

## NOTICE AND CALL OF PUBLIC MEETING

GOVERNMENTAL BODY: THE CITY COUNCIL OF CRESCO, IOWA  
DATE OF MEETING: JANUARY 20, 2025  
TIME AND PLACE OF MEETING: 5:30 P.M. CITY HALL, 130 N PARK PLACE

PUBLIC NOTICE IS HEREBY GIVEN THAT THE ABOVE MENTIONED GOVERNMENTAL BODY WILL MEET AT THE DATE, TIME AND PLACE SET OUT ABOVE. THE TENTATIVE AGENDA FOR SAID MEETING IS AS FOLLOWS:

ROLL CALL: CARMAN, BOUSKA, FOSAAEN, McCONNELL, KRIENER

ACT ON THE CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time council votes on the motion.

1. Approval of the Agenda
2. Approval of the Claims
3. Minutes from January 6, 2025
4. Minutes from January 8, 2025 Budget Worksession
5. Approval of Tree Surgeon License for Tree Doctor Services, LLC

STAFF REPORTS: There may be action taken on each of the items listed below.

1. Public Works
2. Police
3. Administration
4. Committee Updates

COMMENTS FROM AUDIENCE: *(This portion of the agenda is for comments that are not related to one of the items listed on the agenda. Comments can only be received. No formal action by the Council can be taken. Those making public comments will be asked to state their name and address, and to speak from the podium.)*

BUSINESS: There may be action taken on each of the items listed below.

1. Motion to Appoint Gayle Kelm to the Theatre Commission for a Term of Three Years Expiring 6/30/2026
2. Discuss Accounting Software
3. Resolution Authorizing the Mayor and City Clerk to Enter into a Software Agreement
4. Discuss Traffic Control Devices
5. Possible Resolution Authorizing the Mayor to Sign a Traffic Control Device Application with the Iowa Department of Transportation
6. Resolution Authorizing the Mayor and City Council Representatives to Sign an Agreement in Accordance with the Terms Agreed to in Negotiations Between the City of Cresco and Local 1068 American Federation of State, County, and Municipal Employees AFL-CIO
7. Resolution Approving Wage Agreement for Full-Time Nonunion Employees
8. Resolution Approving Wage Increase for Specified Permanent Part-Time Employees
9. Motion to Amend the Employee Handbook to Remove the Cross Certification Requirements for Water and Wastewater Certifications
10. Resolution Extending the Deadline for Water and Wastewater Certifications

ADJOURN:

THIS NOTICE IS GIVEN AT THE DIRECTION OF THE MAYOR PURSUANT TO CHAPTER 21, CODE OF IOWA AND THE LOCAL RULES OF SAID GOVERNMENTAL BODY. POSTED JANUARY 16, 2025.

Mayor Fortune called the Cresco City Council meeting to order on January 6, 2025 at 5:30 pm. Council Members Carman, Bouska, Fosaaen, McConnell, and Kriener were present. No council members were absent.

Carman made the motion to approve the consent agenda which included approval of the: agenda; claims; minutes from the December 16, 2024 meeting; Class C Retail Alcohol License (LC) to Cuautla Jalisco II, Inc; street closing for portions of 2<sup>nd</sup> Ave East for the Notre Dame School Lasagna Supper on January 24, 2025. McConnell seconded and it passed all ayes.

Public Works Director Brenno reported: (a) Street Department has taken down the Christmas decorations. Some got damaged when we had the wind storm in December; (b) completed replacing the sewer main behind Plantpeddlar; (c) Water Department had a main break at the fairgrounds. In 2024, there were seven water main breaks, compared to ten in 2023 and eight in 2022; (d) had four-inch snow event on December 20<sup>th</sup>. There was over 100 hours of labor to plow the streets and haul 109 loads of snow away; (e) Hazard Mitigation Plan meeting has been rescheduled to January 7<sup>th</sup>.

Police Chief Ruroden submitted the December Police report. K-9 Officer EmmyLou is performing well and has been utilized on several occasions.

City Clerk Hill reported: (a) busy with calendar-year end, W-2's and 1099's; (b) had the first meeting of the steering committee to update the comp plan. There were 24 people in attendance and good ideas shared for the community survey that will go out; (c) there was no loan forgiveness on the Aging Equipment Project; (d) second budget worksession is January 8<sup>th</sup>.

Mayor Fortune asked for comments from the audience and there were none.

Mayor Fortune recognized two employees with service anniversaries in January and thanked them for their dedication and years of service to the City and residents: Blake Welper - Police Dept 3 years; Cody Courtney - Street Dept 14 years.

Brian Stark from Martin Gardner Architecture updated Council on the proposed Scene Shop Project. The new addition will be an energy efficient 2,500 square foot building and will include a new green room with private dressing rooms, storage, and a lift. They are ready to proceed with bid letting. The prebid meeting will be January 28<sup>th</sup> at 10 am for interested contractors with bid opening being February 11<sup>th</sup>. Council will review the bids at the February 17<sup>th</sup> meeting. Council questioned the status of the fundraising. Donations of \$23,400 have been received along with \$145,000 in other grants and pledges. Theatre Commission Member Kelly Bartling explained that the fundraising committee has several upcoming fundraisers such as live events, dinner shows, and a capital campaign fundraiser. The Commission and Fundraising Committee will provide Council a list of upcoming events, fundraising plans, and updated pledges at a future council meeting. Bouska would like Council and Commission members to consider the property tax cost of running the Theatre and building the Scene Shop. The General Fund Tax Levy also funds the Police, Fire, Library, Fitness Center, Parks, and City Hall and there is not enough revenue for all departments so budget cuts will need to be evaluated.

Hill explained that the resolution for right-of-entry was updated to be valid only until December 2025. At that time, MB Inc would like an update of the project and to review the right-of-entry at that time. Carman made a motion to approve the resolution authorizing the mayor to sign a right-of-entry for construction related to the Scene Shop Project with MB Inc. Fosaaen seconded. Fosaaen and Carman voted aye. Kriener, Bouska, and McConnell voted nay. The motion was not approved.

Fosaaen made the motion to approve the resolution ordering construction of the Cresco Theatre and Opera House Scene Shop and fixing a date of bids therefor. The public hearing will be February 17, 2025. Carman seconded. Fosaaen, Carman, Kriener and Bouska voted aye. McConnell voted nay. The motion passed by majority vote.

A letter was received from Rod and Annette Trachta requesting the Council to vacate the undeveloped portion of F Street. The Council determined that the property serves no public purpose and would never be used for a future street. Carman made the motion to recommend the Planning & Zoning Commission study the request and make a recommendation to the Council. McConnell seconded and it passed all ayes.

Hotel/Motel Tax of \$7,240.47 was received this quarter with three applications received for \$10,500. McConnell made the motion to approve the recommendation of the Tourism Committee and award Hotel/Motel Tax Grants to: Iowa Wrestling Hall of Fame \$3,000 for reframing/reducing inductee biographies; \$3,000 to the Chamber for 2024 Marketing Support; and Driftrunners \$3,000 for Snowfest. Kriener seconded and it passed all ayes.

The 28E Agreement with Howard County Business & Tourism states that funding will be used for advancing economic and community development and improving tourism in Howard County and the City of Cresco. Bouska made a motion to authorize the \$20,000 payment to Howard County Business & Tourism and declared it meets a public purpose in accordance with the 28E Agreement. Carman seconded and it passed all ayes.

Brenno reported three quotes for stump grinding were received: Wilson Custom Tree Service \$.84 per inch; Walton Tree Service \$.89 per inch; Uprooted Tree Service \$3.00 per inch. Kriener made a motion to award the contract to Wilson Custom Tree Service. Bouska seconded and it passed all ayes.

Carman moved to adjourn the Council Meeting at 6:29 pm. Kriener seconded, and it passed all ayes. The next regular Cresco City Council meeting will be January 20, 2025, at 5:30 pm at Cresco City Hall.

