sum Base Bid	Tricon Construction Group Lump Sum Base Bid
Cresco Wastewater Treatment Plant Age Related Equipment Replacement	\$ 1,585,000.00	\$ 1,809,850.00	\$ 1,945,500.00	\$ 1,880,000.00	\$ 1,877,000.00