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Mayor Alexander Fortune

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City Clerk Nicole Hill

PAYROLL		183,636.20	JOHN DEERE	Supp	1,310.19
AHLERS&COONEY	Attny	4,648.26	KEYSTONE LABS	Analys	1,429.50
ALBERTO, MARIO	DpAp	80.00	KWIK TRIP	Gas	3,946.92
ALLIANT	Elec	12,046.27	LEE, DIEDRE	DpAp	80.00
BAUTISTA, OSCAR	DpAp	18.89	LETOURNEAU, KELLY	DpAp	6.48
BILLMYER	Flooring	92.47	LEWIS, DENISE	DpAp	80.00
BLACK HILLS	Gas	7,801.56	LICKTEIG, STEVE	Srvc	280.00
BOB'S ELECTRIC	Supp	15.17	LOSEY, CINDY JO	DPAP	62.30
BORDWELL, SHARON	DpAp	80.00	LT MECHANICAL	Srvc	1,125.00
CARNEY, JEFF & PAM	DpAp	80.00	MACQUEEN EQUIP	Equip	7,338.38
CARRICO	Supply	1,133.33	MEHMERT TILING	Srvc	2,383.75
CITY LAUNDERING	Svcs	292.15	METRO SOUND	Equip	12,942.00
CITY OF CRESCO	Util	1,628.54	MGM	Movie	174.50
COURTNEY LAWN	Svcs	100.00	MURPHY, CODY	DpAp	80.00
CR AUTO BODY	Svcs	6,269.72	MW PRO COATING	Srvc	13,276.80
CR CHAMBER	Tourism	750.00	NC LAB	Supp	153.78
CR HEAT AND VENT	Svcs	192.50	O'HENRY'S	Supp	915.60
CR TPD	Ads	439.25	OHLSSEN, BRUCE	DpAp	80.00
CULLIGAN	Srvc	51.07	OMNISITE	Srvc	2,275.00
DAKOTA SUPPLY	Supp	446.84	POSTMASTER	Fees	1,091.08
DC COMM	Phone	25.15	RELIANCE	Ins	162.00
DECORAH ELEC	Svcs	320.71	RIEKS, KATHRYN	DpAp	18.89
DELUXE ECHOSTAR	Movie	40.00	SAFETY-KLEEN	Supp	180.80
DES MOINES STAMP	Supp	76.00	SIGNS & DESIGNS	Supp	167.00
ELECTRIC PUMP	Svcs	7,405.00	SLIFKA, ZACH	DpAp	13.21
EMPL BENE SYS	Fees	478.48	SOLAR PRO	Solar	1,286.44
ERICKSON, CAMERON	DpAp	29.63	SOLUTIONS	Srvc	347.70
FENCL OIL	LP	558.60	SQUARE	CCFee	45.74
FIRE SRVC	Trng	100.00	STEEL SHOP	Srvc	60.52
FOLEY'S CONST	Srvc	2,600.00	STOREY KENWORTHY	Supp	51.87
FROST, TROY	Rfnd	172.40	TASC	Fees	335.16
GILLETTE PEPSI	Concess	907.98	TRUCK COUNTRY	Parts	648.13
GREAT NORTHERN	Parts	192.15	VERIZON	Wireless	408.81
HANSON TIRE	Srvc	5,119.42	WHKS	Engr	4,291.01
HAWKINS	Supp	660.60	WINDRIDGE	Supp	313.76
HOVDEN OIL	DEF	1,149.44	WINDSTREAM	Internet	1,704.18
HOW CO BUS&TOUR	Dues	20,000.00	ZIEGLER	Parts	109.93
HOWARD WINN CSD	Ad	90.00			

BY FUND:	
GENERAL	169,227.75
HOTEL/MOTEL TAX	750.00
LOST PROJECT	13,276.80
FIRE STATION BLDG	623.18
THEATRE TRUST	10,000.00
DRUG DOG	24.57
CR COMM FIRE	13,006.24
ROAD USE TAX	34,833.25
EMPLOYEE BENE	906.39
FIRE EQUIPMENT	7,338.38
SEWER AGING EQUIP	3,511.82
WATER	24,862.75
WATER DEPOSIT	709.40
SEWER OP	39,757.30
CAP IMPROVE	54.55
YARDWASTE	21.83
Total Expenditures	318,904.21
Revenues 12/17/24-1/6/25	283,816.50

Mayor Fortune called the Cresco City Council meeting to order on January 8, 2025 at 3:30 pm. Council Members Carman, Bouska, Fosaaen, McConnell, and Kriener were present. No council members were absent.

Water Superintendent Drew Zahasky explained certification requirements for water and wastewater staff. The employee handbook and union contract currently requires cross certification between water and wastewater departments. He explained that by getting certified there is no additional benefits to the city, just added expenses to keep the certifications active. Council discussed the matter extensively and agreed with Zahasky. They encourage employees to continue their training for their department, but not to require it for other departments.

City Clerk Hill presented the proposed budget for FY26. The Regular General Levy will only increase property tax revenue by \$25,673 this year. The General Funds have a budgeted loss of \$735,900 and an overall loss of \$1,988,100 so cuts need to be made to the budget requests.

Project and equipment purchase requests were reviewed and some items were moved to future fiscal years. Council would like each department to review their budget and come up with ways to increase revenue or decrease expenses.

Recommended changes will be made to the budget and another budget worksession will be scheduled.

The discussion on the annual project list for the Capital Improvement Plan "CIP" was tabled until a future meeting.

Council discussed having the department heads do an employee time study to better understand their daily duties. This will be discussed further at a later date.

Carman moved to adjourn the Council Meeting at 6:30 pm. Bouska seconded, and it passed all ayes. The next regular Cresco City Council meeting will be January 20, 2025, at 5:30 pm at Cresco City Hall.

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Mayor Alexander Fortune

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City Clerk Nicole Hill

**\$ 50.00**

**No. 278**

**Tree Surgeon License**

**January 20, 2025**

**To Whom It May Concern:**

That in consideration of FIFTY DOLLARS

License is hereby granted to Tree Doctor Services, LLC for the purpose

Of tree trimming in the municipality of CRESCO, IOWA, County of HOWARD.

This License to be in force from January 20, 2025, to December 31,  
2025

**PROVIDED** that said Tree Surgeon attentively observes all limitations and restrictions to be found in Chapter 125 Code of Ordinances, City of Cresco, Iowa, relating to Tree Surgeon's License made by the Council of said municipality.

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City Clerk

**CITY OF CRESCO  
CASH & INVESTMENT BY FUND  
AS OF DECEMBER 31, 2024**

	CASH BALANCE	MONEY MKT BALANCE	CD BALANCE	OTHER BANK BALANCE	FUND BALANCE
001 General Fund	33,436.45	287,300.00	611,400.04	619,416.69	1,551,553.18
001 General Fund - Theatre	-	-	-	1,473.71	1,473.71
001 General Fund - Credit Card Processing	-	-	-	3,500.00	3,500.00
001 General Fund - RAGBRAI	-	-	9,715.89	-	9,715.89
002 General Fund-Hotel/Motel	1,495.48	21,000.00	7,000.00	-	29,495.48
022 Local Option Tax Project	1,884.89	117,000.00	1,517,996.71	1,132,338.16	2,769,219.76
060 EV Charging Station	626.98	3,000.00	6,154.26	-	9,781.24
065 Nuisance House Fund	253.65	7,200.00	-	-	7,453.65
078 Fire Station Building	1,093.18	7,500.00	15,385.64	-	23,978.82
087 Equipment Replace	1,115.02	1,000.00	4,000.00	-	6,115.02
090 Office/Computer Equip.	218.17	-	21,231.39	-	21,449.56
091 Street Equipment Trust	1,461.81	52,000.00	20,514.19	3,040.72	77,016.72
092 Theatre Trust	1,701.61	14,000.00	-	-	15,701.61
093 Drug Dog Fund	1,245.02	9,000.00	-	-	10,245.02
094 Airport Trust	957.75	6,000.00	80,385.64	-	87,343.39
098 Cresco Community Fire	1,478.96	44,000.00	40,000.00	-	85,478.96
110 Road Use Tax Fund	1,932.39	200,500.00	202,570.96	270,768.35	675,771.70
112 Employee Benefits Trust	1,667.30	234,000.00	505,141.92	261,195.59	1,002,004.81
160 CIDC/CityRevol.Loan-bus.	1,318.97	76,000.00	137,570.96	-	214,889.93
162 CUSB Historic Downtown RLF	-	-	-	91,989.40	91,989.40
177 Police Forfeiture Fund	240.13	-	-	-	240.13
183 Equip.Repair-Fitness Ctr	974.79	28,000.00	86,928.22	-	115,903.01
184 City Park Trust	345.29	13,000.00	16,411.35	-	29,756.64
186 Park Tree Trust	278.44	3,000.00	5,128.55	-	8,406.99
188 Fire Equipment Trust	916.87	25,000.00	65,385.64	-	91,302.51
189 Library Trust	1,545.01	27,000.00	81,414.03	-	109,959.04
200 Debt Service Fund	1,292.65	193,000.00	32,822.71	-	227,115.36
319 7th St W Assessment Project Fund	1,176.36	9,900.00	-	209,396.58	220,472.94
322 Scene Shop Project Fund	1,046.02	51,000.00	-	12,612.09	64,658.11
325 Fitness Center Project	1,685.03	52,000.00	950,000.00	-	1,003,685.03
326 Sewer Aging Equip Replacemt Project	804.99	205,000.00	-	-	205,804.99
600 Water Utility Fund	1,588.14	87,800.00	50,000.00	55,936.37	195,324.51
601 Water Deposit Trust	357.20	11,000.00	20,000.00	-	31,357.20
602 Water Utility Replacement	726.05	37,000.00	455,527.56	427,503.24	920,756.85
610 MSSU Revenue	1,009.72	97,000.00	355,141.92	159,376.56	612,528.20
612 MSSU Operation/Maint	818.68	-	-	-	818.68
613 MSSU Replacement	1,780.07	76,000.00	808,470.79	257,158.86	1,143,409.72
614 MSSU Rev.Bond Int	73.79	-	38,976.96	-	39,050.75
620 Cap Imp Water, Sewer, Storm	843.89	29,000.00	151,285.49	-	181,129.38
670 Yard Waste Fund	841.84	35,000.00	80,000.00	-	115,841.84
820 Health Ins Partial Self Fund	-	-	150,000.00	41,544.53	191,544.53
<b>Totals</b>	<b>70,232.59</b>	<b>2,059,200.00</b>	<b>6,526,560.82</b>	<b>3,547,250.85</b>	<b>12,203,244.26</b>
	1%	17%	53%	29%	<u>12,203,244.26</u>

Checking Sweep - Cresco Bank & Trust (operatr)	3.80%	70,232.59
Checking - CB&T (credit cards)	0.00%	3,500.00
Theatre Checking (CB&T)	0.00%	1,473.71
Money Market - Cresco Bank & Trust	3.80%	2,059,200.00
MMKT IPAIT	4.33%	871,247.50
MMKT CUSB	5.15%	2,629,485.11
MMKT Hlth Ins Partial Self Funded	3.80%	41,544.53
CD RAGBRAI - 18 mo - matures 3/15/25 (CB	5.24%	9,715.89
CD Safe-T-Fd-11 mth-matures 11/12/25(CB&	4.25%	90,000.00
CD - 1 yr - matures 5/22/25 (CUSB)	5.10%	2,666,844.93
CD Safe-T-Fund-1 yr -matures 9/9/25(CB&T)	4.70%	60,000.00
CD - 1 yr - matures 8/26/25 (CB&T)	4.70%	3,700,000.00
<b>Grand Total Cash in Banks</b>		<b>\$ 12,203,244.26</b>



ACCOUNT NUMBER	ACCOUNT TITLE	MDT BALANCE	YTD BALANCE	BUDGET	% SPENT
	GENERAL TOTAL	277,024.30	1,920,739.92	4,055,700.00	47.36
	HOTEL/MOTEL TAX TOTAL	.00	20,250.00	25,000.00	81.00
	LOST PROJECT TOTAL	72,782.35	126,081.34	869,500.00	14.50
	EV CHARGING STATION TOTAL	26.61	673.78	2,000.00	33.69
	NUISANCE HOUSE TOTAL	120.00	3,997.78	13,000.00	30.75
	FIRE STATION BUILDING TOTAL	568.34	10,374.03	19,000.00	54.60
	EQUIPMENT REPLACEMENT TOTAL	.00	.00	1,000.00	.00
	OFFICE EQUIPMENT TOTAL	1,229.95	1,229.95	2,000.00	61.50
	STREET TRUST TOTAL	.00	13,782.51	292,000.00	4.72
	THEATRE TRUST FUND TOTAL	.00	60,000.00	70,000.00	85.71
	DRUG DOG TOTAL	26.83	9,924.68	26,200.00	37.88
	AIRPORT TRUST FUND TOTAL	.00	48,630.00	53,500.00	90.90
	CRESCO COMMUNITY FIRE TOTAL	10,835.65	72,006.93	109,300.00	65.88
	ROAD USE TAX TOTAL	41,754.61	331,082.47	733,600.00	45.13
	EMPLOYEE BENEFITS TOTAL	50,631.86	321,544.46	700,300.00	45.92
	LOCAL OPTION SALES TAX TOTAL	51,433.95	342,626.74	700,000.00	48.95
	REVOLVING LOAN TOTAL	.00	.00	50,000.00	.00
	CUSB HISTORIC DWNTOWN RLF TOTA	.00	45,000.00	135,700.00	33.16
	FITNESS CENTER TRUST TOTAL	2,126.41	37,393.26	67,000.00	55.81
	PARK TRUST TOTAL	445.22	5,045.22	16,900.00	29.85
	PARK TREE TRUST TOTAL	.00	.00	1,700.00	.00
	FIRE EQUIPMENT TOTAL	119,007.00	119,007.00	129,000.00	92.25
	LIBRARY TRUST TOTAL	.00	5,663.98	7,900.00	71.70
	DEBT SERVICE TOTAL	.00	120,087.50	489,400.00	24.54
	STREET ASSESSMENT TOTAL	.00	128,061.41	271,700.00	47.13
	SCENE SHOP PROJECT TOTAL	7,416.39	39,363.27	658,000.00	5.98
	FITNESS CENTER PROJECT TOTAL	.00	.00	25,000.00	.00
	SEWER AGING EQUIP REPLACE TOTA	88,808.00	94,195.01	2,250,000.00	4.19
	WATER TOTAL	42,079.45	485,711.61	743,300.00	65.35
	WATER DEPOSIT TOTAL	951.75	6,956.60	15,000.00	46.38
	WATER EQUIPMENT REPLACE TOTAL	.00	4,250.00	497,000.00	.86
	SEWER TOTAL	48,000.00	538,000.00	1,012,000.00	53.16
	SEWER OPERATIONS TOTAL	47,735.02	337,330.15	769,300.00	43.85
	SEWER REPLACEMENT PROJ TOTAL	53,319.42	344,949.08	531,000.00	64.96
	SEWER SINKING TOTAL	.00	1,715.00	40,000.00	4.29
	PROPRIETARY CAP IMPROVE TOTAL	1,703.55	2,006.62	1,900.00	105.61
	YARDWASTE TOTAL	2,392.02	13,395.99	146,600.00	9.14
	SELF INSURANCE TOTAL	1,989.26	30,228.84	.00	.00
	TOTAL EXPENSES BY FUND	815,769.10	5,641,305.13	15,530,500.00	36.32

*Revenue*

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	% RECEIVED
	GENERAL TOTAL	243,885.08	1,906,137.03	4,001,800.00	47.63
	HOTEL/MOTEL TAX TOTAL	3,773.64	15,813.32	25,000.00	63.25
	LOST PROJECT TOTAL	51,466.08	374,175.30	660,000.00	56.69
	EV CHARGING STATION TOTAL	11.91	288.35	1,100.00	26.21
	NUISANCE HOUSE TOTAL	24.48	315.16	15,000.00	2.10
	FIRE STATION BUILDING TOTAL	4,878.22	14,795.47	19,400.00	76.27
	EQUIPMENT REPLACEMENT TOTAL	6.95	694.86	4,100.00	16.95
	OFFICE EQUIPMENT TOTAL	.72	420.14	4,200.00	10.00
	STREET TRUST TOTAL	2,400.80	41,834.14	282,000.00	14.83
	THEATRE TRUST FUND TOTAL	1,051.56	2,993.85	500.00	598.77
	DRUG DOG TOTAL	133.64	637.61	30,000.00	2.13
	AIRPORT TRUST FUND TOTAL	22.85	2,777.38	13,250.00	20.96
	CRESCO COMMUNITY FIRE TOTAL	28,139.16	74,600.76	109,300.00	68.25
	ROAD USE TAX TOTAL	46,456.25	300,774.85	539,000.00	55.80
	EMPLOYEE BENEFITS TOTAL	23,317.14	380,559.08	700,300.00	54.34
	LOCAL OPTION SALES TAX TOTAL	51,433.95	342,626.74	700,000.00	48.95
	REVOLVING LOAN TOTAL	1,953.10	31,629.96	20,850.00	151.70
	CUSB HISTORIC DWNTOWN RLF TOTA	2,248.83	12,924.86	49,400.00	26.16
	FITNESS CENTER TRUST TOTAL	1,795.13	16,081.36	40,100.00	40.10
	PARK TRUST TOTAL	5,043.82	8,389.50	100.00	8,389.50
	PARK TREE TRUST TOTAL	10.76	213.38	100.00	213.38
	FIRE EQUIPMENT TOTAL	122,088.61	129,462.82	132,500.00	97.71
	LIBRARY TRUST TOTAL	1,343.74	4,202.46	14,700.00	28.59
	DEBT SERVICE TOTAL	17,199.72	263,451.24	489,400.00	53.83
	STREET ASSESSMENT TOTAL	947.97	26,622.86	172,000.00	15.48
	SCENE SHOP PROJECT TOTAL	4,725.82	70,857.63	1,066,000.00	6.65
	FITNESS CENTER PROJECT TOTAL	176.29	1,003,685.03	1,015,000.00	98.89
	SEWER AGING EQUIP REPLACE TOTA	.00	300,000.00	2,250,000.00	13.33
	WATER TOTAL	63,893.29	349,334.91	751,300.00	46.50
	WATER DEPOSIT TOTAL	480.00	4,800.00	15,000.00	32.00
	WATER EQUIPMENT REPLACE TOTAL	1,883.75	210,197.53	191,000.00	110.05
	SEWER TOTAL	83,485.68	491,728.69	1,053,100.00	46.69
	SEWER OPERATIONS TOTAL	48,000.00	338,000.00	770,000.00	43.90
	SEWER REPLACEMENT PROJ TOTAL	1,881.19	228,452.79	502,000.00	45.51
	SEWER SINKING TOTAL	.24	1,012.05	40,000.00	2.53
	PROPRIETARY CAP IMPROVE TOTAL	7,098.61	43,782.87	81,700.00	53.59
	YARDWASTE TOTAL	3,946.70	23,989.21	46,300.00	51.81
	SELF INSURANCE TOTAL	4,828.42	33,359.87	.00	.00
	TOTAL REVENUE BY FUND	830,034.10	7,051,623.06	15,805,500.00	44.61

THEATRE and CHAMPLIN HALL COMMISSION

TO: CRESCO CITY COUNCIL

RE: Appointment/Reappointment

We, the Theatre and Champlin Hall Commission of the City of Cresco, recommend that the City Council

1. \_\_\_\_\_ Appoint (Name) Gayle Kelm  
(To replace \_\_\_\_\_)

2. \_\_\_\_\_ Reappoint (Name) \_\_\_\_\_

to the Theatre & Champlin Hall Commission.

Term to run from 1/20/2025 to expire 6/30/2026

Contact Info: 2161 Maple Ct  
(Address) Cresco, IA 52136

Phone: 563-380-2565 (ok to list on website?  Yes / No)

Email: gaylekelm@gmail.com (ok to list on website?  Yes / No)

	Signed	Date
Chairman	<u>Kreeley Bearding</u>	<u>1/13/25</u>
	<u>David B. C.</u>	<u>1/13/25</u>
	<u>Kari Waterboon</u>	<u>1/13/25</u>
	<u>Julie A. Wilson</u>	<u>1/13/25</u>
	_____	_____
	_____	_____
	_____	_____

## Software Comparison (Annual Cost other than Conversion)

	<u>gWorks</u>	<u>TylerTechnologies</u>	<u>Civic Systems</u>
Conversion	\$ -	\$ 66,269	\$ 85,910
Annual Price	\$ 19,000	\$ 36,522	\$ 17,400
ACH Processing Fee (1.30/transaction)	\$ 16,000	\$ -	\$ -
Total Annual Fee	\$ 35,000	\$ 36,522	\$ 17,400

### Added features obtained by switching:

Automated Payroll  
Time Clock System (ability to be geofenced)  
Employee Self Service Portal  
Automated Bank Reconciliation  
AI Assisted Entry of Bills  
Department Head Portal for Bills and Budget

**Cresco, IA 3-6k POP  
(GWORKS CONVERSION)**

**Prepared by Civic Systems, LLC**



**civicsystems**

strong software, strong community

Civic Systems, LLC  
P.O. Box 7398  
Madison, WI 53707-7398  
Phone: 888.241.1517  
Fax: 608.249.1050  
mlaesch@civicsystems.com  
www.civicsystems.com

January 7, 2025  
\*Pricing is good for 30 Days

## 3-6k Population Core Modules and Pricing

<b>Core Install (3-6k Pop)</b>	<b>License Fee Purchase Price</b>	<b>*One- Time conversion / setup</b>	<b>Training</b>	<b>Year one Total w/o Support</b>	<b>Annual Fees (Support) **</b>
<b>4 Concurrent User Licenses Included</b>	-	-	-	-	-
<b>Reporting (Included No Cost)</b>	-	-	-	-	-
<b>Accounts Payable</b>	5,200	1,080	1,080	7,360	1,960
AP ACH w/ Vendor Notification	-	-	-	-	-
Excel Connector	-	-	-	-	-
<b>Cash Receipting</b>	4,000	540	540	5,080	1,600
<b>General Ledger</b>	6,400	1,620	2,160	10,180	2,320
Activity Reporting	-	-	-	-	-
Bank Rec	-	-	-	-	-
Budgeting	-	-	-	-	-
Iowa Reporting	-	-	-	-	-
Excel Connector	-	-	-	-	-
<b>miViewPoint (Department Head Dashboard) (Unlimited)</b>	2,800	1,080	1,080	4,960	840
miCR (Need CR) (Unlimited Users)	-	-	-	0	-
miAP Workflow (Unlimited Users)	2,800	1,080	1,080	4,960	840
miBudget (Unlimited Users)	2,400	540	540	3,480	720
<b>Payroll w/ Direct Deposit</b>	9,200	2,700	2,160	14,060	3,160
Electronic Submittals (State and Fed)	-	-	-	-	-
miPay Online (Employee Portal)	-	-	-	-	-
miTime (Electronic Timesheets) (Unlimited Users)	2,800	1,080	1,080	4,960	840
Excel Connector	-	-	-	-	-
<b>Utility Billing</b>	10,000	5,400	3,240	18,640	3,400
Direct Pay	-	-	-	-	-
Electronic Read Interface (Meter Reading Import/Export)	-	-	-	-	-
Excel Connector	-	-	-	-	-
Service Orders	3,600	1,080	1,080	5,760	1,080
Mobile App (Unlimited Users)	-	-	-	0	-
<b>Community Portal</b>	800	1,080	270	2,150	640
Web Services	-	-	-	-	-
<b>Implementation Project Management</b>	-	4,320	-	4,320	-
<b>TOTALS COSTS</b>	<b>50,000</b>	<b>21,600</b>	<b>14,310</b>	<b>85,910</b>	<b>17,400</b>
<b>ALTERNATE PRICING (No License Fees)</b>	<b>0</b>	<b>21,600</b>	<b>14,310</b>	<b>35,910</b>	<b>27,400</b>

\*Transaction Fees done through the portal or through a Card Swipe are 2.9% + \$.30 per transaction. All echecks or ACH done through the portal are \$1.10 per transaction. ACH payments done through the software and sent via an ACH file to the bank have no cost from us. All Fees are able to be absorbed or passed along to the payor. All payments received are updated real time into Cash Receipting.

The CC terminals to take front counter payments are purchased by the City and are between \$275 - \$359 each. These are 1-time costs. (Most communities go with the PS SMARTPAD) [shop.zift.io](http://shop.zift.io) | [Payment Terminals](#)

**Each organization can eliminate items on this chart or add items from the next pages for a suite of products that fits their needs.**

**\*Based on typical conversions and setups for like sized utilities and cities. Each entity is different so there is a possibility of these numbers fluctuating by individual needs.**

## 3-6k Population Core Modules and Pricing

<b>Add Ons (3-6k Pop)</b>	<b>License Fee Purchase Price</b>	<b>One-Time conversion / setup</b>	<b>Training</b>	<b>Year one Total w/o Support</b>	<b>Annual Fees (Support)</b>
<b>Each additional Concurrent License</b>	\$ 2,000	\$ 0	\$ 0	\$ 2,000	\$ 600
<b>Accounts Receivable</b>	3,600	1,080	810	5,490	1,080
<b>miOpen Enrollment</b>	1,600	405	270	2,275	480
<b>Hosted in The Cloud (Up to 4 Named Users)</b>					2,400
<b>Alternate Pricing (No License Fees)</b>					
<b>Each additional Concurrent License</b>	--	\$ 0	\$ 0	--	\$ 900
<b>If Electric and/or Gas (Add the following costs)</b>	--	3,348	1,890	\$5,238	4,040
<b>Accounts Receivable</b>	--	1,080	810	\$1,890	1,935
<b>Energy Assistance (LIHEAP Tracking)</b>	--	1,080	1,080	\$2,160	1,505
<b>Service Orders</b>	--	1,080	1,080	\$2,160	1,935
Mobile App (Unlimited Users)	--	-	-	\$0	-
<b>miViewPoint (Department Head Dashboard) (Unlimited)</b>	--	1,080	1,080	\$2,160	1,505
miAR (Need AR) (Unlimited Users)	--	-	-	\$0	-
miCR (Need CR) (Unlimited Users)	--	-	-	\$0	-
miAP Workflow (Unlimited Users)	--	1,080	1,080	\$2,160	1,505
miBudget (Unlimited Users)	--	540	540	\$1,080	1,290
<b>miTime (Electronic Timesheets) (Unlimited Users)</b>	--	1,080	1,080	\$2,160	1,505
<b>miOpen Enrollment</b>	--	405	270	\$6,75	860
<b>Hosted in The Cloud (Up to 4 Named Users)</b>	--	\$ 0	\$ 0	--	2,880

\*If your organization is an Electric and/or Gas Utility each optional module listed above will have an increase of 20% based on our experience of implementing Electric and/or Gas Utilities. Please let me know what modules you would like and I can make sure to get you the correct pricing.

# Conversion

The following outlines the conversion services to be provided for the core modules included as a part of this Agreement. Depending on the data integrity in the legacy system, below is our typical data conversion when converting from a legacy system.

## Accounts Payable

- > Vendor Information
- > 3 years of invoice and check history (**More Years Available**)
- > Report preparation
- > AP check formatting

## Cash Receipting

- > Setup receipt categories and corresponding GL accounts
- > Report preparation

## General Ledger

- > Chart of Accounts
- > Financial statements
- > Report preparation
- > 3 years detail information (**More Years Available**)
- > 3 years of budget information (**More Years Available**)

## Payroll

- > Employee information
- > Pay code setup
- > 3 Years of Year To Date Totals
- > Recalculate payroll to ensure data accuracy
- > Report preparation
- > Leave time balances
- > Paycheck formatting

## Utility Billing

- > Customer information
- > Customer balances by service
- > Meter information
- > Location information
- > 13 months consumption History
- > Report preparation
- > Utility billing formatting
- > Recalculate bill run to ensure data accuracy
- > Setup rates and services



# Hardware Specs (Needed if not Hosted in the Cloud)

## HARDWARE REQUIREMENTS (ONLY NEEDED IF ON PREMISE)

### Network System Requirements – Caselle® Connect – Network

Important! Using servers or workstations that do NOT meet the specified network system requirements may result in unsatisfactory performance and response times. This document lists the minimum hardware and software requirements for installing Connect.

Network Server Operating System	Microsoft® Windows 2016 Server (64-bit), 2019 (64-bit), or 2022 (64-bit)
Network Server Equipment	Intel® Xeon® Quad-Core Processor 3.0 Ghz or higher   Minimum 16 GB of available RAM   30 GB available disk space for Caselle Connect applications (1 GB) and data   Enterprise SSD   Color SVGA .28 Monitor   1 GB Ethernet Network Card   1 GB Ethernet Switch  <small>All hardware must be Microsoft® certified (request printed certification documents). Intel® Core™ i3, Intel® Celeron®, and AMD Sempron™, and Intel® Pentium processors are NOT recommended.</small>
Database Server Equipment and Operating System	<ul style="list-style-type: none"><li>• Use the Recommended Network Server. For better performance, increase memory on network server or, use a separate Database Server (same specifications as the Network Server).</li><li>• Networks with more than ten workstations may require faster processors and/or more memory than the recommended.</li></ul>
Database Software	Microsoft® SQL Server 2016 (64-bit), 2019, or 2022 (64-bit)
Network Server and Database Server Power Protection	True On-Line UPS, 600 Voltamps minimum with UPS Monitoring card, cable, and software.
Workstation Computer	Intel Core 2 Duo, i5, or i7 (3 GHz or higher)   8 GB of available RAM   30 GB available disk space for Caselle Connect applications (180 MB) and data   Color SVGA .28 Monitor LCD Monitor <small>All hardware must be Microsoft® certified (request printed certification documents). Intel® Core™ i3, Intel® Celeron®, and AMD Sempron™, and Intel® Pentium processors are NOT recommended.</small>
Workstation Operating System	Windows 10 or 11™ Professional (64-bit).
Workstation Power Protection	UPS/Battery backup unit
Backup System	Network quality system to back up fileserver hard drive on one tape and provide tape read after write verification. Make sure the backup system supports backing up MSSQL Databases. Example: Backup Exec with SQL Agent.
Printer	HP Laser Printer or Canon Copiers with PCL or Postscript Drivers
Receipt Printer	Ithaca 9000 and 1500 Series Printers   Star TSP100   Epson TM – U325, TM-U675, and Epson TM – H6000IV
Internet Access	10 Mbps minimum available connection speed  Explanation: Caselle® Applications require Internet access to download program updates.
Email	Email that is compatible with Microsoft® Windows.
Network Installer	Microsoft® Authorized and Certified



**Sales Quotation For:**

City of Cresco  
 130 N Park Pl  
 Cresco IA 52136-1631  
 Niki Hill  
 +1 (563) 547-3101  
 cityclerk@cityofcresco.com

Quoted By Ron Pieracci  
 Quote Expiration 4/29/25  
 Quote Name City of Cresco Tyler/AWS  
 Cloud System

**Tyler Annual Software – SaaS**

Description	List Price	Discount	Annual
<b>ERP Pro</b>			
ERP Pro 10 Financial Management Suite			
AP Automation Capture Only	\$ 4,500	\$ 630	\$ 3,870
Core Financials	\$ 10,285	\$ 1,440	\$ 8,845
Human Resources Management (Includes Position Budgeting)	\$ 7,070	\$ 990	\$ 6,080
ERP Pro 10 Customer Relationship Management Suite			
Utility Billing Water/Gas	\$ 7,713	\$ 1,080	\$ 6,633
Cashiering	\$ 2,443	\$ 342	\$ 2,101
Utility Access	\$ 912	\$ 128	\$ 784
<b>Tyler One</b>			
Identity			
Workforce Direct	\$ 0	\$ 0	\$ 0
<b>Time &amp; Attendance</b>			
Time & Attendance Mobile Access License	\$ 1,503	\$ 210	\$ 1,293

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**Tyler Annual Software – SaaS**

Description	List Price	Discount	Annual
-------------	------------	----------	--------

Time & Attendance	\$ 3,107	\$ 435	\$ 2,672
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Content Manager Suite	\$ 3,537	\$ 495	\$ 3,042
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Content Manager Core	\$ 41,070	\$ 5,750	\$ 35,320
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**TOTAL:** **\$ 41,070** **\$ 5,750** **\$ 35,320**

Term # of Years: **3**

**Tyler Annual Services**

Description	List Price	Discount	Annual
-------------	------------	----------	--------

ERP Pro	\$ 1,363	\$ 341	\$ 1,022
---------	----------	--------	----------

Other Services	\$ 1,363	\$ 341	\$ 1,022
----------------	----------	--------	----------

Tyler University	\$ 1,363	\$ 341	\$ 1,022
------------------	----------	--------	----------

**TOTAL:** **\$ 1,363** **\$ 341** **\$ 1,022**

**Tyler Fees per Transaction**

Description	Net Unit Price
-------------	----------------

ERP Pro	\$ 1.25
---------	---------

ERP Pro 10 Customer Relationship Management Suite	\$ 1.25
---	---------

Miscellaneous Payments	\$ 1.25
------------------------	---------

Tyler One	\$ 0.10
-----------	---------

Notify	\$ 0.10
--------	---------

Notifications for Utilities	\$ 0.10
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**Payments**

Use Case	List Price	Service%	Min	Basis	Points	Rate	Cap	POS	Online	IVR
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Payments - Payer Card Cost - Service Fees		
Tyler One		
Utility Access Payments Bundle	Utility Billing	3.95% \$ 2.50
Payments - Other Fees		
Tyler One		
Credit Card Chargebacks		\$ 15.00

**Payer Card Cost**  
**Credit Card Chargebacks**  
 per card transaction with Visa, MasterCard, Discover, and American Express when applicable.  
 If a card payer disputes a transaction at the card issuing bank (e.g. stolen card)

Third Party Software & Hardware				
Description	Quantity	Unit Price	Extended Price	Annual
Tyler One				
Payments				
PCI Service Fee (Per Device)	1	\$ 0	\$ 0	\$ 180
Payments EMV Card Reader Purchase	1	\$ 529	\$ 529	\$ 0
<b>TOTAL:</b>			<b>\$ 529</b>	<b>\$ 180</b>

Services				
Description	Hours/Units	Price	Discount	Extended Price
ERP Pro 10 Financial Management Suite				
Professional Services	200	\$ 29,000	\$ 0	\$ 29,000
Project Management	1	\$ 1,500	\$ 1,500	\$ 0
Data Conversion Services		\$ 6,000	\$ 3,000	\$ 3,000
ERP Pro 10 Customer Relationship Management Suite				
Professional Services	156	\$ 22,620	\$ 0	\$ 22,620
Project Management	1	\$ 1,400	\$ 1,400	\$ 0

Services			
Description	Hours/Units	Price	Discount Extended Price
Data Conversion Services		\$ 6,000	\$ 3,000 \$ 3,000
<b>Time &amp; Attendance</b>			
Professional Services	40	\$ 5,800	\$ 0 \$ 5,800
Project Management	1	\$ 1,250	\$ 1,250 \$ 0
<b>Content Manager Suite</b>			
Professional Services	16	\$ 2,320	\$ 0 \$ 2,320
<b>TOTAL:</b>		<b>\$ 75,890</b>	<b>\$ 10,150 \$ 65,740</b>

Summary	One Time Fees	Recurring Fees
Total Saas	\$ 529	\$ 35,320
Total Third Party Hardware, Software, Services	\$ 65,740	\$ 180
Total Tyler Services	\$ 66,269	\$ 1,022
<b>Summary Total</b>	<b>\$ 66,269</b>	<b>\$ 36,522</b>

Optional Tyler Annual Software – Saas				
Description	List Price	Discount	Annual	
<b>ERP Pro</b>				
<b>ERP Pro 10 Financial Management Suite</b>				
AP Automation Capture with Disbursements	\$ 3,600	\$ 504	\$ 3,096	
Fixed Assets	\$ 1,077	\$ 151	\$ 926	
Project Accounting	\$ 2,312	\$ 324	\$ 1,988	
Accounts Receivable	\$ 1,945	\$ 272	\$ 1,673	
<b>ERP Pro 10 Customer Relationship Management Suite</b>				
Meter Data Sync with Scheduler	\$ 5,787	\$ 810	\$ 4,977	

**Optional Tyler Annual Software – SaaS**

Description	List Price	Discount	Annual
<b>TOTAL:</b>	<b>\$ 14,721</b>	<b>\$ 2,061</b>	<b>\$ 12,660</b>

**Optional Tyler Fees per Transaction**

Description	Net Unit Price
ERP Pro	
ERP Pro 10 Financial Management Suite	
AP Automation Disbursements	\$ 0.00

**Optional Services**

Description	Hours/Units	Extended Price
ERP Pro 10 Financial Management Suite		
Professional Services	36	\$ 5,220
ERP Pro 10 Customer Relationship Management Suite		
Professional Services	4	\$ 580
<b>TOTAL:</b>		<b>\$ 5,800</b>

## Comments

Proposal includes a total of 498 hours of services; 412 hours of billable services and 86 hours of unbillable services. Work will be delivered remotely unless otherwise noted in this agreement.

SaaS is considered a term of one year unless otherwise indicated.

Your use of Tyler Payments and any related items included on this order is subject to the terms found at: <https://www.tyler-tech.com/terms/payment-card-processing-agreement>. By signing this order or the agreement in which it is included, you agree you have read, understand, and agree to such terms. Please see attached Tyler Payments fee schedule.

### **AP Automation Capture with Disbursements**

A fully automated vendor payment system, including an automated invoice capture system, invoice approval system, AP Invoice Access

### **AP Automation Capture Only**

An automated vendor payables management system which includes an invoice capture and invoice approval system.

### **Cashiering**

Cashiering supports credit/debit cards, is PCI Compliant, and includes a cash collection interface and a cashiering receipt import.

### **Core Financials**

Core Financials includes general ledger, budget prep, bank recon, AP, CellSense, a standard forms pkg, output director, positive pay, secure signatures.

### **Utility Access**

Utility Access Component displays the current status (late, cut off etc), the action needed to avoid penalty, current balance, deposits on file (optional), last payment date, last payment amount, payment arrangements on file, last bill amount, last bill date, bill due date, contracts on file and status, transaction history (online payments). Payment packet is created to be imported to utility system. Address information includes legal description, precinct, school district, and services at address(subject to data availability). Includes consumption history by service (including graphs), request for service (optional), information change request (optional), security -SSL (secure socket layer).

### **Utility Billing Water/Gas**

Utility CIS System includes collections, tax lien process and import, a standard forms pkg, output director and one Utility handheld meter-reader interface.

### **Workforce Direct**

The use of certain Tyler application(s) requires Client to engage and use an identity provider that meets Open ID Connect (OIDC) or Security Assertion Markup Language (SAML) standards (each, an "IdP"), such as Microsoft Entra ID, Okta, Google Cloud Identity or RapidIdentity. Client will permit these applications to directly federate with such IdP. Client is responsible for (a) keeping Client and its representatives' passwords secure and confidential, (b) any account activity or access that occurs pursuant to Client and its representatives' passwords, its account or IdPs, and (c) notifying

Tyler of any unauthorized access to its account. Failure to provide Tyler with the ability to federate to a supported IdP may result in disrupted deployment and implementation schedules and additional costs. If you do not have an IdP in place, please contact us for additional information.

#### **Notifications for Utilities**

Notifications for Utility Access include Customer notifications by phone (call late notices and general notifications) and texts. Call and text lists are automatically generated, and the account is updated after the call or text. Calls includes a custom message for each call type and the call message can be in English or Spanish. It generates reports based on call and text results. Note: The Utility will be billed at the rate specified above for all the calls and texts made. The Utility will be billed quarterly by Tyler Technologies for calls and texts conducted.

#### **Utility Access Payments Bundle**

The Utility Access Payments Bundle includes: ERP Pro Payments and IVR (an automated phone system which securely allows for the collection of utility payments and the checking of balances and due dates).

#### **Miscellaneous Payments**

Miscellaneous Payments Component allows clients to setup payment forms for misc. payments with a fixed, calculated or open payment amount. The payments are sent from the website to the cash collection/Cashiering application and then posted to the GL application. NOTE: There is a per transaction fee associated with the Miscellaneous Payments that will be paid by client unless Tyler is instructed by the client to pass along to the user at time of payment.

#### **Financial Management Data Conversion**

Financial Management conversion includes Chart of Accounts, General Ledger, Accounts Payable, current fiscal year balanced transactions, and unlimited unbalanced transaction history.

#### **Human Resources Management / Payroll Data Conversion**

Human Resources Management conversion includes employee data, current calendar year balanced transactions, and unlimited unbalanced transaction history.

#### **Utilities Data Conversion**

Utility Billing conversion includes contacts/properties/accounts, meters, transaction/consumption/read history, metered services, non-metered service. Balanced transactions converted from current calendar year plus prior 2 years. Unlimited history imported upon request.

#### **Credit Card Chargebacks**

If a card payer disputes a transaction at the card issuing bank (e.g. stolen card)

#### **AP Automation Disbursements**

Expedited disbursement options available to vendors include instant transfer to a bank account, PayPal, Venmo and fast ACH where fees may apply. No fee options include standard ACH, and physical checks. All disbursements will be made pursuant to the terms and conditions found at <https://www.tyler-tech.com/client-terms/ap-automation-disbursements-software-and-services-terms-of-use>





# Ordering Document: City of Cresco IA - gWorks Core

City of Cresco IA  
130 North Park Place  
Cresco, IA 52136  
USA

Reference: 20241213-161911869  
Quote created: December 13, 2024  
Quote expires: January 12, 2025  
Quote created by: Brenen Turkel  
Account Executive  
bturkel@gworks.com

Amber Yanes  
cityhall@cityofcresco.com  
563-547-3101

### Additional Terms & Conditions or Comments from Brenen Turkel

See below for gWorks solution. Please reach out with any questions. Thank you!

## Products & Services

Item & Description	Quantity	Unit Price	Total
gWorks Core - Implementation & Onboarding Hubs Included: Finance Hub, HR Hub Standard, Utility Billing Hub, FrontDesk Basic, and Storage Hub. gWorks Payments is required with gWorks Core.	1	\$3,000.00	\$0.00 after 100% discount

See Statement of Work for Onboarding details. Link is below in the Purchase Terms.

Item & Description	Quantity	Unit Price	Total
gWorks Core - Annual Subscription Annual Subscription of gWorks Core. Included - Finance Hub, HR Hub Standard, Utility Billing Hub, FrontDesk Basic, and Storage Hub. gWorks Payments is required with gWorks Core.	1	\$19,000.00 / year	\$19,000.00 / year for 1 year
gWorks Payments - R1.2 (pass) Addition of gWorks Payments to FrontDesk No cost for implementation. Ongoing charges-- - Credit Card/Debit Card processing: 3.5% with a \$2 minimum - ACH Pass-through processing fees: - \$1.30 per transaction up to \$150.00; - \$1.95 per transaction between \$150.01 - \$2,500.00; - \$3.95 per transaction between \$2500.01 - \$25,000.00; - \$7.95 per transaction greater than \$25,000.00 - Account updater service: \$5.00 per month - Account updater fees: \$0.70 per update - Per Chargeback: \$25.00 - Per Retrieval Request Processed: \$25.00 - Per Arbitration Case: \$15.00 - Per eCheck Return: \$10.00 - Per eCheck Refund: \$1.00 - Per Merchant Disbursement Failure: \$25.00	1	\$0.00	\$0.00
Annual subtotal			\$19,000.00
One-time subtotal			\$0.00
after \$3,000.00 discount			
<b>Total</b>			<b>\$19,000.00</b>

RESOLUTION NUMBER \_\_\_\_\_

**RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER  
INTO A SOFTWARE AGREEMENT WITH \_\_\_\_\_**

WHEREAS, the City of Cresco is required to maintain the financial records and produce reports on the status of the financial position of the City; and

WHEREAS, the staff and Council believes that by converting to a new accounting software program that the City will save money and upgrade to a software that is better suited for the required reporting requirements and budgeting processes of the City of Cresco.

NOW THEREFORE BE IT RESOLVED that the Mayor is authorized and directed to sign the Agreement to purchase the software and convert the accounting data to the new \_\_\_\_\_ owned by \_\_\_\_\_.

Council Person \_\_\_\_\_ moved the adoption of the foregoing Resolution and Council Person \_\_\_\_\_ seconded said Motion. Following discussion, a roll call vote was requested by Mayor and said roll call resulted as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Thereupon, the Mayor declared said Resolution duly passed and announced that the Agreement between the City of Cresco and \_\_\_\_\_ is approved and the Mayor is authorized to execute the agreement on behalf of the City of Cresco.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

BY: \_\_\_\_\_  
Mayor Alexander Fortune

ATTEST: \_\_\_\_\_  
City Clerk Nicole Hill

RESOLUTION NUMBER \_\_\_\_\_

**RESOLUTION AUTHORIZING THE MAYOR TO SIGN A  
TRAFFIC CONTROL DEVICE APPLICATION WITH THE  
IOWA DEPARTMENT OF TRANSPORTATION**

WHEREAS, the City of Cresco wishes to install two traffic control devices provided by the Iowa Department of Transportation to reduce safety issues with drivers going over the posted speed limit on Highway 9; and

WHEREAS, the City of Cresco wishes to improve safety through the installation of speed feedback signs; and

WHEREAS, the City of Cresco has identified two locations on Highway 9 to install the devices; and

WHEREAS, the City of Cresco agrees to accept ownership of the speed feedback sign assembly after initial installation; and

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor is authorized and directed to sign the Traffic Control Device Application.

Council Person \_\_\_\_\_ moved the adoption of the foregoing Resolution and Council Person \_\_\_\_\_ seconded said Motion. Following discussion, a roll call vote was requested by Mayor and said roll call resulted as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Thereupon, the Mayor declared said Resolution duly passed and announced that the application form for the City of Cresco is approved and that the Mayor is authorized to sign the application on behalf of the City of Cresco.

PASSED AND APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2025.

BY: \_\_\_\_\_  
Mayor Alexander Fortune

ATTEST: \_\_\_\_\_  
City Clerk Nicole Hill



**TRAFFIC CONTROL DEVICE APPLICATION**

This application and sketch must be filed with the appropriate  
Iowa Department of Transportation District Office.

County: Howard

Applicant: City of Cresco

Name of Governmental Authority

Approval is requested for authority to install and maintain a traffic control device at the following location:

EB IA 9 at milepost 238.648, lat and long 43.370980, -92.135517 with 45 MPH sign  
WB IA 9 at milepost 240.704, lat and long 43.371194, -92.096094 with 45 MPH sign

THE APPLICANT UNDERSTANDS THAT THE TRAFFIC CONTROL DEVICE(S) MUST COMPLY WITH THE REQUIREMENTS OF THE CURRENT MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD), IOWA DEPARTMENT OF TRANSPORTATION. THE APPLICANT ASSUMES RESPONSIBILITY FOR THE OPERATION OF THE TRAFFIC CONTROL DEVICE(S). THE APPLICANT ALSO ASSUMES ALL COSTS FOR ELECTRICITY, MAINTENANCE, AND REPLACEMENT FOR THE ABOVE TRAFFIC CONTROL DEVICE(S).

Attach a drawing of the proposed installation. Drawing to be complete, showing location of traffic control device in relation to sidewalks, driveways, streets, etc.

**OPERATION**

The traffic control shall function as follows:

Speed Feedback Sign shall conform to criteria in Chapter 2B-3 of the Iowa DOT Traffic and Safety (TAS) Manual:  
<https://iowadot.gov/traffic/manuals/pdf/02b-03.pdf>

By: \_\_\_\_\_  
Name/Signature Title (Mayor, Clerk, or Engineer) Date

PLEASE NOTE: FOR TRAFFIC SIGNAL INSTALLATIONS: Please notify the Iowa Department of Transportation, District Office one (1) week before the signal is turned on.  
FOR ALL OTHER TRAFFIC CONTROL DEVICES: Please notify the Iowa Department of Transportation, District Office when they are installed and in operation.

## AUTHORIZATION

Approval is granted, subject to the conditions and restrictions set forth herein, for the installation of a traffic control device at the location described above.

### CONDITION AND/OR RESTRICTIONS:

The City accepts ownership of the speed feedback sign assembly (feedback sign, post, foundation, and associated hardware) after initial installation. Any replacement assembly shall comply with the requirements set forth in the most current version of the TAS Manual

### THE IOWA DEPARTMENT OF TRANSPORTATION RESERVES THE RIGHT TO:

- (1) Require the removal (or modification) of such traffic control device(s) upon thirty day written notice. Either lack of supervision, inadequate enforcement, unapproved operation, or intolerable congestion shall be considered sufficient reason to require removal (or modification).
- (2) Revoke and annul the issued permit if the installation is not in operation within eighteen (18) months after date of approval.

Name: \_\_\_\_\_

State Traffic Engineer,  
Iowa Department of Transportation

\_\_\_\_\_ Date



EB IA 9 at milepost 238.648, lat and long 43.370980, -92.135517 with 45 MPH sign

WB IA 9 at milepost 240.704, lat and long 43.371194, -92.096094 with 45 MPH sign

RESOLUTION NUMBER \_\_\_\_\_

**RESOLUTION AUTHORIZING THE MAYOR AND CITY COUNCIL REPRESENTATIVES TO SIGN AN AGREEMENT IN ACCORDANCE WITH THE TERMS AGREED TO IN NEGOTIATIONS BETWEEN THE CITY OF CRESCO AND LOCAL 1068 AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES AFL-CIO**

The City Council of the City of Cresco met in regular session on January 20, 2025, at 5:30 P.M.

Council member \_\_\_\_\_ moved the adoption of the foregoing Resolution Authorizing the Mayor and City Council Representatives Richard McConnell and Gary Kriener to sign Appendix C. The Agreement was agreed to in negotiations between the City of Cresco and Local 1068 American Federation of State, County, and Municipal Employees AFL-CIO. This contract is in effect from July 1, 2022 through June 30, 2026 with a wage reopener for years 2, 3, and 4 of the contract. Year 4 wages are reflected in Appendix C for Fiscal Year July 1, 2025 – June 30, 2026. Council Member \_\_\_\_\_ seconded said motion. A roll call vote was requested by the Mayor and said roll call vote resulted as follows:

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Absent: \_\_\_\_\_

Thereupon, the Mayor declared said Resolution duly passed and announced that the agreement dated July 1, 2022, as amended with Appendix C between the City of Cresco and Local 1068 American Federation of State, County, and Municipal Employees AFL-CIO, is approved and that the Mayor and City Council Representatives are authorized to execute the agreement on behalf of the City of Cresco.

PASSED AND APPROVED THIS 20<sup>th</sup> DAY OF JANUARY, 2025.

BY: \_\_\_\_\_  
Mayor Alexander Fortune

ATTEST: \_\_\_\_\_  
City Clerk Nicole Hill



**AGREEMENT**

**between**

**CITY OF CRESCO, IOWA**

**and**

**LOCAL 1068  
AMERICAN FEDERATION OF  
STATE, COUNTY, AND MUNICIPAL EMPLOYEES  
AFL-CIO**

**July 1, 2022 – June 30, 2026**

**WAGE REOPENER FOR JULY 1, 2025 – JUNE 30, 2026 (YEAR 4)**

**ONLY UPDATE TO:**

**APPENDIX C**

APPENDIX C  
WAGE SCHEDULE (EFFECTIVE JULY 1, 2025 THROUGH JUNE 30, 2026)

Job Classification: 7-1-25

**RAISE (SECURITY) 3.5%**

SECURITY

Assistant Chief of Police	\$35.72
Lieutenant	\$35.16
Police Sergeant	\$34.89
Patrol Officer	\$34.60

**RAISE (PUBLIC WORKS) 3.5%**

STREET

Assistant Superintendent of Streets	\$27.64
Street Maintenance Worker	\$26.92

SEWAGE TREATMENT

Assistant Sewage Superintendent	\$27.64
Laborer	\$26.92

WATERWORKS

Assistant Water Superintendent	\$27.64
Laborer	\$26.92

SIGNATURE PAGE FOR AND APPENDIX C – WAGE REOPENER FOR JULY 1, 2025 – JUNE 30, 2026

CITY OF CRESCO, IOWA

AMERICAN FEDERATION OF STATE,  
COUNTY & MUNICIPAL EMPLOYEES,  
AFL-CIO, LOCAL NO. 1068

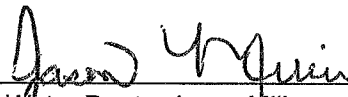
By \_\_\_\_\_  
Mayor Alexander Fortune

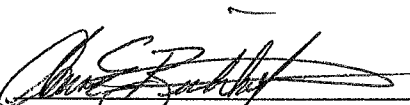
By \_\_\_\_\_  
Council 61 Representative Chris Tague

By \_\_\_\_\_  
Council Member Richard McConnell

By \_\_\_\_\_  
Street Dept – Cody Courtney

By \_\_\_\_\_  
Council Member Gary Kriener

By  \_\_\_\_\_  
Water Dept – Jason Miller

By  \_\_\_\_\_  
Sewer Dept – Aaron Butikofer

By \_\_\_\_\_  
Police Dept – Samuel Fotiadis

Date Signed by City: \_\_\_\_\_

Date Signed by Union: \_\_\_\_\_

Acknowledged by:

\_\_\_\_\_  
Employer Representative Aaron Hilligas  
Ahlers & Cooney P.C.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING WAGE AGREEMENT  
FOR FULL-TIME NONUNION EMPLOYEES

WHEREAS, the Local 1068 American Federation of State, County and Municipal Employees have agreed to a one-year wage package for July 1, 2025 – June 30, 2026; and

WHEREAS, City Council of Cresco, Iowa, has stated they will make the same wage and benefit package available for full-time nonunion employees; and

WHEREAS, the nonunion personnel affected by this agreement consist of the employees in the following positions: Chief of Police, Street Superintendent, Water Superintendent, Wastewater Superintendent, City Clerk, Deputy Clerk, Utility Billing Clerk, Theatre Manager/Office Assistant; and

WHEREAS, other full-time, part-time, and temporary employees' wages will be approved from time to time by respective Boards and Commissions; and

WHEREAS, the City will implement a wage increase of 3.5% for full-time nonunion employees, listed above, effective July 1, 2025.

THEREFORE, BE IT RESOLVED, that the City Council and the full-time nonunion employees, with the exception of Library staff and Fitness Center/Parks staff, agree to the wage adjustments listed above.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor Alexander Fortune

Attest: \_\_\_\_\_  
City Clerk Nicole Hill

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING WAGE INCREASE FOR SPECIFIED  
PERMANENT PART-TIME EMPLOYEES

WHEREAS, nonunion permanent part-time positions affected by this agreement consists of the employees in the following positions: City Hall/Library/Kessel Lodge Custodian; Airport Manager; and Fire Chief; and

WHEREAS, the City Council of Cresco, Iowa understands the value of these individuals serving in these capacities.

THEREFORE, BE IT RESOLVED, that the rate of pay will be increased 3.5% effective July 1, 2025 for the above-mentioned positions.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor Alexander Fortune

Attest: \_\_\_\_\_  
City Clerk Nicole Hill

RESOLUTION NUMBER \_\_\_\_\_

**RESOLUTION EXTENDING THE DEADLINE FOR  
WATER AND WASTEWATER CERTIFICATIONS**

WHEREAS, the July 1, 2018 Agreement between City of Cresco, Iowa and Local 1068 American Federation of State, County, and Municipal Employees, AFL-CIO in Article 17, Section 6 states that current Water and Wastewater personnel must obtain Grade 1 Certification for both the Water and Wastewater State certifications by June 30, 2021; and

WHEREAS, the City of Cresco wishes to provide an extension; and

WHEREAS, the revised date for obtaining the required certifications will be June 30, 2027.

NOW, THEREFORE, BE IT RESOLVED THAT Water and Wastewater personnel must obtain Grade 1 Certification for both the Water and Wastewater State certifications by June 30, 2027. Water and Wastewater personnel hired after July 1, 2018 must obtain certifications within five years of hire.

Council Person \_\_\_\_\_ moved the adoption of the foregoing Resolution and Council Person \_\_\_\_\_ seconded said Motion. Following discussion, a roll call vote was requested by Mayor and said roll call resulted as follows:

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Absent: \_\_\_\_\_

Thereupon, the Mayor declared said Resolution duly passed and announced that the Resolution is approved by the City of Cresco.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

BY: \_\_\_\_\_  
Mayor Alexander Fortune

ATTEST: \_\_\_\_\_  
City Clerk Nicole Hill